



Job Fair Tips

BEFORE THE JOB FAIR

PREPARE & PRINT MULTIPLE COPIES OF YOUR RESUME

Make sure that your resume is up to date with your work experience & skills. Once updated, make multiple copies of your resume so that you can hand them out to employers (always bring more than you think you'll need).

PRACTICE AN ELEVATOR PITCH

An elevator pitch is usually between 30-60 seconds long. It is your introduction to employers. You should describe yourself, what skills you bring, and what your career goals are.

DRESS FOR SUCCESS

To make a positive first impression on potential employers, prepare an outfit that is appropriate and professional. Being well-dressed will not only make you look presentable but you'll look like you're ready to be hired.

BE READY FOR INTERVIEW QUESTIONS

You may be interviewed at the Job Fair or asked interview questions. You should be prepared to answer these questions professionally and fluently. Take a look at our "Tips for a Successful Interview" flyer for some practice questions!

DO YOUR RESEARCH

If provided in advance, look at the employers who will be attending the job fair. Make note of the ones you want to approach and set a plan of action. When job fairs are busy, you want to make sure you visited your targeted employers.

DAY OF THE JOB FAIR

STAY CONFIDENT & POSITIVE

Employers want to see you! When introducing yourself to employers make sure to smile and give a firm handshake. You want to give a good impression. This can lead to your elevator pitch you practiced!

NETWORK

Talk to as many employers as you can so you can explore your options. Make sure to grab their information, like a business card, so you can follow-up in the future.

LEAVE A POSITIVE IMPRESSION

Make sure the employer knows you are interested in their company. Ask questions about the position you're interested in and what steps are next.



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