



Program and Business
Services Committee Agenda

November 7, 2024
8:00 A.M.



1600 E. Belle Terrace Bakersfield, CA 93307
Second Floor Large Conference Room



Kern, Inyo & Mono Workforce Development Board Program and Business Services Committee Agenda

November 7, 2024

Location: 1600 E. Belle Terrace – Bakersfield, 2nd Floor Conference Room

Dial In: (831) 296-3421

Access Code: 979 003 580#

Time: 8:00 a.m. – 9:00 a.m.

Committee Members:

Brenda Mendivel, Chair

Leo Bautista

Richard Chapman

Brandon Evans

Brian Holt

Linda Parker

Alissa Reed

Jeremy Tobias

Page No.

I. Introductions

II. Public Comments

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information, or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES.**

III. New Business

- 1-4 A. Approval of the August 22, 2024, Meeting Minutes – **Action Item**
- 5 B. Draft Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule Calendar Year 2025 – **Action Item**
- 6-7 C. Authorization to Issue Request for Refunding for Workforce Innovation and Opportunity Act Adult, Dislocated Worker, and Combined Programs for Program Year 2025-2026 – **Action Item**
- 8-11 D. Local and Regional Plans Program Years 2025-2028

IV. Department Updates

V. Committee Member Comments

VI. Miscellaneous Filings

- 12 A. Program and Business Services Committee Attendance Report
- 13 B. Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2024

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**KERN, INYO & MONO
WORKFORCE DEVELOPMENT BOARD
PROGRAM AND BUSINESS SERVICES COMMITTEE
DISCUSSION AND ACTION ITEMS
AUGUST 22, 2024**

Members Present: Brenda Mendivel, Leo Bautista, Richard Chapman, Aaron Ellis, Brian Holt, Alissa Reed, Jeremy Tobias, and Linda Parker.

Members Absent: Richard Chapman, and Arleana Waller.

Staff Present: Anne Meert, Jeremy Shumaker, Marsha Manos, Danette Williams, and Michael Saltz.

Guests Present: Jennifer Feige.

The meeting was called to order at 8:01 a.m. by Brenda Mendivel.

*Unexcused Absence

Introductions

Member, Staff and Guests introduced themselves.

Public Comments

There were no public comments.

Approval of April 4, 2024, Meeting Minutes

Jeremy Tobias made a motion to approve the April 4, 2024, meeting minutes. Alissa Reed seconded the motion. All ayes. The motion carried.

Grants Update

Jeremy Shumaker gave an update of the following:

Farmworker Advancement Program (FAP)

ETR, as Kern/Inyo/Mono Counties Consortium Workforce Development Area, applied and was awarded funding from the State of California Employment Development Department (EDD) for the Farmworker Advancement Program (FAP). The FAP is funded by the Workforce Innovation and Opportunity Act (WIOA) 15% Governor's Discretionary funding. ETR received \$900,000 to provide employment and training services, as well as supportive services, to 54 Kern County farmworkers. The grant period is February 1, 2024, through March 31, 2026.

Displaced Oil and Gas Workers Fund (DOGWF)

On January 31, 2024, ETR was notified that it was awarded the Displaced Oil and Gas Workers Fund (DOGWF) Grant in the amount of \$11,244,000 from the State of California EDD and California Labor and Workforce Development Agency. The grant's purpose is to provide services to oil and gas workers who have been displaced due to the recent shift in the oil industry in California. The grant period is August 1, 2024, through March 31, 2027, with the plan to serve 750 participants. ETR expects to begin enrollments into

the DOGWF program in August 2024.

Valley Build High Roads Construction Careers: RWF Valley Build

ETR has partnered with the Fresno Regional Workforce Development Board to fund case management, supportive services and drug testing for the Valley Build High Roads Construction Careers. The project provides Multi-Craft Core Curriculum apprenticeship training and union referrals from the building and construction trades for 105 trainees of which ETR has enrolled 44 as of July 2024. ETR was awarded \$418,635 to administer the program, and the grant period is September 1, 2023, through December 31, 2025.

Student Training and Employment Program (STEP)

On March 12, 2024, ETR executed a contract with the Foundation for California Community Colleges to provide services for the Student Training and Employment Program (STEP) grant. The grant aims to provide work-readiness and paid work experience to students with disabilities enrolled in educational programs with services to help them become ready for work. Participants will receive 160 hours in paid work experience and a \$200 stipend upon completion of the workplace readiness training. The grant period is from January 1, 2024, to December 31, 2026. ETR was awarded \$150,753 for the first program year and is planning to provide services for ten participants. As of July 2024, there are three participants enrolled into the STEP grant.

Regional Equity and Recovery Partnerships (RERP)

The Regional Equity and Recovery Partnerships (RERP) grant has allowed ETR to partner with Bakersfield College (BC), Cerro Coso Community College (CCCC) and Taft College (TC) for this grant. BC is providing 15 participants with the opportunity to obtain Vocational Nursing credentials; 20 participants that are presently licensed Vocational Nurses to obtain sufficient credentials to become Registered Nurses; and 45 participants to train and become Nursing Assistants or Home Health Aids. ETR was awarded \$1,006,948 to administer the program, and the term of the agreement is December 1, 2022, through December 31, 2025. ETR has enrolled 67 participants as of July 2024.

Prison to Employment (P2E) 2.0 Regional Partnership and Technical Assistance Grant

This grant provides services to the formerly incarcerated and other justice-involved individuals. The purpose of this grant is to improve California's criminal and juvenile justice systems and reduce recidivism through increased rehabilitation. The program is intended to strengthen linkages between the workforce and corrections systems to improve the process by which formerly incarcerated and justice-involved individuals reenter society and the labor force. ETR was awarded \$496,311 to administer the program, and the term of the agreement is June 1, 2023, through December 31, 2025. ETR has enrolled 32 participants into the P2E 2.0 grant as of July 2024.

National Farmworker Jobs Program (NFJP)

On March 5, 2024, the U.S. Department of Labor (DOL) released a Notice of Availability of Funds for the National Farmworker Jobs Program (NFJP), WIOA Section 167. The competitive grant was due to the DOL on May 3, 2024, and ETR submitted its application on April 29, 2024. If ETR is awarded funding, the grant amount will be adjusted by the DOL depending on the total number of approved applications for California. The grant

period is July 1, 2024, through September 30, 2028. The grant awards should be released sometime in August 2024.

Transformative Climate Communities (TCC) Program Grant

The City of Bakersfield was successful in receiving a five-year Transformative Climate Communities (TCC) Program grant which funds the development of neighborhood-level transformative community plans. The city applied for up to \$29,500,000 in TCC Implementation funds and received the sum of \$22,125,000. ETR will be targeting outreach to 27 potential participants from the focus area who meet the priority of service criteria. The grant will start on September 1, 2024, and end on August 31, 2029.

Earmark Valley Build – Nontraditional Occupations for Women (NOW)

ETR has partnered with the Fresno Regional Workforce Development Board to fund case management and drug testing for the Earmark Valley Build Nontraditional Occupations for Women (NOW) grant which will provide Multi-Craft Core Curriculum pre-apprenticeship training and union referrals for 110 trainees valley-wide, including 30 in the local workforce development area. The grant period is November 6, 2023, through September 30, 2025. ETR has enrolled 22 participants in the multi-craft, pre-apprentice training from the Building and Construction Trades Council as of July 2024.

There was further clarifying conversation about job placement and tracking customers thereafter.

Director's Report

Aaron Ellis reported that the unemployment rate as of July was 9.5 percent up from June. Non-farm jobs have decreased. A discussion of the performance goals will be happening next week. Anne Meert added that the negotiations will be for a two-year period. Aaron added that enrollments for this year were as follows:

- Adult 201 grant – plan to serve 429 participants with a carry in of 335 participants total of 776.
- Youth 301 grant – plan to serve 499 new participants. To date the EPIC center has 45 new enrollments.
- Dislocated Worker 501 grant – plan to serve 112 new participants with a carry in of 68 participants.
- 167 grant – No information yet.
- AB 109 grant – plan to serve 125 new participants, 19 currently enrolled.
- RERP grant – plan to serve 120 enrollments currently at 82 participants.
- P2E grant – plan to serve 42 participants.
- STEP grant – pilot program plan to serve 10 participants, 3 currently enrolled.

Aaron also announced his retirement and mentioned that he will begin his Terminal Leave September 20, 2024. He also said that he would be working with the new CWDO Brandon Evans beginning September 9, 2024, to bring him up to speed.

Marketing Presentation

Danette Williams provided the members with an update on the various activities taking place within the county.

Committee Member Comments

There was a discussion about the Delano new office location. Brian Holt thanked Aaron for his service to the County. Aaron also informed the committee that the ETPL list was being revamped at the state level and that our providers were diligently working with our coordinator, Melanie Miller, to remain active on the list of providers.

Miscellaneous Filings

- Program and Business Services Committee Attendance Report
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2024

The meeting was adjourned at 9:00 a.m.

**DRAFT KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2025**

Program and Business Services Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor
Thursday, January 16, 2025, 8 a.m.
Thursday, April 24, 2025, 8 a.m.
Thursday, August 14, 2025, 8 a.m.
Thursday, November 6, 2025, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center
Wednesday, January 22, 2025, 3 p.m.
Wednesday, April 30, 2025, 3 p.m.
Wednesday, August 20, 2025, 3 p.m.
Wednesday, November 12, 2025, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield
1600 East Belle Terrace, Bakersfield, Second Floor
Thursday, February 6, 2025, 3 p.m.
Thursday, May 15, 2025, 3 p.m.
Thursday, September 11, 2025, 3 p.m.
Thursday, December 4, 2025, 3 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate
1215 Olive Drive Recruitment Center
Wednesday, February 19, 2025, 7 a.m.
Wednesday, May 28, 2025, 7 a.m.
Wednesday, September 24, 2025, 7 a.m.
Wednesday, December 17, 2025, 7 a.m.



November 7, 2024

Program and Business Services Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

AUTHORIZATION TO ISSUE REQUEST FOR REFUNDING FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT ADULT, DISLOCATED WORKER, AND COMBINED PROGRAMS FOR PROGRAM YEAR 2025-2026

Dear Committee Member:

One of the functions of the Program and Business Services Committee is to recommend to the Workforce Development Board (WDB) the annual procurement process for contracted programs under the Workforce Innovation and Opportunity Act (WIOA). "Contracted programs" are those in which providers are reimbursed for expenses via a subgrant agreement. This does not include Eligible Training Provider List (ETPL) providers who are paid on a "per participant basis" nor On-the-Job Training (OJT) contracts in which employers are paid for training potential new employees.

Under current regulations, a full Request for Proposals (RFP) is required at least once every four years. Therefore, if year one is funded under the RFP process, with your WDB's approval, years two through four can be funded under the more limited Request for Refunding (RFR) process. The RFR process is more streamlined and allows our local area to continue to fund existing programs and services that are still needed and successfully meeting their contracted goals.

WIOA Adult, Dislocated Worker, and Combined Programs

A full RFP was issued for Program Year (PY) 2023-2024 for WIOA Adult, Dislocated Worker, and Combined programs. The RFR process was utilized for PY 2024-2025 (July 1, 2024 – June 30, 2025), and staff is recommending the same RFR process for PY 2025-2026 (July 1, 2025 – June 30, 2026) to consider continued funding the programs and services (below) approved under the 2023-2024 RFP and the 2024-2025 RFR.

- Provider of Career Services at the Delano AJCC, including administering the OJT program (Proteus, Inc.) – PY 2024-2025 contract amount: \$647,073

- Paid Work Experience (Proteus, Inc.) – PY 2024-2025 contract amount: \$134,237
- Paid Work Experience (Kern High School District) – PY 2024-2025 contract amount: \$340,000

Total \$1,121,310

In responding to the RFR, agencies would be required to submit a proposed budget for PY 2025-2026 and justify any cost increases or program changes. Staff would consider any outstanding monitoring findings and program or performance concerns. RFR funding recommendations would be presented to your committee to make a recommendation to the WDB. Final approval would then be obtained from the Kern County Board of Supervisors.

As a caveat, if ETR does have a need to issue an RFP for unanticipated funding or need during the program year, we request your authorization to do so. Your committee and the WDB will be notified should this occur.

Funding Availability

We anticipate the WIOA formula (Adult, Dislocated Worker, and Youth) allocations for PY 2025-2026 being released in late spring 2025. WIOA Adult and Dislocated Worker funding for the current year PY 2024-2025 is \$10,444,910 which is about \$1 million more than the previous year PY 2023-2024. In addition, ETR has faced increased costs associated with staffing, operations, supplies, and work experience minimum wage increases. California's minimum wage will increase to \$16.50/hour on January 1, 2025, and participants in work experience are paid minimum wage. Similarly, a larger share of WIOA Adult funding is used for OJTs to meet the in-demand needs of area employers.

As a reminder, procurement for WIOA Youth programs is handled under a separate process and will be considered by the Youth Committee and the WDB.

Therefore, IT IS RECOMMENDED that your committee recommend that the WDB authorize the following: 1) issuance of an RFR limited to current programs and services for WIOA Adult, Dislocated Worker, and Combined programs for Program Year 2025-2026; and 2) if needed, an RFP for other workforce funding or needs that may emerge during the year.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

BE:am



November 7, 2024

Program and Business Services Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

LOCAL AND REGIONAL PLANS PROGRAM YEARS 2025-2028

Dear Committee Member:

The Workforce Innovation and Opportunity Act (WIOA) requires the Local Workforce Development Area, being the Kern, Inyo and Mono (KIM) Counties Consortium and the Regional Planning Unit (RPU), which is the San Joaquin Valley and Associated Counties, to prepare the Local and Regional Plans. The San Joaquin Valley and Associated Counties include the counties of Kern, Inyo, Mono, Fresno, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare. Each plan serves four-years during Program Years 2025-2028 (July 1, 2025, to June 30, 2029), and must be submitted to the California Workforce Development Board on or before March 31, 2025.

The KIM Counties Consortium will hold a virtual Local Community and Stakeholder Engagement Forum on November 13, 2024, from 8:30 a.m. – 11:30 a.m., on the following topics:

- Braiding resources & coordinating services for English Language Learners, foreign-born & refugees
- Coordinating services with Department of Human Services' CalFresh Employment & Training customers
- Aligning services for non-custodial parents through Child Support Services
- Addressing environmental sustainability through collaboration

As part of the planning process, the RPU will hold a virtual Southern Regional Community and Stakeholder Engagement Forum on December 5, 2024, from 9:00 a.m. – 10:30 a.m., on the following topic:

- Opportunities and Challenges for the Workforce Development System

The Community and Stakeholder Engagement Forums will encourage meaningful stakeholder involvement and community engagement with employers, labor

organizations, WIOA partners, educational, human services and affordable housing partners, as well as community-based organizations that provide a variety of services to specific populations such as justice-involved, English language learners, refugees, immigrants, youth, older adults, veterans, people with disabilities, and other historically unserved or underserved communities.

We will keep your committee advised of any updates regarding the Local and/or Regional Plans.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

BJE:ms
Attachments



**WORKFORCE
DEVELOPMENT
BOARD**

*We want to
hear from you!*

Employment has evolved through the rise of remote work, the growth of the gig economy, the importance of skills over degrees and the increasing impact of artificial intelligence & automation. Your input is critical in the planning of future Workforce Development programs & services



Please join us as we start to define the expectation and outcomes we would like to achieve

**Wednesday, November 13, 2024
8:30 - 11:30 AM**

- Braiding resources & coordinating services for English Language Learners, foreign-born & refugees
- Coordinating services with Department of Human Services' CalFresh Employment & Training customers
- Aligning services for non-custodial parents through Child Support Services
- Addressing environmental sustainability through collaboration

[Click here to join](#)

By phone: (831) 296-3421
ID: 423 375 605#

LOCAL PLAN FORUM

Forum will be held virtually through Microsoft Teams

(661) 325-HIRE
1.800.203.2623 • TDD 661.635.2629
employerstrainingresource.com

This Workforce Innovation and Opportunity Act Equal Opportunity Employer/Program is funded fully or in part by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. Auxiliary aids and services available upon request to individuals with disabilities.

**KERN EMPLOYERS'
COUNTY TRAINING
RESOURCE**
A proud partner of America's Job Center

JOIN US! Contribute to the Future of the Valley Workforce

VIRTUAL COMMUNITY FORUM

THE CHANGING LANDSCAPE

OF JOBS AND THE ECONOMY

Hosted by Kern, Inyo, Mono Workforce Development Board



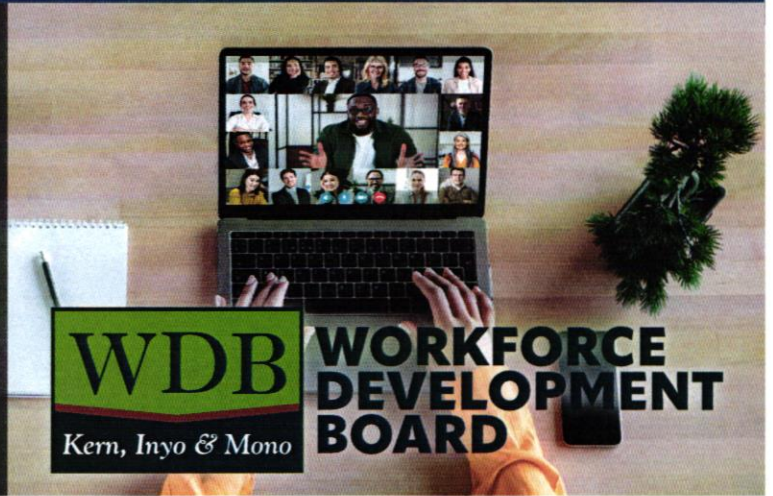
Dec 5, 2024



9:00 AM



Virtual Meeting



Be Aware of the Workforce Trends

Significant changes from norms that existed a decade ago are evident in the perceptions and behaviors of workers and in the activities of businesses. The evolving landscape of employment is characterized by several key trends: the rise of remote work, the increasing importance of skills over degrees, the growth of the gig economy, and the increasing impact of artificial intelligence and automation. Workforce development and career education and training providers must continue to track and assess these and other changes in order for their services to remain relevant to key customers: businesses and job seekers.



Save the Date

Virtual Community Forum: The Changing Landscape of Jobs and the Economy

When: Thursday, December 5, 2024, 9:00 a.m. – 10:30 a.m.

Where: Meet us on Zoom! Log in from a Computer at the following link:

<https://us06web.zoom.us/j/81867406032?pwd=Ry1rKbyX2lEtOFIhzaCYG3N6RfAOc.1>

or by Phone by +1 253-215-8782 (Meeting ID 818 6740 6032 / Passcode 000313)

Who Should Attend?

- Business Owners and Individuals Representing the Interests of Business
- Economic Development Representatives
- Workforce Development Board Members
- Community Based Organizations
- Community Members (Public)
- Education (Private And Public)



Join the Discussion

You are invited to discuss:

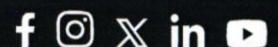
- Compared to a decade ago or even more recently, what changes are most prevalent in the regional economy?
- How are changes in local industries and businesses affecting the types and availability of jobs?
- What impact are economic changes having on workers and individuals looking for work?
- What changes do economic trends suggest for workforce development and skills training programs?
- Please also share other thoughts you have concerning the changing landscape of jobs and the economy.

The project is fully funded (100%) by California Workforce Development Boards (CWDB) Regional Plan Implementation 5.0 grant allocation totaling \$4,900,000 and is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.

(661) 325- HIRE

1.800.203.2623 | TDD 661.635.2629

AmericasJobCenterofKern.com



This Workforce Innovation and Opportunity Act Equal Opportunity Employer/Program is funded fully or in part by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. Auxiliary aids and services available upon request to individuals with disabilities.

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2024					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/18/24	4/4/24	8/22/24	11/7/24
Member					
First	Last	PBS	PBS	PBS	PBS
Richard	Chapman	X	A	P	
Brandon	Evans	-	-	-	
Aaron	Ellis	X	P	P	-
Brian	Holt	X	P	P	
Linda	Parker*	X	P	P	
Alissa	Reed	X	P	P	
Jeremy	Tobias	X	P	P	
Brenda	Mendivel	X	P	P	
Arleana	Waller*	X	U	REMOVED	
Leo	Bautista*	-	P	P	
*Non-WDB					

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**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2024**

Program and Business Services Committee

America's Job Center of California – Bakersfield,
1600 East Belle Terrace, Bakersfield, Second Floor

~~Thursday, January 18, 2024, 8 a.m. CANCELLED~~

Thursday, April 4, 2024, 8 a.m.

Thursday, August 22, 2024, 8 a.m.

Thursday, November 7, 2024, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate,
1215 Olive Drive **Recruitment Center**

Wednesday, January 24, 2024, 3 p.m.

Wednesday, April 10, 2024, 3 p.m.

~~Wednesday, August 28, 2024, 3 p.m. CANCELLED~~

Wednesday, November 13, 2024, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield,
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, February 1, 2024, 3 p.m.

Thursday, April 18, 2024, 3 p.m.

Thursday May 16, 2024, 3 p.m. SPECIAL SESSION

Thursday, September 12, 2024, 3 p.m.

Thursday, October 24, 2024, 3 p.m. SPECIAL SESSION

Thursday, November 21, 2024, 3 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate,
1215 Olive Drive **Recruitment Center**

Wednesday, February 7, 2024, 7 a.m.

Wednesday, May 1, 2024, 7 a.m.

Wednesday, September 25, 2024, 7 a.m.

Wednesday, December 11, 2024, 7 a.m.