

YOUTH COMMITTEE

September 13, 2023 3:00 P.M.



1129 Olive Drive, Suite H Bakersfield, CA 93308



Kern, Inyo & Mono Workforce Development Board Youth Committee Agenda

September 13, 2023

Location: 1129 Olive Drive Suite H

Dial In: (831) 296-3421 Access Code: 151 069 402#

Time: 3:00 pm.

Committee Members:

Norma Rojas-Mora, Chair Brian Holt Greg Terry
Dale Countryman Ian Journey David Villarino
Rosa Chipres Karine Kanikkeberg Priscilla Varela
Aaron Ellis Clare Pagnini Todd Yepez
Leticia Perez

Page No.

I. Introductions

II. Public Comments

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. SPEAKERS ARE LIMITED TO THREE MINUTES.

III. New Business

11.7	C	amittaa Mambay Cammanta
	F.	EPIC Center Update
		for Program Year 2023
11-12	E.	Workforce Innovation and Opportunity Act Youth Performance Goals
9-10	D.	Information Regarding Reappointments of Youth Committee Members
7-8	C.	Program Year 2022-23 Youth Agency Expenditures
3-6	B.	Program Year 2023-24 Youth Funding Reductions
1-2	A.	Approval of the March 1, 2023, Meeting Minutes – Action Item
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IV. Committee Member Comments

V. Miscellaneous Filings

- 13-14 A. Status of Youth Subgrantee Monitoring Reports
- 15-16 B. Youth Committee Attendance Report
- 17 C. Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2023

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KERN, INYO AND MONO WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE DISCUSSION AND ACTION ITEMS MARCH 1, 2023

Members Present: Norma Rojas-Mora, Dale Countryman, Greg Terry, Brian Holt, Teresa Hitchcock, Ian Journey, and Todd Yepez.

Members Absent: David Villarino, Rosa Chipres, Clare Pagnini, Priscilla Varela, and Karine Kanikkeberg.

Staff Present: Aaron Ellis, Michelle Pando, Jeremy McNutt, Sandra Gutierrez, Marsha Manos, and Sarah Woodman.

Guests Present: Joe Cantu, Ariel Hogan, Jennifer McClellan, Lita San Pedro, Priscilla Gonzalez, Alissa Cervantes, James Hughes, Jose Gonzalez and there were others present whose names weren't clear.

Norma Rojas-Mora called the meeting to order at 3:00 p.m.

*Unexcused Absence

Introductions

Staff and guests introduced themselves.

Approval Of The November 30, 2022, Meeting Minutes

Teresa Hitchcock made a motion to approve the November 30, 2022, meeting minutes. Todd Yepez seconded the motion. All ayes. The motion carried.

<u>Funding Recommendations For In-School And Out-Of-School Youth Programs Funded Under The Workforce Innovation And Opportunity Act For Program Year 2023-24</u>

Michelle Pando informed the committee that in its meeting on December 19, 2022, the Workforce Development Board, approved a Request for Funding process for In- and Out-of-School Youth comprehensive programs under the Workforce Innovation and Opportunity Act for Program Year (PY) 2023-24. Michelle said Employers Training Resource had not yet been notified of youth funding amounts for PY 2023-24, but anticipate funding for PY 2023-24 to be similar and the final funding recommendations may be adjusted before the contracts are executed depending on the actual funding received. Michelle said the funding opportunities were divided into two categories under the PY 2023-24 RFP and applicants were asked about their capability and demonstrated ability to serve the youth/young adult population; the feasibility of their program design in relation to their outreach efforts and the 14 Elements of Service; performance outcomes under WIOA or other funding streams in relation to this population; and their program costs (budget) in relation to their proposed services. Evaluators of the RFP made the recommendation to fund Kern County Superintendent of School (KCSOS), ISY

Program – \$311,521 for 67 participants, Kern High School District (KHSD), ISY Program - \$300,000 for 100 participants, Open Door Network, ISY Program - \$218,944 for 44 participants, Equus (dba Arbor), OSY Program - \$416,650 for 50 participants, Career Team, OSY Program - \$161,000 for 50 participants, FIELD, OSY Program - \$249,000 for 30 participants, Kern High School District, OSY Program - \$428,000 for 80 participants, Kern Community College District (KCCD), OSY Program - \$500,000 for 65 participants, Proteus, OSY Program - \$285,000 for 50 participants, West Kern Adult Education, OSY Program - \$460,350 for 60 participants. Brain Holt made a motion to approve the staff's recommendation for the total recommended ISY program funding of \$830,465 and the total recommended OSY program funding is \$2,500,000 and the total for all youth programs is \$3,330,465. After further clarification, Todd Yepez seconded the motion. Norma Rojas-Mora abstained. Marsha Manos polled the committee for their votes. All Ayes. The motion carried.

Youth Agency Quarterly Projection Update

Michelle Pando informed the committee that as of December 31, 2022 (50% of the fiscal year), youth agencies have submitted actual and accrued expenditures equal to 35% of the total allocated to youth sub-recipients and a straight-line projection through June would predict expenditures of 70%. Michelle mentioned that there had been some recent changes in the finance department and she thought the expenditures were closer to 45%.

Epic Center Update

Sandra Gutierrez provided the committee with a brief overview of the activities at the EPIC center.

Committee Members Comments

Teresa Hitchcock informed the committee that she would be resigning from Kern County as she has accepted a position with Calaveras County as the CEO.

Miscellaneous Filings

The Committee was provided with the following:

- Youth Committee Attendance Report
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2023.

As there was no further business, the meeting adjourned at 4:01 p.m.



Youth Committee Kern, Inyo and Mono Workforce Development Board 1600 E. Belle Terrace Bakersfield, CA 93307

PROGRAM YEAR 2023-24 YOUTH FUNDING REDUCTIONS

Dear Committee Member:

On April 18, 2023, the Workforce Development Board approved the Youth Committee's recommendations for funding youth providers. On June 8, 2023, Employers' Training Resource (ETR) notified the Youth Provider agencies of a reduction in Workforce Investment and Opportunity Act (WIOA) funds. In the Request for Proposals (RFP) for Comprehensive Services to Youth, both In-School and Out-of-School, published January 18, 2023, ETR stated: Funding levels for requested programs are contingent upon the final allocation amounts received from the DOL and the State of California. If funding is reduced, ETR reserves the right to renegotiate subgrants funded through the RFP process (Section I, page 8). The WIOA allocation for the Kern, Inyo, Mono Workforce Development Area for Program Year 2023-24 was reduced by \$1,400,000. As such, our area invoked its right to renegotiate the funding awarded to the youth service providers.

Given the reduction of WIOA funds and ETR's financial obligations, the WIOA Out-of-School subgrantee awards were reduced by 19.5 percent for Program Year 2023-24 except for Career TEAM LLC. Career Team LLC did not have their funding reduced as their agency received less than \$200,000 and would not be able to operate a comprehensive youth program with the 19.5 percent reduction. In addition, during the contract negotiations, Equus rescinded their award amount citing that they could not work under the reimbursement model. (See attached letter)

Request for Funding - Out of-School Youth Programs	PY 2023-24 RECOMMENDED Funding	RECOMMENDED # Participants	OSY reduced 19.5%	Reduced Budget	Reduced Participants
Equus (dba Arbor)	\$416,650	50	\$81,247	\$335,403	42
Career Team LLC	\$161,000	50	\$0	\$161,000	50
FIELD	\$249,000	30	\$48,555	\$200,445	25
Kern Community College District	\$500,000	65	\$97,500	\$402,500	55
Kern High School District	\$428,000	80	\$83,460	\$344,540	64
Proteus	\$285,000	50	\$55,575	\$229,425	42
	\$460,350	100	\$89,768	\$370,582	81
Totals Out-of-School	\$2,500,000	425	\$456,105	\$2,043,895	359

The WIOA In-School youth subgrant awards were not reduced as The Open Door Network declined their award of \$218,944, and their letter of withdrawal is attached.

AGENCY/ACTIVITY	PY 2023-24 RECOMMENDED Funding	RECOMMENDED # Participants	OSY reduced 19.5%	Reduced Budget	Reduced Participants
Request for Funding - In-School Youth Programs					
Kern County Superintendent of Schools	\$311,521	67	\$0	\$311,521	67
Kern High School District	\$300,000	100	\$0	\$300,000	100
The Open Door Network	\$218,944	44	\$0	\$0	0
Totals In-School	\$830,465	211		\$611,521	167

The total amount awarded providers for Program Year 2023-24 is \$2,320,013.

Sincerely,

Aaron Ellis

Chief Workforce Development Officer

Attachments

AE:mp



August 3rd, 2023

Ms. Michelle Pando,

I'd like to thank you and your team for the willingness to partner with Equus Workforce Solutions to provide Young Adult Services to your community. Unfortunately, your definition of a reimbursement model with no profit allowed does not work in our business model.

I regret to inform you that Equus will not able to move forward with this project.

Sincerely,

Nicole Ganier

Vice President of Operations

Equus Workforce Solutions

Nich Same



Aaron Ellis Interim – Chief Workforce Development Officer Kern County Employers' Training Resource 1600 East Belle Terrace Bakersfield, CA 93307

The Open Door Network is submitting this letter to inform you of its intent to decline the award offered by Employers' Training Resource for the Workforce Innovation and Opportunity Act Program for In-School Youth for program year 2023-24.

The Open Door Network greatly appreciates the opportunity to apply for funding and is grateful that Employers' Training Resource, the Workforce Development Board, and the Board of Supervisors found the agency fit to conduct this program.

Due to the ambiguity of the budget, we have not been able to complete an implementation plan that meets our standards, so we do not feel comfortable moving forward implementing the program July 1st, 2023. The agency feels that if we moved forward this program year, we would be providing a disservice to the in-school youth of Kern County due to being improperly prepared to serve them.

The Open Door Network thanks you again for this opportunity and looks forward to any potential future partnerships.

Sincerely,

David Madding

Director of Workforce Development Sunavation



Youth Committee Kern, Inyo and Mono Workforce Development Board 1600 E. Belle Terrace Bakersfield, CA 93307

PROGRAM YEAR 2022-23 YOUTH AGENCY EXPENDITURES

Dear Committee Member:

Employers' Training Resource wrote eleven contracts with Workforce Investment and Opportunity Act (WIOA) Youth funds in Program Year 2022-23 for a total of \$4,906,938.

PROGRA	M YEAR 2022	-23		
AGENCY	BUDGET	Total Expenditure	% of BUDGET EXPENDED	
ISY - Delano	68,059.00	47,248.11	69.4%	
ISY - KCSOS	270,031.00	243,192.24	90.1%	
ISY - KHSD - Quest	441,789.00	359,579.84	81.4%	
ISY - Tehachapi	75,000.00	832.84	1.1%	
OSY - KCCD - SOAR	500,000.00	191,774.40	38.4%	
OSY - KHSD	1,426,720.00	1,289,476.23	90.4%	
OSY - Tehachapi	230,620.00	198,829.10	86.2%	
OSY - West Kern	769,719.00	590,106.52	76.7%	
OSY PWEX FIELD	375,000.00	129,059.07	34.4%	
OSY PWEX - KHSD Kern @ Work	375,000.00	16,009.77	4.3%	
OSY PWEX - MAOF	375,000.00	8,036.77	2.1%	
TOTAL	4,906,938.00	3,074,144.89	62.6%	

Work Experience (PWEX) contracts have term dates for October 1, 2022, through December 31, 2023. The original end date was extended from September 30, 2023, to provide the participants the opportunity to complete their work experience hours. At this time, all work experience slots have been filled for Kern High School District (KHSD) and the Mexican American Opportunity Foundation (MAOF). Farmworkers' Institute of

Education and Leadership Development (FIELD) still has five (5) slots remaining but is confident that those slots will be filled.

Only two (2) comprehensive providers had difficulty expending their funds and both had challenges with staffing for the program. Staff will continue to work closely with our youth providers to provide support and guidance as well as monitor expenditures and track enrollments.

Sincerely,

Aaron Ellis

Chief Workforce Development Officer

AE:mp



Youth Committee Kern, Inyo and Mono Workforce Development Board 1600 E. Belle Terrace Bakersfield, CA 93307

INFORMATION REGARDING REAPPOINTMENTS OF YOUTH COMMITTEE MEMBERS

Dear Committee Member:

The Workforce Development Board (WDB) and the Kern County Board of Supervisors approved fixed and staggered terms for members of the WDB and its standing committees with one-half of the members appointed every eighteen months. A portion of your Committee members have terms expiring on December 31, 2023. Board staff will be contacting these members to determine their interest in continuing to serve on your Committee for an additional three-year term until December 31, 2026. Members with expiring terms are Dale Countryman, Leticia Perez and David Villarino. All Youth Committee members are listed below along with their term expiration dates for your reference.

Name	Category	YC	WDB	Term Expires
Aaron Ellis	Other One-Stop Partner	Х	Х	06/30/2025
Brian Holt	Labor	Х	Х	06/30/2025
lan Journey	Business	Х	х	06/30/2025
Clare Pagnini	Business	Х	Х	06/30/2025
Norma Rojas-Mora	Education and Training	Х	Х	06/30/2025
Priscilla Varela	Government	Х	х	06/30/2025
Todd Yepez	Business	Х	Х	06/30/2025
Rosa Chipres	Education and Training	ONLY		06/30/2025
Dale Countryman	Education and Training	ONLY		12/31/2023
Karine Kanikkeberg	Education and Training	ONLY		06/30/2025
Leticia Perez	Government	ONLY		12/31/2023
Greg Terry	Government	ONLY		06/30/2025
David Villarino	Workforce Rep - CBO	ONLY		12/31/2023

Youth Committee members who are nearing the end of their three-year term should anticipate being contacted within the next two months about their interest in continuing to serve. Reappointments will be on the agenda at your next meeting in November.

Sincerely,

Aaron Ellis

Chief Workforce Development Officer

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Youth Committee Kern, Inyo and Mono Workforce Development Board 1600 E. Belle Terrace Bakersfield, CA 93307

WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH PERFORMANCE GOALS FOR PROGRAM YEAR 2023

Dear Committee Member:

In September of 2022, the California Employment Development Department (EDD) negotiated local Workforce Innovation and Opportunity Act (WIOA) performance goals with each Workforce Development Area (WDA) for their Adult, Dislocated Worker and Youth programs for Program Years 2022 and 2023. The negotiations were coordinated through the Regional Planning Units and published in EDD's Information Notice WSIN22-14 (October 13, 2022). Per the State's guidance, "once negotiations are completed, the goals are final and second year goals cannot be renegotiated."

Below is a chart showing our Program Years 2022 and 2023 Youth goals. California's goals are provided for reference.

WIOA YOUTH	Program Years 2022 and 2023 Negotiated Local Goals	California Program Years 2022 and 2023 Goals
Employment/Placement in Education or Training Rate 2 nd Quarter After Exit	67.7%	67.7%
Employment/Placement in Education or Training Rate 4th Quarter After Exit	64.5%	65.7%
Median Earnings 2 nd Quarter After Exit	\$4,800	\$3,870
Credential Attainment Within 4 Quarters After Exit	64.2%	60.4%
Measurable Skill Gains	70.0%	57.8%

EDD's Evaluation of Performance Success

As a reminder, the State's policy for evaluating success and nonperformance went into effect during Program Year 2020. According to the State's policy, "At the end of the PY [Program

Year], the actual performance numbers for that year will be adjusted using the SAM [Statistical Adjustment Model], which will factor in data on the economic conditions of the Local Area and the populations served by the program(s) during that year. This will determine the adjusted levels of performance for the PY, against which the Local Area's actual results will be compared." The State will calculate and provide all Local Area's outcomes for the most recently completed Program Year via an Information Notice by December 31.

In addition, the State will evaluate Individual Indicator Score, Overall Program Score, and Overall Indicator Score. To perform successfully, a Local Area must meet each of the following, and nonperformance occurs if one or more of the outcomes are not reached:

- Individual Indicator Score of 50% or higher
- Overall Program Score of 90% or higher
- Overall Indicator Score of 90% or higher

Nonperformance outcomes may lead to sanctions ranging from technical assistance in Year One, to ineligibility for discretionary grants or High Performing Board funds in Year Two, to having to reorganize (e.g., appointment and certification of a new Local Workforce Development Board and prohibition of using eligible providers and partners that have been identified as achieving poor levels of performance) in Year Three.

Program Year 2021 Performance Scores

Program Year 2021 is the most recent year in which the State calculated performance scores for the local WDAs. The DOL was only requiring states to achieve Individual Indicator scores of 50% or higher for the following two performance measures: Employment Rate 2nd Quarter After Exit and Median Earnings. In alignment with the DOL, California held Local Areas to the same standards, and every WDA was successful. Starting with Program Year 2022, the remaining three indicators will be evaluated for performance.

YOUTH PY 2021	Employment Rate 2 nd Quarter After Exit Adjusted Level of Performance	Employment Rate 2 nd Quarter After Exit Performance Score	Median Earnings Adjusted Level of Performance	Median Earnings Performance Score
Kern, Inyo, Mono	70.2%	93.8%	\$3,607	158.2%

We will continue to keep your Committee informed on performance. When Program Year 2022 performance results are provided by the EDD, we will share them with your Committee.

Sincerely,

Aaron Ellis

Chief Workforce Development Officer

AE:am



Youth Committee Kern, Inyo and Mono Workforce Development Board 1600 E. Belle Terrace Bakersfield. CA 93307

STATUS OF YOUTH SUBGRANTEE MONITORING REPORTS

Dear Committee Member:

The following reports have recently been completed and are being filed with your Committee.

Monitoring reports with no findings:

Delano Joint Union High School District (DJUHSD) (6/7/23) Fiscal Report.

Kern County Superintendent of Schools (KCSOS) (2/24/23) Fiscal Report.

KCSOS (4/25/23) Program Report.

Monitoring reports with findings:

DJUHSD (3/9/23) Program Report. The finding was for not conducting quarterly reviews of Individual Supportive Service Strategies (ISS). In response, DJUHSD stated that they will modify the ISS each time a participant achieves one of their goals and monitor the CalJOBs system to ensure that ISS's are being reviewed once per calendar quarter. The finding is closed.

Kern Community College District (KCCD) (4/20/23) Program Report. Findings were for: not following the youth supportive service policy; not conducting quarterly reviews of participants' ISS; not properly documenting services in the CalJOBS system; not providing Sexual Harassment Prevention Training to participants in work experience; not conducting work site monitoring; and not properly utilizing work experience agreements.

In response, KCCD stated that they: will follow the youth supportive service policy; has assigned staff to better monitor participants' ISS; instituted a shared tracker to ensure that CalJOBS activities are documented properly; have established a process with their human resource department to include Sexual Harassment Prevention Training in the onboarding process; and has hired additional staff to complete and properly utilize documents related to work experience. The findings are closed.

Tehachapi Unified School District (TUSD) (5/11/23) Fiscal Report. Findings were for improper deductions made to participant wages. In response, TUSD updated their statutory-deduction profile and reimbursed ETR for disallowed charges. The findings are closed.

Copies of these reports are on file and available for review by Committee members.

Sincerely,

Aaron Ellis

Chief Workforce Development Officer

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P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		3/1/23	5/17/23	9/13/23	11/29/23
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	Р	Cancelled		
Rosa	Chipres *	Α	Cancelled		
Teresa	Hitchcock	Р	RESIGNED		
Brian	Holt	Р	Cancelled		
lan	Journey	Р	Cancelled		
Karine	Kanikkeberg*	A	Cancelled		
Clare	Pagnini	A	Cancelled		
Leticia	Perez	Α	Cancelled		
Norma	Rojas-Mora	Р	Cancelled		
Greg	Terry*	Р	Cancelled		
Priscilla	Varela	А	Cancelled		
David	Villarino*	A	Cancelled		
Todd	Yepez	Р	Cancelled		
*Non-WDB					

P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/16/22	5/18/22	9/21/22	11/30/22
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	A	Р	P	Α
Rosa	Chipres			Α	Р
Teresa	Hitchcock	Р	Р	Р	Α
Brian	Holt	Appt 3/30/22	Р	Α	
lan	Journey	RESIGNED			
lan	Journey		Reinstated	Р	Р
Karine	Kanikkeberg*	Р	Р	Р	Α
Clare	Pagnini	Р	Р	Р	Α
Leticia	Perez	A	Α	Α	Α
Norma	Rojas-Mora	Р	Р	Р	Р
Jayme	Stuart*	Р	Α	Α	RESIGNED
Greg	Terry*	P	Р	P	Α
Priscilla	Varela			Α	Р
David	Villarino*	Р	U	Р	Р
Todd	Yepez	А	Р	Р	Р
*Non-WDB					

KERN, INYO AND MONO WORKFORCE DEVELOPMENT BOARD AND COMMITTEES' MEETING SCHEDULE CALENDAR YEAR 2023

Program and Business Services Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, February 16, 2023, 8:00 a.m.

Thursday, May 11, 2023, 8:00 a.m.

Thursday, August 31, 2023, 8:00 a.m. Cancelled

Thursday, November 16, 2023, 8:00 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate, 1215 Olive Dr. Suite C, Bakersfield

Wednesday, March 1, 2023, 3:00 p.m.

Wednesday, May 17, 2023, 3:00 p.m. Cancelled

Wednesday, September 13, 2023, 3:00 p.m.

Wednesday, November 29, 2023, 3:00 p.m.

Executive Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, March 2, 2023, **3:00** p.m.

Thursday, May 25, 2023, **3:00** p.m.

Thursday, June 22, 2023, 3:00 p.m SPECIAL SESSION

Thursday, September 21, 2023, **3:00** p.m.

Thursday, December 7, 2023, **3:00** p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate, 1215 Olive Dr. Suite C, Bakersfield

Wednesday, March 8, 2023, 7:00 a.m.

Wednesday, May 31, 2023, 7:00 a.m.

Wednesday, October 4, 2023, 7:00 a.m.

Wednesday, December 13, 2023, 7:00 a.m.