



WORKFORCE DEVELOPMENT BOARD

WORKFORCE DEVELOPMENT BOARD

September 25, 2024
7:00 A.M.



1215 Olive Dr.
Recruitment Center
Bakersfield, CA 93308

Location: 1215 Olive Drive – Recruitment Center
Time: 7:00 a.m.
Dial-in: (831) 296-3421
Access Code: 527 813 259#
Page No.

- I. Call to Order**
- II. Flag Salute**
- III. Introductions**
- IV. Public Comments**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information, or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda. Speakers are limited to three minutes.

- V. Presentation**

- Employers' Training Resource, Chief Workforce Development Officer – Brandon Evans

- VI. Consent Agenda**

If a member of the audience wishes to comment or ask questions regarding an item or items on the consent agenda, they may do so prior to a vote being taken on the consent agenda. A member of the Board may remove any item from the consent agenda and it will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

- 1-4 A. Approval of the May 1, 2024, Meeting Minutes
- 5 B. Board and Committee Member Travel Budget For 2024-2025

- VII. New Business**

- 6-21 A. Workforce Development Board and Standing Committees' Composition - Resignations and Nominations – **Action Item**
- 22 B. On-Site Visit Scheduled for Board Members – EPIC
- C. Certification Process for Comprehensive, Affiliate and Specialized AJCCS Under the Workforce Innovation and Opportunity Act – **Oral Report**
- D. Budget and Legislative Update – **Oral Report**

- VIII. Director's Report**

- A. Employers' Training Resource/America's Job Center of California Update
- B. Meeting of The Minds - **Oral Report**
- C. One-Stop Operator – **Handout**
- D. Marketing Presentation

- IX. Board Member Comments**

- A. Economic Development Report
- B. Open Discussion

- X. Miscellaneous Filings**

- 23 A. Status of Subgrantee Monitoring Reports
- 24 B. Status of Subgrantee Audits
- 25-28 C. Grants Update

- 29 D. Kern, Inyo and Mono Counties Workforce Development Board/Committee Travel Budget Report for 2024-2025
- 30 E. Fourth Quarter Enrollment Plan vs. Actual June 2024
- 31-33 F. La Cooperativa Campesina de California 2022-2023 Program Review of Employers' Training Resource US Department of Agriculture Farm and Food Workers Relief Program dated May 24, 2023\
- 34 G. La Cooperativa Campesina de California 2023-2024 Oversight Review of funded sub-awards under the Workforce Innovation and Opportunity Act and the US Department of Agriculture Farm and Food Workers Relief Program dated June 13, 2024
- 35-38 H. Executive Committee May 16, 2024, Special Session Meeting Minutes
- 39-42 I. Draft Program and Business Services Committee August 22, 2024, Meeting Minutes
- 43-46 J. Draft Executive Committee September 12, 2024, Meeting Minutes
- 47-50 K. Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports
- 51 L. Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2024

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California, or by calling (661) 336-6849. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and before the meeting will also be available for review at the same location.

Please remember to turn off all cell phones, pagers, or electronic devices during the meeting.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
DISCUSSION AND ACTION ITEMS
MAY 1, 2024**

Members Present: Mike Beaumont, Richard Chapman, Aaron Ellis, Brian Holt, Ian Journey, Greg Knittel, Randy Martin, Dean McGee, Brenda Mendivel, John Moralez, Norma Rojas-Mora, Priscilla Varela, Trudy Gerald and Michelle Warren.

Members Absent: Laura Barnes, Kelly Bearden, Bryan Forrest, Steven Gomez, Chris Gonzalez, Greg Gutierrez, Anita Martin, Clare Pagnini, Lizette Patterson, Alissa Reed, Jay Tamsi, Christina Garza, Jeremy Tobias, and Todd Yepez.

Staff Present: Michael Saltz, Anne Meert, Bernice Nunez, Rebecca Zepeda, Danette Williams, Jeremy Shumaker,

Guests Present: Melody Correia, Katie Rivera

* Unexcused

Ian Journey called the meeting to order at 7:06 a.m.

Introductions

Staff and guests introduced themselves.

Public Comments

There were no public comments.

Presentation

HR Hotline – Melody Correia

Consent Agenda

- Approval of the February 07, 2024, Meeting Minutes
- Preliminary Allocation and Funding Recommendations for Youth Programs Funded Under the Workforce Innovation and Opportunity Act for Program Year 2024-25
- Preliminary Funding Recommendations for Workforce Innovation and Opportunity Act Adult, Dislocated Worker, and Combined Programs and Services for Program Year 2024-2025
- Request for Retroactive Approval to Apply for the National
- Farmworker Jobs Program

These items could not be heard due to a lack of a quorum.

Accept Grant Funding in the Amount of \$286,200 from the City of Bakersfield for the Transformative Climate Communities Implementation Program

This item could not be heard due to a lack of a quorum.

Recommendation to Remove a Non-Board Member from a Committee of the Workforce Development Board

This item could not be heard due to a lack of a quorum.

Business Nomination for Workforce Development Board Vacancy

This item could not be heard due to a lack of a quorum.

On-Site Visit Report and Scheduling of Next Visit

Anne Meert informed the Board the first on-site visit of Recycling Lives took place on March 13, 2024, Board members toured Kern Alliance of Business, Inc.'s Recycling Lives program located on East Belle Terrace in Bakersfield. Two Board members, along with two Employers' Training Resource staff, toured the facility and learned about the program. The Board members gave the program an average score of 5 on a scale of 1 to 5, with 5 being the highest score. The next on-site visit has yet to be scheduled. When the location and date are confirmed, ETR will email Board members to invite those interested in attending. Aaron Ellis suggested visiting the EPIC center.

Workforce Innovation and Opportunity Act Performance Results for Program Year 2022

Anne Meert said that the State's policy for evaluating success and nonperformance for Workforce Innovation and Opportunity Act (WIOA) programs went into effect in 2020. Anne said that the state is the one that does the final calculation of the performance goals. Anne also said that PY 2022 is the most recent year in which the State calculated performance scores for each Workforce Development Area and they looked at four performance measures listed as follows:

- Employment Rate 2nd Quarter After Exit
- Employment Rate 4th Quarter After Exit
- Median Earnings
- Credential Attainment

Anne said these four measures were used to evaluate Adult, Dislocated Worker, and Youth. Anne referenced the following page and explained California's performance and Kern, Inyo and Mono (KIM) WDAs performance. Anne mentioned that although in some areas KIM underperformed, once the State made its adjustments KIM balanced out and met the negotiated goals.

Approval of the Two-Year Modification to the Local and Regional Plans for Program Years 2021 – 2024

Michael Saltz informed the committee The Workforce Innovation and Opportunity Act requires the Local Workforce Development Board to prepare a Two-Year Modification to the Local Plan, and the Regional Planning Unit to prepare a Two-Year Modification to the Regional Plan. Each two-year modification to the plans covered Program Years 2021 – 2024. On March 19, 2024, CWDB approved the Two-Year Modification to the Local Plan. In addition, on March 21, 2024, CWDB approved the Two-Year Modification to the Regional Plan.

Budget and Legislative Update – Oral Report

Jeremy Shumaker reminded the Board that the past fiscal year ETR got a 1.4 million reduction in WIOA funding. Jeremy stated that there were some unexpected charges due to the number of customers that had been served but that ETR was doing a good job

spending less money. Jeremy said that ETR was expecting another hold/harmless waiver this year and at this time ETR was not aware of what the funding allocation would be and may not know until late May or June.

Jeremy said that in early April the House passed the Strengthening Workforce America Act. The act was designed to reauthorize WIOA funds. There are three concerns with this act.

1. It requires 50% to be spent on ITA models only
2. The Governor will get more money out of our WIOA funds
3. The Governor will have the authority to rearrange workforce areas

Jeremy said that this may be a year or two down the road.

Jeremy said that on the State received 5 million dollars less this year and as a result our area received 1.4 million dollars less. Aaron reminded the Board that ETR received two grants the DOGW grant and the FAP grant. Aaron said that ETR was told that the cuts would not affect these grants. Aaron said that staff has been working on getting the FAP grant signed and should be able to start servicing those specific customers in August.

Director's Report

Gary Beaudette provided the Board with a quarterly report.

Aaron Ellis added that ETR had been looking at locations in Delano, and the Cecil Avenue location looked very promising. He also said that EDD and other partners were on board at present. Aaron said that General Services was working with the owners to see if an agreement could be reached.

Danette Williams provided the Board with a marketing presentation.

Board Member Comments

Richard Chapman stated that the STEM event was a success, and the kids were engaged with the various employers and providers. Richard stated that the KIC Program is in its second year, and he encouraged manufacturers to sign up. He said the program is for kids looking for employers. Richard mentioned that the Economic Summit would be televised in May focusing on aerospace defense and agriculture. Richard also said that there is a new show focusing on employers in the region and the show is called Where Business is Boundless.

Ian Journey reported on behalf of Kelly Bearden that they were having great success with their clients.

There was a brief question and answer segment amongst the members of the board and staff.

Miscellaneous Filings

The committee was provided with the following documents for review:

- Status of Subgrantee Monitoring Reports
- Second Quarter Enrollment Plan vs. Actual December 2023

- Employment Development Department Annual Review 85% Formula Grant Fiscal Year 2022-23 Final Monitoring Report Dated February 20, 2024
- U.S. Department of Labor National Farmworker Jobs Program Monitoring Report
- La Cooperativa Campesina de California Audit Report July 01, 2021, Through June 30, 2022, Dated February 22, 2024
- Kern, Inyo and Mono Counties Workforce Development Board/Committee Travel Budget Report for 2023-24
- Kern, Inyo and Mono Workforce Development Board and Committees' Attendance Reports
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule Calendar Year 2024

As there was no further business the meeting was adjourned at 8:43 a.m.



September 25, 2024

Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

BOARD AND COMMITTEE MEMBER TRAVEL BUDGET FOR 2024-2025

Dear Board Member:

In 2015, your Workforce Development Board (WDB) adopted a travel policy that applies to Board and Committee members. The policy requires the WDB to approve a travel budget annually.

During the year, members may have opportunities to attend conferences or events. The California Workforce Association sponsors several conferences, including the Youth Conference in January/February, the WORKCON Conference in the spring, and the Meeting of the Minds in September. When information is available on these conferences and others, they will be shared with Board and Committee members.

As a reminder, members must adhere to the "Board and Committee Member Travel Policy" guidelines to request cost reimbursement for travel/conference expenses. Requests must be approved by the Executive Committee (if time permits) or the WDB Chairperson. Final approval may also be subject to authorization by the County Administrative Office and the Kern County Board of Supervisors.

Therefore, IT IS RECOMMENDED that your Board approve the Board and Committee member travel budget of \$10,000 for 2024-2025.

Sincerely,

A handwritten signature in blue ink, appearing to be "A. Ellis".

Aaron Ellis
Chief Workforce Development Officer

AE:rz



September 25, 2024

Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEES' COMPOSITION - RESIGNATIONS AND NOMINATIONS

Dear Board Member:

Below are actions regarding your Workforce Development Board (WDB) and its committees in terms of composition and membership changes. WDB and committee rosters are attached for reference.

Resignations and Nominations – Business Members

On May 2, 2024, Business member **Jay Tamsi** (President/CEO, Kern County Hispanic Chamber of Commerce) submitted his letter of resignation from the WDB (copy attached). The Workforce Innovation and Opportunity Act (WIOA) requires that Business members constitute a majority on the Local Board, and Mr. Tamsi's resignation has left a Business vacancy. Mr. Tamsi's vacancy has been posted by the Clerk of the Kern County Board of Supervisors (BOS).

Alex Haver (Human Resources Director, Buttonwillow Warehouse Co.) has expressed an interest in serving on the WDB as a Business member. Mr. Haver was nominated by the Kern Economic Development Corporation (KEDC), and his nomination form is attached. If appointed, Mr. Haver would fill the vacancy left by Mr. Tamsi, and his term would end on December 31, 2026.

On June 26, 2024, Business member **Clare Pagnini** (former Director of Human Resources, Driltek Operating LLC) submitted her resignation from the WDB. Ms. Pagnini also served on the Executive Committee and the Youth Committee. With this resignation, the Executive Committee is still in compliance with six Business members and five non-Business members. Ms. Pagnini has requested to be replaced with **Season Susko** (current Director of Human Resources, Driltek Operating LLC) with a term end date of June 30, 2025. Ms. Susko has been nominated by the KEDC. Ms. Pagnini's vacancy has been posted by the Clerk of the BOS, and her resignation letter is attached. Ms. Susko's nomination form is also attached.

By filling the two Business vacancies, the WDB will maintain its Business majority (15 of 29 members or 51.7%). These new members would not be assigned to any Committees.

Resignations and Nominations – Non-Business Members

On May 3, 2024, Education member **Dr. Dean McGee** (Superintendent, Kern High School District) submitted his resignation from the WDB effective June 30, 2024. Dr. McGee has requested to be replaced with **Scott Odlin** (Assistant Superintendent, Kern High School District) with a term end date of December 31, 2026. Dr. McGee's vacancy has been posted by the Clerk of the BOS. Dr. McGee's resignation letter and Mr. Odlin's nomination form is attached.

Employers' Training Resource (ETR) Chief Workforce Development Officer **Aaron Ellis** retired as of September 20, 2024. The ETR Director is an ex-officio member of the WDB, serves as its Executive Secretary, and represents the category of One-Stop Partner. Mr. Ellis has been replaced by **Brandon Evans** who will serve on all standing committees of the WDB with a term end date of June 30, 2025.

At its meeting on September 12, 2024, the Executive Committee concurred with the recommendations below.

Recommendation

Therefore, IT IS RECOMMENDED that your Board recommends to the BOS the following actions affecting the WDB: 1) accepting the resignation of Jay Tamsi, Business member; 2) appointing Alex Haver, Business member, with a term end date of December 31, 2026; 3) accepting the resignation of Clare Pagnini, Business member; 4) appointing Season Susko, Business member, with a term end date of June 30, 2025; 5) accepting the resignation of Dr. Dean McGee, Education member; 6) appointing Scott Odlin, Education member, with a term end date of December 31, 2026; and 7) appointing Brandon Evans to replace Aaron Ellis, Chief Workforce Development Officer, with a term end date of June 30, 2025.

Sincerely,



Aaron Ellis
Chief Workforce Development Officer

Attachments

- A: Jay Tamsi Resignation Letter
- B: Alex Haver Nomination Form
- C: Clare Pagnini Resignation Letter
- D: Season Susko Nomination Form
- E: Dean McGee Resignation Letter
- F: Scott Odlin Nomination Form
- G: Workforce Development Board Roster
- H: Executive Committee Roster
- I: Youth Committee Roster
- J: Program and Business Services Committee Roster

Jay Tamsi

Brenda Mendivel <bdmendivel@BFMC.COM>

Thu 5/2/2024 12:28 PM

To:Rebecca Zepeda <ZepedaR1@kerncounty.com>

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

This message was sent securely using Zix®

Hi Rebecca

The below is from Jay – please consider this his resignation letter from the board. I let him know the email was sufficient.

Hello Brenda,

Thank you for reaching out. Unfortunately, after over a decade of residing on the WIB/WIA board, due to my work schedule, I will have to resign from the board.

Who do I email or send my resignation too, or is this email suffice?

Jay Tamsi, KCHCC
President/CEO
www.kchcc.org

Thank you,
Brenda Mendivel
Vice President of Employee Services
Bakersfield Family Medical Group, Inc.
Coastal Communities Physician Network, Inc.
O [661-846-4625](tel:661-846-4625) Fax [661-616-9617](tel:661-616-9617)
bdmendivel@bfmc.com
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**KERN, INYO, MONO COUNTIES CONSORTIUM
 LOCAL WORKFORCE DEVELOPMENT BOARD
 NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member
 Interest in being non-Workforce Development Board Member (member of a subcommittee only)

NOMINEE INFORMATION

Date: August 28, 2024

Name: Alex Haver Job Title: HR DIRECTOR

Business/Agency Name: Butterwillow Warehouse Company

Business/Agency Address: 3430 Unicorn Rd. Bakersfield 93308
 (Street) (City) (Zip)

Phone: 661-203-4406 Email: ahaver@techag.com

Preferred method of contact? Phone

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Small 1-50	<input checked="" type="checkbox"/> Mid 51-250	<input type="checkbox"/> Large >250
<input checked="" type="checkbox"/> Labor			
<input type="checkbox"/> Education and Training	<input type="checkbox"/> Adult	<input type="checkbox"/> Youth	<input type="checkbox"/> Higher
<input type="checkbox"/> Workforce Representative	<input type="checkbox"/> CBO	<input type="checkbox"/> Other (specify)	
<input type="checkbox"/> Government, Economic and Community Development	<input type="checkbox"/> Economic/Community Development	<input type="checkbox"/> Wagner-Peyser Office	<input type="checkbox"/> Vocational Rehabilitation
<input type="checkbox"/> One-Stop Partner (specify)			
<input type="checkbox"/> Other (specify)			

If nominated for Business Representative:

(1) Does nominee represent business that reflects the employment opportunities of the local area? Yes No

- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
 Yes No Please explain below: Human resources executive that oversees all hiring within the company. Coach management on hiring practices. Create and update hiring policies and processes to stay compliant and attract the best candidates.
- (3) Has business nominee been nominated by local business organization or business trade association? Yes No ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes No ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

I want to serve on the Workforce Development Board because I believe a strong workforce is fundamental to economic development. My extensive experience in HR and recruiting equips me to help drive our local workforce forward, fostering talent that aligns with the needs of our community. I'm passionate about contributing my insights to build strategies that support both job seekers and businesses

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

- Redesign of recruitment strategies and processes for multiple organizations in both private and public sectors.
- Mentored, coached and trained managers on hiring compliance and best practices
- Developed career paths for operational positions. This led to direct employee growth by allowing for goals set to climb the path design.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 8/29/2024 Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation
Type of Organization: Economic Development
Nominating Person's Name/Title: Richard Chapman/President & CEO

Date: 8/30/2024 Signature: 

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.

From: Clare Pagnini <clare.pagnini@driltek.com>
Sent: Wednesday, June 26, 2024 2:46 PM
To: Aaron Ellis <aarone@kerncounty.com>
Subject: Resignation from the Board

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

Hi Aaron,

I hope you are doing well. After all these years I am regrettably officially resigning from the board. My family and I are moving back to the UK.

I am actively looking for my replacement here at Driltek and I would like them to take my place if that's possible? Driltek would like to maintain the working relationship.

Please let me know.

Many thanks,

Clare Pagnini
Human Resources Director



901 Tower Way, Suite 102
Bakersfield, CA 93309
Ph: 661.900.6960
Fax: 661.327.4150



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member

Interest in being non-Workforce Development Board Member (member of a subcommittee only)

NOMINEE INFORMATION

Date: 08/02/2024

Name: Season Susko Job Title: HR Director

Business/Agency Name: Driltek Inc.

Business/Agency Address: 901 Tower Way Suite 102 Bakersfield CA 93309
(Street) (City) (Zip)

Phone: 661-327-3021 Email: season.susko@driltek.com

Preferred method of contact? (661) 319-6254

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

<input checked="" type="checkbox"/> Business	<input checked="" type="checkbox"/> Small 1-50	<input type="checkbox"/> Mid 51-250	<input type="checkbox"/> Large >250
<input type="checkbox"/> Labor			
<input type="checkbox"/> Education and Training	<input type="checkbox"/> Adult	<input type="checkbox"/> Youth	<input type="checkbox"/> Higher
<input type="checkbox"/> Workforce Representative	<input type="checkbox"/> CBO	<input type="checkbox"/> Other (specify)	
<input type="checkbox"/> Government, Economic and Community Development	<input type="checkbox"/> Economic/Community Development	<input type="checkbox"/> Wagner-Peyser Office	<input type="checkbox"/> Vocational Rehabilitation
<input type="checkbox"/> One-Stop Partner (specify)			
<input type="checkbox"/> Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [X] No []

(2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes [X] No [] Please explain below:

(3) Has business nominee been nominated by local business organization or business trade association? Yes [X] No [] *Nominating organization must be completed below.

If nominated for Labor Representative:

(1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [] No [X] *Nominating organization must be completed below.

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

As a human resources professional, my 17 years of management experience across diverse industries such as communications, healthcare, manufacturing, agriculture, and construction will undoubtedly assist in workforce planning and development. My extensive background has equipped me with a comprehensive understanding of the unique challenges and opportunities within various sectors, enabling me to bring a well-rounded perspective to the Workforce Development Board. Moreover, my commitment to continuous learning and adaptability will be invaluable as I transition into the oil and gas industry. The knowledge I will gain in this new field will not only broaden my expertise but also enhance my ability to contribute effectively to the board's goals. My proven track record of successful management and strategic planning in multiple industries demonstrates my capability to drive workforce initiatives that align with the board's mission. I am confident that my diverse experience, coupled with my dedication to professional growth, will make me a valuable asset to the Workforce Development Board. I look forward to leveraging my skills and knowledge to support the board in achieving its objectives and fostering a dynamic and resilient workforce.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

I have a Master's degree in Business Administration, have served the Kern County Society for Human Resources Management (KC SHRM) board for 10 years in many capacities, have experience with live webcasts to assist HR professionals and business owners with compliance and practical application measures in partnership with the California State Council of SHRM (CalSHRM), and volunteer my time to the Department of Human Services and Victory Family Services to help aging out foster youth learn survival tips for adulthood.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 8/12/24 Nominee Signature: [Signature]

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation
Type of Organization: Economic Development
Nominating Person's Name/Title: Richard Chapman, President & CEO

Date: 8/12/24 Signature: [Signature]

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.

From: Dean McGee <dmcgee@kernhigh.org>
Sent: Friday, May 3, 2024 10:32 AM
To: Marsha Manos <charlesm@kerncounty.com>
Cc: Aaron Ellis <aarone@kerncounty.com>; Scott Odlin <scott_odlin@kernhigh.org>; Crystal Cavazos <Crystal_Cavazos@kernhigh.org>
Subject: Resignation from the Workforce Development Board

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

Hi Marsha.

Please accept this email as my notification of resignation from the Workforce Development Board effective June 30, 2024, as I am retiring from the Kern High School District. I have been privileged to be a part of this wonderful group of people for the past 10 years, and I look forward to continuing to support the board any way I can.

I am attaching the WDB Nomination Form for my replacement, Mr. Scott Odlin, the new Assistant Superintendent who will be starting on July 1, 2024.

Sincerely,

Dean McGee

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**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:Interest in being Workforce Development Board Member Interest in being non-Workforce Development Board Member (member of a subcommittee only)**NOMINEE INFORMATION**Date: 5/2/2024Name: Scott OdlinJob Title: Assistant SuperintendentBusiness/Agency Name: Kern High School DistrictBusiness/Agency Address: 5801 Sundale Ave.Bakersfield93309-2924

(Street)

(City)

(Zip)

Phone: (661) 827-3149Email: scott_odlin@kernhigh.orgPreferred method of contact? Email**RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER**

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED**Nominees may represent one or more. Please check all that apply.**

<input type="checkbox"/> Business	<input type="checkbox"/> Small 1-50	<input type="checkbox"/> Mid 51-250	<input type="checkbox"/> Large >250
<input type="checkbox"/> Labor			
<input checked="" type="checkbox"/> Education and Training	<input type="checkbox"/> Adult	<input type="checkbox"/> Youth	<input type="checkbox"/> Higher
<input type="checkbox"/> Workforce Representative	<input type="checkbox"/> CBO	<input type="checkbox"/> Other (specify)	
<input type="checkbox"/> Government, Economic and Community Development	<input type="checkbox"/> Economic/Community Development	<input type="checkbox"/> Wagner-Peyser Office	<input type="checkbox"/> Vocational Rehabilitation
<input type="checkbox"/> One-Stop Partner (specify)			
<input type="checkbox"/> Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [] No []

(2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes [] No [] Please explain below:

(3) Has business nominee been nominated by local business organization or business trade association? Yes [] No [] ***Nominating organization must be completed below.**

If nominated for Labor Representative:

(1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [] No [] ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

Interest in having highly trained workforce and the role the high school district might play in providing a viable curriculum and effective instruction to support the local industry.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

- 1. 24 years in Education
- 2. 5 years High School Principal
- 3. 2 years Director II

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 5/3/2024 Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern High School District

Type of Organization: Educational

Nominating Person's Name/Title: Dean McGee, Ed.D., Deputy Superintendent

Date: 5/3/2024 Signature: 

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD**

BUSINESS:

Ian Journey, Chair
Owner/Engineer
Journey Engineering, Inc.

Brenda Mendivel, Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

Mike Beaumont
HR Manager/Company Liaison
Unified Field Services Corporation

Laura Barnes
President
Associated Builders and Contractors

Kelly Bearden
Director
CSUB Small Business Development Center

Jay Tamsi (Vacancy)
President/CEO
Kern Co. Hispanic Chamber of Commerce

Richard Chapman
President/CEO
Kern Economic Development Corporation

Michele Warren
Director of Human Resources
Golden Empire Transit

Greg Guitierrez
President/CEO
Truitt Oilfield Maintenance

Todd Yopez
Human Resources Manager
PCL Industrial Services, Inc.

Anita Martin
Martin and Foster Consulting
Co-Owner/Executive Consultant

Greg Knittel
President
Centralize HR

Clare Pagnini (Season Susko)
Director of Human Resources
Driltek Operating LLC

Lizette Patterson
CEO
Cazador Consulting Group, Inc.

Cody Brooks
Executive Director
K.C. Chapter National Electric Contractors

EDUCATION AND TRAINING:

Dr. Trudy Gerald
Assoc. Vice Chancellor, Economic
and Workforce Development
Kern Community College District

Norma Rojas-Mora
Director, Communications & Community Relations
Bakersfield College

Dr. Dean McGee (Scott Odlin)
Superintendent
Kern High School District

WORKFORCE REPRESENTATIVES:

A. Labor and Apprenticeships

Bryan Forrest
Apprenticeship Coordinator
Operating Engineers Local 12

Alissa Reed
Executive Secretary
KIM Building Trades Council

Steven Gomez
Business Agent
Plumbers & Pipefitters Local 460

John Moralez
Secretary - Treasurer
Teamsters Local Union No. 87

Chris Gonzales
Business Agent
SMART Sheet Metal Local 105

Brian Holt
Business Manager
IBEW Local 428

B. Community-Based Organizations:

Randy Martin
CEO
Covenant Community Services

Jeremy Tobias
Executive Director
Community Action Partnership of Kern

GOVERNMENT & ECONOMIC OR COMMUNITY DEVELOPMENT:

A. Economic Development - see Business*

B. Government: Wagner-Peyser

Christina Garza
Deputy Division Chief
Employment Development Department

**C. Government: Vocational
Rehabilitation:**

Priscilla Varela
Staff Services Manager
Department of Rehabilitation

ONE-STOP PARTNER PROGRAMS:

Aaron Ellis (Brandon Evans)
Chief Workforce Development Officer
Kern County Employers' Training Resource

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

Ian Journey, WDB Chair
Owner/Engineer
Journey Engineering, Inc.

Brenda Mendivel, WDB Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

Norma Rojas-Mora
Director, Communication & Community
Relations
Bakersfield College

Aaron Ellis, Executive Secretary WDB (Brandon Evans)
Chief Workforce Development Board Officer
Employers' Training Resource

Alissa Reed
Executive Secretary
KIM Building Trades Council

Dr. Kristen Watson*
Chief of Staff
Cal State University Bakersfield

Todd Yopez
Human Resources Manager
PCL Industrial Services, Inc.

Leo Bautista*
At-Large

Kelly Bearden
Director
CSUB Small Business Development
Center

Anita Martin
Martin and Foster Consulting
Co-Owner/Executive Consultant

Clare Pagnini (resigning)
Director of Human Resources
Driltek Operating LLC

Lizette Patterson
CEO
Cazador Consulting Group, Inc.

*Non-WDB member

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE**

Norma Rojas-Mora, Youth Committee Chair
Director, Communication & Community Relations
Bakersfield College

Ian Journey, WDB Chair
Owner/Engineer
Journey Engineering, Inc.

Dale Countryman*
Retired School Administrator

Rosa Chipres*
Student
Taft College

Aaron Ellis, Executive Secretary WDB (Brandon Evans)
Chief Workforce Development Officer
Kern County Employers' Training Resource

Greg Terry*
Chief
Bakersfield Police Department

Brian Holt
Business Manager
IBEW Local 428

Priscilla Varela
Staff Services Manager I
Department of Rehabilitation

Leticia Perez*
Supervisor, Fifth District
Kern County Board of Supervisors

David Villarino*
Executive Director
FIELD

Karine Kanikkeberg*
Resource Teacher
Kern High School District, CRD

Todd Yopez
Human Resources Manager
PCL Industrial Services, Inc.

Clare Pagnini (resigning)
Director of Human Resources
Driltek Operating LLC

*Non-WDB Member

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
PROGRAM AND BUSINESS SERVICES COMMITTEE**

Brenda Mendivel, WDB Vice Chair
VP of Human Resources
Bakersfield Family Medical Center

Linda Parker*
President
LP Consulting

Richard Chapman
President/CEO
Kern Economic Development Corporation

Alissa Reed
Executive Secretary
KIM Building Trades Council

Aaron Ellis, Executive Secretary WDB (Brandon Evans)
Chief Workforce Development Officer
Kern County Employers' Training Resource

Jeremy Tobias
Executive Director
Community Action Partnership of Kern

Brian Holt
Business Manager
IBEW Local 428

Leo Bautista*
At-Large

*Non-WDB Member



September 25, 2024

Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

ON-SITE VISIT SCHEDULED FOR BOARD MEMBERS - EPIC

Dear Board Member:

Your Workforce Development Board members have the opportunity to visit various trainings and service providers in order to learn more about Workforce Innovation and Opportunity Act (WIOA) and other workforce-related programs in the community. The next on-site visit is scheduled for the Envision-Plan-Innovate-Connect (EPIC) Center, which provides youth services to young adults who face barriers with finding employment and launching a career. EPIC has provided life changing opportunities to many young adults around Kern County.

The address, date, and time for the visit are listed below.

SITE VISIT			
Provider/Site	Address	Date	Time
EPIC Center (Young Adult Center)	2211 H Street Bakersfield, CA 93301	Wednesday October 9, 2024	1:00 p.m.

If you wish to attend the site visit, there is a sign-up sheet available at today's meeting. If you wish to look at your calendar and sign up at a later date, you may contact Anne Meert at meerta@kerncounty.com or (661) 336-6846.

After the site visit, Board members will be asked to complete a short evaluation form. Information about the site visit will be shared at the next Board meeting.

Sincerely,

Aaron Ellis
Chief Workforce Development Officer
AE:jsk

September 25, 2024

Kern, Inyo, and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

STATUS OF SUBGRANTEE MONITORING REPORTS

Dear Board Member:

The following reports have recently been completed and are being filed with your Board.

Monitoring reports with no findings:

CityServe Network (5/21/24) Fiscal
Kern High School District (KHSD) (5/15/24) Program
Mono County (3/12/24) Fiscal
Mono County (2/1/24) Program
Proteus, Inc (4/30/24) Fiscal

Monitoring reports with findings:

KHSD (4/15/24) Fiscal. Finding was for two participants exceeding their allowable work experience hours. In response, KHSD stated they will provide additional training to staff to ensure that contractual obligations are met and will implement a spreadsheet tracking work experience hours that management can monitor. The finding is closed.

Copies of these reports are on file and available for review by Board members.

Sincerely,



Aaron Ellis
Chief Workforce Development Officer

AE:sw



September 25, 2024

Kern, Inyo, and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

STATUS OF SUBGRANTEE AUDITS

Dear Board Member:

Employers' Training Resource (ETR) has received audits from the following agencies for which there were no findings related to Workforce Innovation and Opportunity Act (WIOA) programs.

<u>ENTITY NAME</u>	<u>AUDIT PERIOD</u> (Year Ended)
Delano Joint Union High School District	June 30, 2023
FIELD	June 30, 2023
Inyo County	June 30, 2022
Kern Community College District	June 30, 2023
Kern County Superintendent of Schools	June 30, 2023
Kern High School District	June 30, 2023
Mexican American Opportunity Foundation	June 30, 2022
Mexican American Opportunity Foundation	June 30, 2023

ETR has received audits from the following agencies. The audits had Administrative Findings but none of which were related to the WIOA programs the agencies administer.

<u>ENTITY NAME</u>	<u>AUDIT PERIOD</u> (Year Ended)
Tehachapi USD	June 30, 2021
Tehachapi USD	June 30, 2022
West Kern Adult Education Network	June 30, 2022

Sincerely,

Aaron Ellis
Chief Workforce Development Officer

AE:brd



September 25, 2024

Kern, Inyo, and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

GRANTS UPDATE

Dear Board Member:

The following information is provided to update your Board on nine grants that involve Employers' Training Resource (ETR).

Farmworker Advancement Program (FAP)

ETR, as Kern/Inyo/Mono Counties Consortium Workforce Development Area, applied and was awarded funding from the State of California Employment Development Department (EDD) for the Farmworker Advancement Program (FAP). The FAP is funded by the Workforce Innovation and Opportunity Act (WIOA) 15% Governor's Discretionary funding. ETR received \$900,000 to provide employment and training services, as well as supportive services, to 54 Kern County farmworkers. The grant period is February 1, 2024, through March 31, 2026. One requirement of the grant was to partner with an Integrated Education and Training (IET) provider. ETR is currently working on a contract with a Kern County IET provider to serve five participants. Through August 2024, ETR has enrolled 27 FAP participants.

Displaced Oil and Gas Workers Fund (DOGWF)

On January 31, 2024, ETR was notified that it was awarded the Displaced Oil and Gas Workers Fund (DOGWF) Grant in the amount of \$11,244,000 from the State of California EDD and California Labor and Workforce Development Agency. The grant's purpose is to provide services to oil and gas workers who have been displaced due to the recent shift in the oil industry in California. Participants will receive training services through a diverse selection of industries while also receiving supportive services. The goal is to transition participants into other industry sectors that provide stable careers and comparable wages to the oil industry. The grant period is August 1, 2024, through March 31, 2027 with the plan to serve 750 participants. Due to a delay in August 2024 with the state's case management system, enrollments into DOGWF have recently started.

Valley Build High Roads Construction Careers: RWF Valley Build

ETR has partnered with the Fresno Regional Workforce Development Board to fund case management, supportive services and drug testing for the Valley Build High Roads Construction Careers: RWF Valley Build Multi-Craft Core Curriculum Pre-Apprenticeship Training Grant, which supports the development of the regionally based pre-apprenticeship training programs. The project provides Multi-Craft Core Curriculum pre-apprenticeship training and union referrals from the building and construction trades for 105 trainees of which ETR has enrolled 44 as of August 2024. Trainees must qualify under one or more of the following priority populations: (i) women; (ii) English language learners, immigrants & refugees; (iii) justice-involved individuals; (iv) youth; and (v) other under-resourced individuals (i.e., individuals that meet Adult or Dislocated Worker requirements under the WIOA). ETR co-enrolls trainees in the WIOA system and will provide supportive services which include tools and union initiation fees. ETR was awarded \$418,635 to administer the program, and the grant period is September 1, 2023, through December 31, 2025.

Student Training and Employment Program (STEP)

On March 12, 2024, ETR executed a contract with the Foundation for California Community Colleges to provide services for the Student Training and Employment Program (STEP) grant. The STEP grant aims to provide work-readiness and paid work experience to students with disabilities enrolled in educational programs with services to help them become ready for work, including learning to advocate for themselves. Participants will receive 160 hours in paid work experience and a \$200 stipend upon completion of the workplace readiness training. Prior to enrollment, participants must be enrolled with the Department of Rehabilitation. The grant period is from January 1, 2024, to December 31, 2026. ETR was awarded \$150,753 for the first program year and is planning to provide services for ten participants. As of August 2024, there are four participants enrolled into the STEP grant.

Regional Equity and Recovery Partnerships (RERP)

The Regional Equity and Recovery Partnerships (RERP) grant has allowed ETR to partner with Bakersfield College (BC), Cerro Coso Community College (CCCC) and Taft College (TC) for this grant. BC is providing 15 participants with the opportunity to obtain Vocational Nursing credentials; 20 participants that are presently licensed Vocational Nurses to obtain sufficient credentials to become Registered Nurses; and 45 participants to train and become Nursing Assistants or Home Health Aids. CCCC is providing the educational training for 20 participants to receive their certification to become Medical Assistants. TC is providing the education component for 19 participants to become Dental Hygienists. In addition, last month, ETR added TC's EMT/Paramedics Program to the grant. The populations that are being prioritized are Low-income households and communities, English language learners, first generation college students, and veterans.

ETR was awarded \$1,006,948 to administer the program, and the term of the agreement is December 1, 2022, through December 31, 2025. ETR has enrolled 91 participants as of August 2024.

Prison to Employment (P2E) 2.0 Regional Partnership and Technical Assistance Grant

The Prison to Employment (P2E) 2.0 grant represents the continuation of the P2E initiative. This grant provides services to the formerly incarcerated and other justice-involved individuals. The purpose of this grant is to improve California's criminal and juvenile justice systems and reduce recidivism through increased rehabilitation. The program is intended to strengthen linkages between the workforce and corrections systems in order to improve the process by which formerly incarcerated and justice-involved individuals reenter society and the labor force. ETR was awarded \$496,311 to administer the program, and the term of the agreement is June 1, 2023, through December 31, 2025. ETR has enrolled 35 participants into the P2E 2.0 grant as of August 2024.

National Farmworker Jobs Program (NFJP)

On March 5, 2024, the U.S. Department of Labor (DOL) released a Notice of Availability of Funds for the National Farmworker Jobs Program (NFJP), WIOA Section 167. The competitive grant was due to the DOL on May 3, 2024, and ETR submitted its application on April 29, 2024. The NFJP grant will be for a four-year period with the additional years of the grant dependent on the availability of funds. ETR applied for a total of \$12,000,000 (\$3,000,000 per year) to serve 1,480 Kern County farmworkers and dependents (370 per year). The grant period is July 1, 2024, through September 30, 2028. On September 6, 2024, ETR was notified that its application was not selected for funding. ETR is planning to appeal the decision.

Transformative Climate Communities (TCC) Program Grant

The City of Bakersfield was successful in receiving a five-year Transformative Climate Communities (TCC) Program grant which funds the development of neighborhood-level transformative community plans. The city applied for up to \$29,500,000 in TCC Implementation funds and received the sum of \$22,125,000. The application focused on the county island around South Dr. Martin Luther King Boulevard and East Casa Loma Drive. ETR will be targeting outreach to 27 potential participants from the focus area who meet the priority of service criteria. Ten eligible applicants may qualify to enter an on-the-job training where the employer's 50 percent match will be leveraged using TCC funds. An additional eight participants may be served with existing partners for Transitional Jobs Training, and an additional nine participants may receive vocational training in order to receive industry recognized certificates through the High Road Training Partnership initiative. The grant started on September 1, 2024, and will end on August 31, 2029.

Earmark Valley Build – Nontraditional Occupations for Women (NOW)

ETR has partnered with the Fresno Regional Workforce Development Board to fund case management and drug testing for the Earmark Valley Build Nontraditional Occupations for Women (NOW) grant which will provide Multi-Craft Core Curriculum pre-apprenticeship training and union referrals for 110 trainees valley-wide, including 30 in the local workforce development area. Trainees must qualify under one or more of the following priority populations: (i) women; and (ii) other underrepresented populations (i.e., individuals that meet Adult or Dislocated Worker requirements under WIOA). ETR was awarded \$47,460 to administer the program. The grant period is November 6, 2023, through September 30, 2025. ETR has enrolled 18 participants in the multi-craft, pre-apprentice training from the Building and Construction Trades Council as of August 2024.

We will continue to keep your Board informed on these grants.

Sincerely,



Aaron Ellis
Chief Workforce Development Officer

AE:jsk

Kern, Inyo and Mono Counties
Workforce Development Board/Committee
Travel Budget Report for 2024-2025

2024-2025 Budget:	\$10,000
Expenses:	
• Ian Journey Meeting of the Minds, Monterey September 2024	\$ 1,292
Total Travel Expenses	<u>\$ 1,292</u>
Balance Remaining	<u>\$ 8,708</u>

EMPLOYERS' TRAINING RESOURCE

FOURTH QUARTER ENROLLMENT PLAN VS ACTUAL JUNE 2024

Funding Source	Annual Planned Enrollments	Planned Enrollments Thru June 2024	Enrollments Thru June 2024	Percentage of Plan
WIOA Adult	853	853	944	110.67%
WIOA Dislocated Worker	255	255	206	80.78%
WIOA Youth	841	841	790	93.94%
National Farmworker Jobs Program (7/1/23-9/30/24)	420	420	453	107.86%
EPIC	280	280	348	124.29%
AB 109 (Public Safety & Realignment)	100	100	139	139.00%
La Coop 167 Housing (7/1/23 - 9/30/24)	79	79	81	102.53%
Earmark Valley Build MC3 (11/6/23-9/30/25)	30	11	22	200.00%
HRCC (9/1/23-12/31/25)	105	38	44	117.33%
Regional Equity & Recovery (12/1/22 - 9/30/25)	120	42	63	148.75%
Prison 2 Employment (6/1/23 - 12/31/25)	42	15	28	188.89%
La Coop USDA Farmworker Relief (11/1/22 - 10/31/24)	5,280	5,280	5,280	100.00%
La Coop Dislocated Ag Worker Program (2/1/24-12/31/24)	25	8	25	312.50%
HVRP (7/1/23 - 6/30/26) Grant terminated	102	50	6	12.00%
Farmworkers Advancement Project (2/1/24 - 3/31/26)	54	12	16	133.33%
TOTAL ENROLLMENTS	8,586	8,284	8,445	101.95%
	4th Qtr Planned	4th Qtr Actual	YTD Planned	YTD Actual
Total Job Seekers at America's Job Center Combined Youth & Adult***	5,000	2,790	26,000	31,834
Employers Served at America's Job Center***	75	93	400	245

***As the numbers reported for each quarter are non-duplicated customers/employers, the quarters when added will not equal the year-to-date numbers. In addition, as many employers/customers can receive services in all reporting quarters, the year-to-date goals are adjusted for non-duplication of services and may be less than the total of all quarters when added.

Noteable accomplishments this quarter:

Highest paid wage for the 4th quarter is \$51.92 for an Associate Brand Manager.



May 24, 2023

Aaron Ellis
Interim Chief Workforce Development Officer
Employers' Training Resource
1600 East Belle Terrace
Bakersfield, CA 93307

Dear Mr. Ellis,

This refers to the 2022-2023 program review conducted on April 11, 2023, of Employers' Training Resource (ETR) US Department of Agriculture (USDA) Farm and Food Workers Relief Program.

Information was obtained through documentation and communication with representatives of your agency and a review of internal and external policies and procedures as applicable.

No findings were identified in this review.

Because the methodology of our monitoring review includes sample testing, this report is not a comprehensive assessment of all areas included in our review. Therefore, it will be ETR's responsibility to ensure its systems, programs, and related activities comply with applicable Federal, State, and local regulations and directives.

Please extend our appreciation to your staff for their assistance and cooperation during this review. If you have any questions regarding the enclosed report or the review that was conducted, please contact Ms. Dora Mendivil Angulo at (619) 509-9490.

Sincerely,

Marco Lizarraga
Executive Director

Enclosures

1107 9th Street, Suite 420, Sacramento, CA 95814 - (916) 388-2220 - Fax (916) 388-2425

Hermelinda Sapien
Chairperson



Marco Lizarraga
Executive Director

USDA Relief Program
Farm and Food Workers Relief Grant Program

Monitoring Report
Employers' Training Resource
4-11-2023

Prepared by Dora Mendivil and Sal Diaz

On April 11, 2023, Mr. Sal Diaz, Fiscal/Program Manager, and Ms. Dora Mendivil Angulo, Program and Fiscal Administrator, conducted a mid-year monitoring visit to ETR central office at 1600 E. Belle Terrace, Bakersfield, CA. The purpose of this visit was to review ETR's administration of the USDA FFWR Program and to confirm that all the guidelines and policies were in place and met as required by USDA and La Cooperativa Campesina de California.

This monitoring visit consisted of three sections:

Interviews: We conducted interviews with ETR's personnel responsible for supervising and implementing the grant.

Tour of Facilities: We toured the facility, assessed the ETR offices' privacy and document security, required USDA posters, and ADA accessibility, health, and safety.

Beneficiary interviews: We interviewed ten beneficiaries who had completed the process and obtained their checks.

On-site Monitoring Report:

1st section- Interviews

- Mr. Ramon Leon - Program Support Supervisor
- Ms. Brenda Duenas – Fiscal Manager

During our interview, ETR's staff confirmed that all USDA- La Coop guidelines and policies are in place regarding interviewing clients, processing applications, and distributing payments. Finally, we inquired if they had any questions, but they did not.

2nd section – Tour of Facilities:

We toured the facility and ETR's offices. We confirmed that all payments were secured and locked. ETR's offices are set up to interview applicants protecting their privacy, and USDA and EOE posters are visible. The building is clean, has personnel at the front entrance with a sign-in and out list, and is ADA-accessible.

3rd section – Beneficiary Surveys:

We interviewed ten beneficiaries that had received their payments. All ten were very thankful for the program and expressed that the money helped them pay rent, buy food and clothing for their children.

In conclusion:

In summary, no findings were identified at this time.

ETR has administered the program complying with all USDA requirements and has open lines of communication with La Cooperativa staff. In addition, the beneficiaries interviewed mentioned that ETR's staff demonstrated excellent customer service.

If you have any questions regarding this report, do not hesitate to contact Mr. Sal Diaz at sdiaz@lacooperativa.org or Ms. Dora Mendivil Angulo at (619) 509-9490 or dmendivil@lacooperativa.org



June 13, 2024

Aaron Ellis
Chief Workforce Development Officer
Employers' Training Resources
1600 N. Belle Terrace
Bakersfield, CA 93307

Dear Mr. Ellis:

This refers to the 2023-2024 oversight review conducted during the period May 6-10, 2024, of La Cooperativa Campesina de California funded sub-awards under the Workforce Innovation and Opportunity Act (WIOA) and the US Department of Agriculture (USDA) Farm and Food Workers Relief Program.

The review covered all aspects of these programs including program administration and financial and procurement management systems. Information was obtained through documentation and communication with representatives of your agency and review of internal and external policies and procedures as applicable.

No findings were identified in this review.

Because the methodology of our monitoring review includes sample testing, this report is not a comprehensive assessment of all areas included in our review. Therefore, it will be ETR's responsibility to ensure its systems, programs, and related activities comply with applicable Federal, State, and local regulations and directives.

Please extend our appreciation to your staff for their assistance and cooperation during this review. If you have any questions regarding this report or the review that was conducted, please contact Dora Mendivil at 619-509-9490.

Sincerely,

Marco Lizarraga
Executive Director

Michelle Engel-Silva
Chairperson



Marco Lizarraga
Executive Director

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
SPECIAL SESSION
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
MAY 16, 2024**

Members Present: Ian Journey, Brenda Mendivel, Aaron Ellis, Alissa Reed, Leo Bautista, Kristen Watson, Norma Rojas-Mora, and Todd Yopez.

Members Absent: Anita Martin, Kelly Bearden, Clare Pagnini, and Lizette Patterson.

Staff Present: Jeremy Shumaker, Anne Meert, Rebecca Zepeda, Jana Webb, Marsha Manos, Jasmine Hernandez, and Sarah Woodman.

Guests Present: Kristi Thorpe.

Ian Journey called the virtual meeting to order at 3:05 p.m.

*UNEXCUSED ABSENCE

Introductions

Committee members, staff, and guests introduced themselves.

Public Comments

There were no additional public comments.

Program and Business Services Committee Approved April 4, 2024

Preliminary Funding Recommendations for Workforce Innovation and Opportunity Act Adult, Dislocated Worker, and Combined Programs and Services for Program Year 2024-2025

Rebecca Zepeda informed the Committee that under the Workforce Innovation and Opportunity Act funded programs may be eligible for refunding for up to three subsequent program years before another RFP is issued. The RFR also noted that the WIOA funding allocations will not likely be known until late spring 2024, and that agencies were advised to request funding at the same level or lower than the current year. RFR applications were received for the following programs and services with requested funding totaling \$1,121,310. The amounts requested were as follows:

Provider of Career Services for the Delano AJCC, Including On-The-Job Training (OJT)

- Proteus, Inc. - WIOA AJCC Operations/Direct Placements - \$307,073 requested
- Proteus, Inc. - On-the-Job Training (OJT) Operations - \$340,000 requested

Paid Work Experience

- Proteus, Inc. – Delano/Northern Kern County area - \$134,237 requested
- Kern High School District – Bakersfield area - \$340,000 requested

Rebecca also mentioned that ETR is implementing a change to its Adult Work Experience programs beginning July 1, 2024, and the agencies were notified of this change in the RFR. Specifically, work experience wages will be limited to a maximum of \$5,000 per participant instead of the maximum 320 hours per participant. This is in direct response to California's new varying minimum wages. Rebecca also informed the committee that this request was presented to the PBS committee on April 4, 2024, and they concurred with the recommendation. These recommendations were also addressed by the WDB at its meeting on May 1, 2024, but could not be acted on due to lack of a quorum. The recommendation before the committee today is to approve on behalf of the WDB and subject to ratification of the Board at its next meeting, authorize the distribution of \$1,121,310 in PY 2024-2025 WIOA funds, subject to negotiations, funds available, and approval of the Kern County Board of Supervisors, to the following: Proteus, Inc. to provide Career Services at the Delano AJCC (\$307,073), OJTs (\$340,000) and Paid Work Experience (\$134,237) in the amount not to exceed \$781,310; and Kern High School District to provide Paid Work Experience in the amount not to exceed \$340,000. Alissa Reed made a motion to accept the staff's recommendation. Brenda Mendivel seconded the motion. All ayes. The motion passed.

Request for Retroactive Approval to Apply for the National Farmworker Jobs Program

Jana Webb informed the committee that Employers' Training Resource (ETR) has applied for grant funding from the U.S. Department of Labor (DOL) for the National Farmworker Jobs Program (NFJP). For the past forty-two years, ETR has received this funding from the DOL to provide employment and training services to farmworkers and their dependents in Kern County. ETR submitted the application on April 29, 2024. Written into the proposal were our partners which include the Kern High School District; California State University, Bakersfield; and Proteus, Inc. Jana also said that at its April 4, 2024, meeting, the Program and Business Services Committee recommended that the WDB, at its May 1, 2024, meeting, retroactively authorize the submission of the grant application and, if awarded, the execution of required grant documents. However, due to the lack of a quorum, the recommendation could not be acted upon. Therefore, your committee has convened today to act on behalf of the WDB and proceed on the motion. Brenda Mendivel made a motion to approve staff's recommendation to retroactively authorize the submission of the grant application and, if awarded, the execution of the required grant documents by the Chief Workforce Development Officer. Alissa Reed seconded the motion. All ayes. The motion passed.

Accept Grant Funding in the Amount of \$286,200 from the City of Bakersfield for the Transformative Climate Communities Implementation Program

Jeremy Shumaker informed the committee that the California State Assembly Bill 2722 established the Transformative Climate Communities (TCC) Program using funds from the State's Cap-and-Trade Program which funds the development of neighborhood-level transformative community plans. The City of Bakersfield submitted a five-year Implementation Planning grant application on August 1, 2023, for Round 5 of

Transformative Climate Communities Program which funds the development of neighborhood-level transformative community plans. The City applied for up to \$29,500,000 in TCC Implementation funds and received the sum of \$22,125,000. Employers' Training Resource will be receiving the amount of \$286,200 in funding which will be used to provide targeted outreach to twenty-seven potential participants from the focus area who meet the priority of service criteria. The grant is effective on the date of execution of the Grant Agreement between the City and State of California and shall remain in effect for five years. After further clarification, Brend Mendivel made a motion to accept the staff's recommendation to approve the partnership with the City of Bakersfield in the Transformative Climate Communities Program by providing workforce development services for up to five years in the amount of \$286,200. Todd Yepez seconded the motion. All ayes. The motion passed.

Youth Committee Approved April 10, 2024

Preliminary Allocation and Funding Recommendations for Youth Programs Funded Under the Workforce Innovation and Opportunity Act for Program Year 2024-25

Sarah Woodman informed the committee that this RFR went out to all providers in February of this year. Sarah said that two providers did not submit proposals for various reasons. Sarah also said that reviewed the remaining proposals and that staff is recommending and the Youth Committee agreed with the recommendation to authorize the distribution of \$1,756,513 in PY 2024-2025 WIOA funds, subject to negotiations, funds available, and approval of the Kern County Board of Supervisors, to the following: 1) Kern County Superintendent of Schools to provide comprehensive services to 58 ISY participants in the amount not to exceed \$311,521; 2) Kern High School District to provide comprehensive services to 80 ISY in the amount not to exceed \$300,000; 3) Farmworkers Institute of Education and Leadership Development (FIELD) to provide comprehensive services to 20 OSY in the amount not to exceed \$200,445; 4) Kern High School District to provide comprehensive services to 50 OSY in the amount not to exceed \$344,540; 5) Proteus, Inc. to provide comprehensive services to 42 OSY in the amount not to exceed \$229,425; and 6) West Kern Adult Education Network JPA to provide comprehensive services to 52 OSY in the amount not to exceed \$370,582. After further clarification, Todd Yepez made a motion to accept the staff's recommendation. Alissa Reed seconded the motion.

Executive Committee Approved April 18, 2024

Recommendation to Remove a Non-Board Member from a Committee of the Workforce Development Board

Rebecca Zepeda informed the committee that Workforce Development Board (WDB) has an attendance policy in its bylaws. Members who miss two (unexcused) consecutive meetings will be considered inactive and subject to removal. Unless otherwise excused, all WDB and committee members are required to attend a minimum of three quarters (75%) of all meetings to maintain membership in good standing. Rebecca state that at the Executive Committee it was recommended that non-WDB member be removed from the committee due to her attendance. Rebecca said that if the committee removed Ms. Waller, it would still be in compliance with the minimum two non-Board member requirement.

Business Nomination for Workforce Development Board Vacancy

Rebecca Zepeda said that the Workforce Innovation and Opportunity Act (WIOA) requires Workforce Development Boards (WDB) to maintain a business member majority. Mr. Cody Brooks, Executive Director of the Kern County Chapter of the National Electrical Contractors Association, was nominated by the Kern Economic Development Corporation. If appointed, his term would end December 31, 2026. This appointment would result in 15 business members which would be a business majority. Todd Yopez made a motion to approve the two consent agenda items. Brenda Mendivel Seconded the motion. All ayes. The motion passed.

As there was no further business, the meeting was adjourned at 3:38 p.m.

**KERN, INYO & MONO
WORKFORCE DEVELOPMENT BOARD
PROGRAM AND BUSINESS SERVICES COMMITTEE
DISCUSSION AND ACTION ITEMS
AUGUST 22, 2024**

Members Present: Brenda Mendivel, Leo Bautista, Richard Chapman, Aaron Ellis, Brian Holt, Alissa Reed, Jeremy Tobias, and Linda Parker.

Members Absent: Richard Chapman, and Arleana Waller.

Staff Present: Anne Meert, Jeremy Shumaker, Marsha Manos, Danette Williams, and Michael Saltz.

Guests Present: Jennifer Feige.

The meeting was called to order at 8:01 a.m. by Brenda Mendivel.

*Unexcused Absence

Introductions

Member, Staff and Guests introduced themselves.

Public Comments

There were no public comments.

Approval of April 4, 2024, Meeting Minutes

Jeremy Tobias made a motion to approve the April 4, 2024, meeting minutes. Alissa Reed seconded the motion. All ayes. The motion carried.

Grants Update

Jeremy Shumaker gave an update of the following:

Farmworker Advancement Program (FAP)

ETR, as Kern/Inyo/Mono Counties Consortium Workforce Development Area, applied and was awarded funding from the State of California Employment Development Department (EDD) for the Farmworker Advancement Program (FAP). The FAP is funded by the Workforce Innovation and Opportunity Act (WIOA) 15% Governor's Discretionary funding. ETR received \$900,000 to provide employment and training services, as well as supportive services, to 54 Kern County farmworkers. The grant period is February 1, 2024, through March 31, 2026.

Displaced Oil and Gas Workers Fund (DOGWF)

On January 31, 2024, ETR was notified that it was awarded the Displaced Oil and Gas Workers Fund (DOGWF) Grant in the amount of \$11,244,000 from the State of California EDD and California Labor and Workforce Development Agency. The grant's purpose is to provide services to oil and gas workers who have been displaced due to the recent shift in the oil industry in California. The grant period is August 1, 2024, through March

31, 2027, with the plan to serve 750 participants. ETR expects to begin enrollments into the DOGWF program in August 2024. The project provides Multi-Craft Core Curriculum pre-apprenticeship training and union referrals from the building and construction trades for 105 trainees of which ETR has enrolled 44 as of July 2024. ETR was awarded \$418,635 to administer the program, and the grant period is September 1, 2023, through December 31, 2025.

Valley Build High Roads Construction Careers: RWF Valley Build

ETR has partnered with the Fresno Regional Workforce Development Board to fund case management, supportive services and drug testing for the Valley Build High Roads Construction Careers.

Student Training and Employment Program (STEP)

On March 12, 2024, ETR executed a contract with the Foundation for California Community Colleges to provide services for the Student Training and Employment Program (STEP) grant. The grant aims to provide work-readiness and paid work experience to students with disabilities enrolled in educational programs with services to help them become ready for work. Participants will receive 160 hours in paid work experience and a \$200 stipend upon completion of the workplace readiness training. The grant period is from January 1, 2024, to December 31, 2026. ETR was awarded \$150,753 for the first program year and is planning to provide services for ten participants. As of July 2024, there are three participants enrolled into the STEP grant.

Regional Equity and Recovery Partnerships (RERP)

The Regional Equity and Recovery Partnerships (RERP) grant has allowed ETR to partner with Bakersfield College (BC), Cerro Coso Community College (CCCC) and Taft College (TC) for this grant. BC is providing 15 participants with the opportunity to obtain Vocational Nursing credentials; 20 participants that are presently licensed Vocational Nurses to obtain sufficient credentials to become Registered Nurses; and 45 participants to train and become Nursing Assistants or Home Health Aids. ETR was awarded \$1,006,948 to administer the program, and the term of the agreement is December 1, 2022, through December 31, 2025. ETR has enrolled 67 participants as of July 2024.

Prison to Employment (P2E) 2.0 Regional Partnership and Technical Assistance Grant

. This grant provides services to the formerly incarcerated and other justice-involved individuals. The purpose of this grant is to improve California's criminal and juvenile justice systems and reduce recidivism through increased rehabilitation. The program is intended to strengthen linkages between the workforce and corrections systems to improve the process by which formerly incarcerated and justice-involved individuals reenter society and the labor force. ETR was awarded \$496,311 to administer the program, and the term of the agreement is June 1, 2023, through December 31, 2025. ETR has enrolled 32 participants into the P2E 2.0 grant as of July 2024.

National Farmworker Jobs Program (NFJP)

On March 5, 2024, the U.S. Department of Labor (DOL) released a Notice of Availability of Funds for the National Farmworker Jobs Program (NFJP), WIOA Section 167. The competitive grant was due to the DOL on May 3, 2024, and ETR submitted its application on April 29, 2024. If ETR is awarded funding, the grant amount will be adjusted by the

DOL depending on the total number of approved applications for California. The grant period is July 1, 2024, through September 30, 2028. The grant awards should be released sometime in August 2024.

Transformative Climate Communities (TCC) Program Grant

The City of Bakersfield was successful in receiving a five-year Transformative Climate Communities (TCC) Program grant which funds the development of neighborhood-level transformative community plans. The city applied for up to \$29,500,000 in TCC Implementation funds and received the sum of \$22,125,000. ETR will be targeting outreach to 27 potential participants from the focus area who meet the priority of service criteria. The grant will start on September 1, 2024, and end on August 31, 2029.

Earmark Valley Build – Nontraditional Occupations for Women (NOW)

ETR has partnered with the Fresno Regional Workforce Development Board to fund case management and drug testing for the Earmark Valley Build Nontraditional Occupations for Women (NOW) grant which will provide Multi-Craft Core Curriculum pre-apprenticeship training and union referrals for 110 trainees valley-wide, including 30 in the local workforce development area. The grant period is November 6, 2023, through September 30, 2025. ETR has enrolled 22 participants in the multi-craft, pre-apprentice training from the Building and Construction Trades Council as of July 2024.

There was further clarifying conversation about job placement and tracking customers thereafter.

Director's Report

Aaron Ellis reported that the unemployment rate as of July was 9.5 percent up from June. Non-farm jobs have decreased. A discussion of the performance goals will be happening next week. Anne Meert added that they negotiations will be for a two-year period. Aaron added that enrollments for this year was as follows:

- Adult 201 grant – plan to serve 429 participants with a carrying in of 335 participants total of 776.
- Youth 301 grant – plan to serve 499 new participants. To date the EPIC center has 45 new enrollments.
- Dislocated Worker 501 grant – plan to serve 112 new participants with a carry in of 68 participants.
- 167 grant – No information yet.
- AB 109 grant – plan to serve 125 new participants, 19 currently enrolled.
- RERP grant – plan to serve 120 enrollments currently at 82 participants.
- P2E grant – plan to serve 42 participants.
- STEP grant – pilot program plan to serve 10 participants 3 currently enrolled.

Aaron also announced his retirement and mentioned that he will begin his Terminal Leave September 20, 2024. He also said that he would be working with the new CWDO Brandon Evans beginning September 9, 2024, to bring him up to speed.

Marketing Presentation

Danette Williams provided the members with an update on the various activities taking place within the county.

Committee Member Comments

There was a discussion about the Delano new office location. Brian Holt thanked Aaron for his service to the County. Aaron also informed the committee that the ETPL list was being revamped at the state level and that our providers were diligently working with our coordinator, Melanie Miller, to remain active on the list of providers.

Miscellaneous Filings

- Program and Business Services Committee Attendance Report
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2024

The meeting was adjourned at 9:00 a.m.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
SEPTEMBER 12, 2024**

Members Present: Aaron Ellis, Alissa Reed, Kristen Watson, Ian Journey, Brenda Mendivel, Leo Bautista, and Todd Yepez.

Members Absent: Anita Martin, Kelly Bearden, Lizette Patterson, and Norma Rojas-Mora,

Staff Present: Jeremy Shumaker, Brandon Evans, Marsha Manos, Michael Saltz, and Rebecca Zepeda.

Guests Present: Season Susko, Alex Haver, Karine Kanikkeberg, Gary Baudette and Katie Rivera.

Ian Journey called the virtual meeting to order at 3:06 p.m.

*UNEXCUSED ABSENCE

Introductions

Committee members, staff, and guests introduced themselves.

Public Comments

There were no additional public comments.

Approval of the April 18, 2024, Meeting Minutes

Alissa Reed made a motion to approve the April 18, 2024, meeting minutes. Brenda Mendivel seconded the motion. All ayes. The motion carried.

Approval of the May 16, 2024, Special Session Meeting Minutes

Alissa Reed made a motion to approve the May 16, 2024, meeting minutes. Brenda Mendivel seconded the motion. All ayes. The motion carried.

Approval of the Proposed Agenda for the September 25, 2024, Workforce Development Board Meeting

Kristen Watson made a motion to approve the agenda for the September 25, 2024, Workforce Development Board meeting. Alissa Reed seconded the motion. All ayes. The motion carried.

Board And Committee Member Travel Budget For 2024-2025

Aaron Ellis reminded the committee that every year there are several conference opportunities through the CWA for the members. There has been a standing travel budget to use for this expense in the amount of \$10 thousand dollars. Aaron recommended to the committee approve this request so the members can take advantage of these opportunities as they arise. Brenda Mendivel made a motion to

approve the staff's recommendation. Todd Yepez seconded the motion. All ayes. The motion carried.

Workforce Development Board and Standing Committees' Composition - Resignations and Nominations

Jeremy Shumaker notified the committee on May 2, 2024, Business member Jay Tamsi President/CEO, Kern County Hispanic Chamber of Commerce submitted his letter of resignation from the WDB. This resignation has left a business vacancy. Alex Haver Human Resources Director, Buttonwillow Warehouse Co. has expressed an interest in serving on the WDB as a Business member. He would fill the vacancy left by Mr. Tamsi, and his term would end on December 31, 2026.

On June 26, 2024, Business member Clare Pagnini former Director of Human Resources, Driltek Operating LLC submitted her resignation from the WDB. Ms. Pagnini has requested to be replaced with Season Susko current Director of Human Resources, Driltek Operating LLC with a term end date of June 30, 2025.

Jeremy said that by filling the two Business vacancies, the WDB will maintain its business majority these new members would not be assigned to any Committees.

On May 3, 2024, Education member Dr. Dean McGee Superintendent, Kern High School District submitted his resignation from the WDB effective June 30, 2024. He has requested to be replaced with Scott Odlin, Assistant Superintendent, Kern High School District with a term end date of December 31, 2026.

ETR Chief Workforce Development Officer Aaron Ellis is retiring, and his last day will be September 20, 2024. The ETR Director is an ex-officio member of the WDB, serves as its Executive Secretary. Mr. Ellis will be replaced by Brandon Evans, who will serve on all standing committees of the WDB with a term end date of June 30, 2025.

Brenda Mendivel made a motion to accept the staff's recommendation to:

- 1) accept the resignation of Jay Tamsi, Business member,
- 2) accept the nomination of Alex Haver, Business member, with a term end date of December 31, 2026,
- 3) accept the resignation of Clare Pagnini, Business member,
- 4) accept the nomination of Season Susko, Business member, with a term end date of June 30, 2025,
- 5) accept the resignation of Dr. Dean McGee, Education member,
- 6) accept the nomination of Scott Odlin, Education member, with a term end date of December 31, 2026, and
- 7) accept Brandon Evans to replace Aaron Ellis, Chief Workforce Development Officer, with a term end date of June 30, 2025.

Alissa Reed seconded the motion. All ayes. The motion carried.

Review of Board and Committee Attendance

Jeremy Shumaker informed the committee that to ensure active and engaged participation by members at Board and Committee meetings, your Workforce Development Board has an attendance policy in its bylaws. WDB and committee

members are required to attend a minimum of three quarters (75%) of meetings to maintain Membership in Good Standing. Member Anita Martin has recently missed two consecutive Board meetings and two consecutive Executive Committee meetings. If Ms. Martin does not attend the next WDB meeting on September 25, 2024, staff is requesting that the WDB Chair or Vice Chair to contact her to determine if she wishes to continue to serve on the WDB and Executive Committee. Season Susko reached out to Ms. Martin via text message during the meeting and Ms. Martin indicated that she would be submitting her resignation from the Board. Season added that Ms. Martin has moved out of the State of California.

Certification Process for Comprehensive, Affiliate and Specialized AJCCS Under the Workforce Innovation and Opportunity Act

Michael Saltz reminded the committee that each Local Workforce Development Board (LWDB) must conduct an independent and objective evaluation of the comprehensive, affiliate and specialized America's Job Center of California One-Stop Centers in their local workforce development area once every three years using criteria and procedures developed in alignment with Training and Employment Guidance Letter 04-15, California's Unified Strategic Workforce Development Plan, and the AJCC Certification Workgroup's vision for California's One-Stop delivery system.

The Ad-Hoc committee, consisting of KIM WDB members, including Ian Journey, Brenda Mendivel, Alissa Reed and Leo Bautista have met to discuss the certification and they will be visiting the AJCC One-Stop Centers in the KIM WDA to conduct the AJCC Certification Indicator Assessment during the week of September 16, 2024. Michael added that due to the scheduled dates of the next Executive Committee meeting on November 21, 2024, and the KIM WDB meeting on September 25, 2024, your Committee will need to convene a Special Meeting on October 24, 2024 at 3:00 pm in order to approve and authorize the Chair to sign the Comprehensive AJCC Certifications in order to submit the matrices to KIM WDB's Regional Advisor by November 1, 2024.

Budget and Legislative Update

Jeremy Shumaker informed the committee that Congress was back from their August recess, and they were nowhere near an agreement, and he expected that they would submit a continuing resolution. Jeremy said they don't expect anything to be done until September 30, 2024. Jeremy said that the WIOA reauthorization was still in discussion. Proposed changes included increasing the 30 percent training requirement to 50 percent and excluded On-The-Job training as a component on that. This was passed by the House and went to the Senate and is in further discussion.

Jeremy informed the committee that for the last 46 years ETR has received the NFJP grant. ETR applied for this grant in the amount of 3 million dollars. Jeremy also said that Jana Webb noticed in the grant application that a large portion of the available funding would go to first time grantees. Jeremy said that ETR was informed the week prior that ETR was not awarded the grant. Jeremy also said that ETR was also not awarded the CalWORKs grant. Jeremy said that ETR would be appealing the NFJP decision. Jeremy also said that within a couple of days of the grant application due date an addendum had been issued and was not sent out to applicants.

Aaron Ellis added that Proteus was awarded a portion of the grant, but they were in Tulare County, but no one was awarded any funding to service Kern County residents. Jeremy also said the ETR carried in 100 farmworkers from the previous year. There was further clarifying discussion on the impact to ETR staff.

Directors Report

Aaron Ellis introduced Brandon Evans as the new Chief Workforce Development Officer. Brandon spoke briefly to the committee and expressed his excitement to take on a new challenge and work with the Board and Committees in various capacities.

Committee Member Comments

Ian Journey spoke briefly on his experience at the Meeting of the Minds conference. Ian reiterated how useful AI could be in the workforce development and expressed his interest in utilizing this technology.

Todd Yepez asked ETR staff to investigate providing the committee with an analysis of not having the oil industry in Kern County.

Alex Haver introduced himself and gave a brief background on his company and what they provide.

Miscellaneous Filings

- Second Quarter Enrollment Plan vs. Actual December 2023
- Workforce Development Board and Committee's Attendance Reports
- Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2024

As there was no further business, the meeting was adjourned at 4:21 p.m.

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2024					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/18/24	4/4/24	8/22/24	11/7/24
Member					
First	Last	PBS	PBS	PBS	PBS
Richard	Chapman	X	A	P	
Aaron	Ellis	X	P	P	
Brian	Holt	X	P	P	
Linda	Parker*	X	P	P	
Alissa	Reed	X	P	P	
Jeremy	Tobias	X	P	P	
Brenda	Mendivel	X	P	P	
Arleana	Waller*	X	U	REMOVED	
Leo	Bautista*	-	P	P	
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2024					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/24/24	4/10/24	8/28/24	11/13/24
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	P	P	X	
Rosa	Chipres *	U	U	X	
Aaron	Ellis	P	P	X	
Brian	Holt	A	U	X	
Ian	Journey	A	U	X	
Karine	Kanikkeberg*	P	P	X	
Leticia	Perez	A	P	X	
Norma	Rojas-Mora	A	A	X	
Greg	Terry*	A	A	X	
Priscilla	Varela	A	P	X	
David	Villarino*	P	A	X	
Todd	Yepez	P	P	X	
Clare	Pagnini	-	RESIGNED		
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2024						
P = Present	U=Unexcused	X=Cancelled				
A = Excused Absence		2/1/24	4/18/24	5/16/24	9/12/24	11/21/24
Member						
First	Last	EXEC	EXEC	EXEC	EXEC	EXEC
Leo	Bautista**	P	A	P	P	
Kelly	Bearden	A	P	A	A	
Aaron	Ellis	P	P	P	P	
Ian	Journey	P	A	P	P	
Anita	Martin	P	A	A	A	
Brenda	Mendivel	P	A	P	P	
Clare	Pagnini	A	A	A	RESIGNED	
Lizette	Patterson	U	P	A	A	
Alissa	Reed	A	P	P	P	
Norma	Rojas-Mora	U	P	P	A	
Kristen	Watson*	A	P	P	P	
Todd	Yepez	P	P	P	P	
*Non-WDB						
**Non-WDB as of 10/4/23						

Kern, Inyo & Mono Workforce Development Board Attendance 2024					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		2/7/24	5/1/24	9/25/24	12/11/24
Member					
First	Last	WDB	WDB	WDB	WDB
Laura	Barnes	P	A		
Kelly	Bearden	P	A		
Mike	Beaumont	P	P		
Richard	Chapman	A	P		
Aaron	Ellis	P	P		
Bryan	Forrest	A	A		
Steven	Gomez	P	A		
Chris	Gonzales	P	A		
Greg	Gutierrez	P	U		
Brian	Holt	P	P		
Ian	Journey, Chair	P	P		
Greg	Knittel	P	P		
Anita	Martin	U	U		
Randy	Martin	P	P		
Dean	McGee	P	P		
Brenda	Mendivel	P	P		
John	Moralez	P	P		
Clare	Pagnini	A	A		
Lizette	Patterson	p	U		
Alissa	Reed	P	A		
Norma	Rojas-Mora	A	P		
Jay	Tamsi	U	U		
Christina	Garza	p	A		
Jeremy	Tobias	P	A		
Priscilla	Varela	P	P		
Todd	Yopez	P	A		
Trudy	Gerald	A	P		
Michele	Warren	P	P		

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2024**

Program and Business Services Committee

America's Job Center of California – Bakersfield,
1600 East Belle Terrace, Bakersfield, Second Floor

~~Thursday, January 18, 2024, 8 a.m. CANCELLED~~

Thursday, April 4, 2024, 8 a.m.

Thursday, August 22, 2024, 8 a.m.

Thursday, November 7, 2024, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate,
1215 Olive Drive **Recruitment Center**

Wednesday, January 24, 2024, 3 p.m.

Wednesday, April 10, 2024, 3 p.m.

~~Wednesday, August 28, 2024, 3 p.m. CANCELLED~~

Wednesday, November 13, 2024, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield,
1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, February 1, 2024, 3 p.m.

Thursday, April 18, 2024, 3 p.m.

~~Thursday, May 16, 2024, 3 p.m. SPECIAL SESSION~~

Thursday, September 12, 2024, 3 p.m.

~~Thursday, October 24, 2024, 3 p.m. Special Session~~

Thursday, November 21, 2024, 3 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate,
1215 Olive Drive **Recruitment Center**

Wednesday, February 7, 2024, 7 a.m.

Wednesday, May 1, 2024, 7 a.m.

Wednesday, September 25, 2024, 7 a.m.

Wednesday, December 11, 2024, 7 a.m.