



WORKFORCE DEVELOPMENT BOARD

Executive Committee
September 21, 2023
3:00 p.m.

KERN EMPLOYERS'
COUNTY TRAINING
RESOURCE
A proud partner of America's Job Center

1600 E. Belle Terrace
Bakersfield, CA 93307



September 21, 2023

Location: 1600 E. Belle Terrace – 2nd Floor Large Conference Room
Dial In #: (831) 296-3421
Access Code: 351 810 986#
Time: 3:00 p.m.
Members: Alissa Reed, Chair Brenda Mendivel Dr. Kristen Watson
 Leo Bautista Norma Rojas-Mora Todd Yopez
 Aaron Ellis

Page No.

- I. Introductions**
- II. Public Comments**
 This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES.**
- III. New Business**
 - 1-4 A. Approval of the May 25, 2023, Meeting Minutes – **Action Item**
 - 5 B. Approval of the June 22, 2023, Meeting Minutes – **Action Item**
 - 6-7 C. Approval of the Proposed Agenda for the October 4, 2023, Workforce Development Board Meeting – **Action Item**
 - 8-24 D. Workforce Development Board and Standing Committee Composition – Resignations, Appointments, and Status Change – **Action Item**
 - 25 E. Board and Committee Member Travel Budget For 2023-2024 – **Action Item**
 - 26 F. Request To Approve the Awarded Amount of \$418,635 From The Fresno Regional Workforce Development Board for The High Roads Construction Careers: RWF Valley Build Multi-Craft Core Curriculum Pre-Apprenticeship Training Grant – **Action Item**
 - 27 G. Discussion of Special Election of Board Officers
 - 28-29 H. Workforce Development Apprenticeship Program
 - 30-31 I. Grants Update
- IV. Director's Report**
- V. Committee Member Comments**
- VI. Miscellaneous Filings**
 - 32-33 A. Status Of Subgrantee Monitoring Reports
 - 34-41 B. Workforce Development Board and Committee's Attendance Reports
 - 42 C. Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2023

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California or by calling (661) 336-6893. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible. All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, second floor, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and before the meeting will also be available for review at the same location. Please remember to turn all personal mobile devices to silent during the meeting.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
MAY 25, 2023**

Members Present: Alissa Reed, Aaron Ellis, Leo Bautista, Brenda Mendivel, and Todd Yepez.

Members Absent: Norma Rojas-Mora, and Kristen Watson.

Staff Present: Jeremy Shumaker, Marsha Manos, and Anne Meert

Guests Present: Lita San Pedro, Priscilla Gonzalez, Jeremy McNutt, Gary Baudette, and Jose Gonzales.

Alissa Reed called the meeting to order at 3:15 p.m. via Microsoft TEAMS.

*UNEXCUSED ABSENCE

INTRODUCTIONS

Committee members, staff, and guests introduced themselves.

PUBLIC COMMENTS

There were no additional public comments.

APPROVAL OF THE MARCH 2, 2023 MEETING MINUTES

Brenda Mendival motioned to approve the March 2, 2023 meeting minutes. Todd Yepez seconded the motion. All ayes. The motion carried.

BOARD OFFICERS

Alissa Reed corrected the letter and informed the Committee that she was still affiliated with a business and that she would be submitting paperwork for a change of employer and would not be stepping down as the Board Chair. Alissa also noted that this item no longer required action from the Committee. Anne Meert also mentioned that due to this correction, the Election of Officers letter that was proposed to go to the WDB on Wednesday the following week was no longer needed.

APPROVAL OF THE PROPOSED AGENDA FOR THE MAY 31, 2023, WORKFORCE DEVELOPMENT BOARD MEETING

Alissa Reed brought to the Committee's attention that the agenda, as published, had been revised. Consent Agenda, Item A, Board Officers, would be removed due to the action taken at today's meeting. Additionally, two items were added to the agenda 1) Workforce Development Apprenticeship Program and 2) Approval of the Two-Year Modification to the Local and Regional Plans for Program Years 2021-25. Aaron Ellis motioned to approve the proposed agenda with the recommended changes. Brenda Mendivel seconded the motion. All ayes. The motion carried.

WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION, APPOINTMENT, AND RESIGNATION

Anne Meert informed the Committee that the removal of John Spaulding decreased the Board size from 29 to 28. Leo Bautista's employment change has been updated with the Board of Supervisors. Anne also said that the change in Alissa's status would no longer be considered in this letter as it was handled with the previous item on the agenda. Aaron Ellis was officially appointed as the Interim Chief Workforce Development Officer for ETR; as such, he will serve as the Executive Secretary on the WDB and represents the category of One-Stop Partner. Anne also said that the only item before them today was to vote on the resignation of Victoria Stockman. Brenda Mendivel made a motion to accept the staff's recommendation. Todd Yepez seconded the motion. All ayes. The motion carried.

TRANSFER OF FUNDS REQUEST

Jeremy Shumaker notified the Committee that ETR would be seeking to transfer \$1.2 million from the Dislocated Worker programs to the Adult programs. Jeremy said that the issued EDD guideline 22-09 provides guidance and establishes procedures to do so. Jeremy mentioned that the need to transfer funds was necessitated by the increase in staff charges and the popularity of program demand. Jeremy also informed the Committee that the recommendation was being corrected to have the committee act on behalf of the Board on this item so the request could be submitted on time. Leo Bautista made a motion to accept the staff's recommendation to act on behalf of the WDB and approve the motion. Aaron Ellis seconded the motion. Marsha Manos polled to Committee for their votes. All ayes, The motion carried.

SUBSEQUENT LOCAL AREA DESIGNATION AND LOCAL BOARD RECERTIFICATION FOR PY 2023-25

Anne Meert told the Committee that on May 2, 2023, the State Employment Development Department issued Workforce Services Directive WSD22-14, which guides subsequent designation of Local Workforce Development Areas and recertification of Local Workforce Development Boards as required under the Workforce Innovation and Opportunity Act and that it was due on May 26, 2023. Anne said we could submit an unofficial application by the deadline and forward it to the Board of Supervisors after that.

Due to a previous action in today's meeting, the recommendations would be slightly altered. Anne recommended that the Committee approve the attached unofficial Kern, Inyo, Mono Local Area Subsequent Designation and Local Board Recertification Application for PY 2023-25 and authorize the WDB Chair to sign for submission on May 26, 2023, and recommend to the Board that it:

1. Approve the application and authorize the Board Chair to sign.
2. Authorize staff to submit the application to the Kern County Board of Supervisors for final approval/signature.
3. Subsequently, authorize staff to submit the final fully signed application to the State as soon thereafter as possible.

Anne also said this item will go to the WDB and be ratified at their meeting. Brenda Mendivel made a motion to accept the staff's recommendation. Leo Bautista seconded the motion. All ayes. The motion carried.

HIGH PERFORMING BOARDS APPLICATION

Anne Meert said that the State issued Workforce Services Directive (WSD) 22-11 on April 27, 2023, which provided guidance and an application form to submit for High Performing Board designation.

The application was due to the State on May 19, 2023. Previously the Board submitted an application in May of 2020 and was designated in April of 2021, resulting in an award of \$3,864. The application has to be submitted every two years. As the deadline to apply was May 19, 2023, and ETR staff determined that your WDB appears to meet the HPB criteria, the attached application was submitted on behalf of your Board. Todd Yepez motioned to approve the staff's recommendation to recommend that the WDB retroactively authorize staff to submit the HPB application on behalf of the Board. Brenda Mendivel seconded the motion. All ayes. The motion carried.

APPROVAL OF THE TWO-YEAR MODIFICATION TO THE LOCAL AND REGIONAL PLANS FOR PROGRAM YEARS 2021-2024

Aaron Ellis informed the Committee that this item was an update. Aaron said that the Two-Year Modification to the Local and Regional Plans was filed with the California Workforce Development Board (CWDB) by the March 31, 2023 deadline.

The Plans were reviewed by a team of readers that included representatives from the CWDB, Employment Development Department Regional Advisors, and other state partners, and the plans were approved.

WORKFORCE DEVELOPMENT APPRENTICESHIP PROGRAM

Aaron Ellis informed the Committee that the apprenticeship started with 30 ETR staff members and 3 participants from Garden Pathways. Unfortunately, one employee had to drop the course. The program involves 144 hours of classroom training which will be held during working hours, and 2080 hours of On-the-Job Training which must be completed within 24 months of the last day of class. Each participant is required to attend every class and pass each course with a grade of "CR." Aaron said that 10 of the 12 courses have been completed. Also, Upon the successful completion of the WDAP ETR, staff members will receive the California State University, Sacramento Workforce Development Professional Certificate issued from the California Apprenticeship Council, which is an industry-recognized credential. In addition, ETR staff will receive an increase in their annual salary of 5%. Capstone projects will be presented in June at the Recruitment Center.

DIRECTOR'S REPORT

Aaron Ellis informed the Committee that performance results are in and ETR performed above the state expectation. Additionally, we were notified that ETR would be receiving \$1.4 million less in funding for the next fiscal year. There was further discussion on the cut of funding. Aaron also mentioned that other areas in California that did not perform as well appeared to be receiving more money in the next fiscal year. Gary Baudette also provided the Committee a brief update on his meeting with the partners.

COMMITTEE MEMBER COMMENTS

There were no further comments.

MISCELLANEOUS FILINGS

The Committee members received a copy of the following:

- Status of Subgrantee Monitoring Reports
- Workforce Development Board and Committees Attendance Report,
- The Kern, Inyo, and Mono Workforce Development Board and Committees' Meeting Schedule Calendar Year 2023.

As there was no further business, the meeting was adjourned at 4:13 p.m.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
SPECIAL SESSION
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
JUNE 22, 2023**

Members Present: Alissa Reed, Leo Bautista, Aaron Ellis, Brenda Mendivel, and Kristen Watson.

Members Absent: Norma Rojas-Mora and Todd Yopez.

Staff Present: Jeremy Shumaker and Marsha Manos.

Guests Present: Brian Van Wyk.

Alissa Reed called the virtual meeting to order at 3:10 p.m.

*UNEXCUSED ABSENCE

INTRODUCTIONS

Committee members, staff, and guests introduced themselves.

PUBLIC COMMENTS

There were no additional public comments.

TRANSFER OF FUNDS REQUEST - UPDATE

Jeremy Shumaker told the committee that at their meeting in May they approved on behalf of the WDB the transfer request for the amount of \$1.2 million. Jeremy said that due to support needs the final amount of the request should have been \$1.4 million. Due to receiving this information after the posting of the agenda the committee could only approve the amount of \$1.2 as was noticed to the public as part of the Brown Act requirement. The item before them at this meeting is to approve the additional \$200k needed to complete the transaction of \$1.4 million. Leo Bautista made a motion to approve the additional transfer amount of \$200k of Dislocated Worker funding to Adult funding, increasing the total amount of the transfer to \$1.4 million. Brenda Mendivel seconded the motion. Marsha Manos polled the members for their votes. All Ayes, the motion carried.

COMMITTEE MEMBER COMMENTS

There were no further comments.

MISCELLANEOUS FILINGS

- The Kern, Inyo, and Mono Workforce Development Board and Committees' Meeting Schedule Calendar Year 2023.

As there was no further business, the meeting was adjourned at 3:15 p.m.



**KERN, INYO & MONO COUNTIES
WORKFORCE DEVELOPMENT BOARD
AGENDA**

October 4, 2023

Location: 1215 Olive Drive Suite C – Recruitment Center
Time: 7:00 a.m.
Dial-in:
Access Code:

Page No.

- I. Call to Order**
- II. Flag Salute**
- III. Introductions**
- IV. Public Comments**

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- V. Presentation**
The Brown Act – Gurujodha Khalsa, County Counsel
- VI. Consent Agenda**

If a member of the audience wishes to comment or ask questions regarding an item or items on the consent agenda, they may do so prior to a vote being taken on the consent agenda. A member of the Board may remove any item from the consent agenda and it will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

- A. Approval of the May 31, 2023, Meeting Minutes
- B. Workforce Development Board and Standing Committee Composition – Resignations, Appointments, and Status Change
- C. Request To Approve the Awarded Amount of \$418,635 From The Fresno Regional Workforce Development Board for The High Roads Construction Careers: RWF Valley Build Multi-Craft Core Curriculum Pre-Apprenticeship Training Grant
- D. Board and Committee Member Travel Budget For 2023-2024

- VII. New Business**
 - A. Discussion of Special Election of Board Officers
 - B. Workforce Development Apprenticeship Program Update
 - C. Grants Update
 - D. Budget Update

- VIII. Director's Report**
 - A. America's Job Center of California Update
 - B. Marketing Presentation
 - C. One-Stop Operator Report

IV. Board Member Comments

- A. Economic Development Report
- B. Open Discussion

X. Miscellaneous Filings

- A. Status of Subgrantee Audits
- B. Draft Executive Committee September 21, 2023, Meeting Minutes - **Handout**
- C. Draft Youth Committee September 13, 2023, Meeting Minutes - **Handout**
- D. Employment Development Department Workforce Innovation and Opportunity Act (WIOA) Section 188 Nondiscrimination and Equal Opportunity Provisions Annual Compliance Monitoring Review Final Report Program Year (PY) 2022-23
- E. La Cooperativa Campesina de California US Department of Agriculture (USDA) Farm and Food Workers Relief Program 2022-23 Program Review
- F. Fresno Regional Workforce Development Board Final Determination & Financial Review Program Year 2022-2023 HRCC SB1 Valley Build
- G. Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports
- H. Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2023

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Please remember to turn off all cell phones, pagers, or electronic devices during the meeting.



September 21, 2023

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION - RESIGNATIONS, APPOINTMENTS, AND STATUS CHANGE

Dear Committee Member:

Below are actions brought before your Executive Committee regarding the Workforce Development Board (WDB) in terms of composition and membership changes. At the present, your Board consists of 28 members, with 15 Business representatives (53.6%) and five Labor representatives (17.8%). The current membership list is attached for your reference (Attachment A).

Resignation and Non-WDB Member Appointment - Business

Leo Bautista submitted his letter of resignation from the WDB and his interest in continuing to serve in the capacity of a non-WDB member on your Executive Committee (Attachment B). As you are aware, the Workforce Innovation and Opportunity Act (WIOA) requires that any standing committee of the local WDB have at least two non-WDB members with experience and expertise relevant to the committee. Your Executive Committee currently has only one non-WDB member. Adding Mr. Bautista will put your committee in compliance while leaving a Business vacancy on the WDB. WIOA requires that Business members constitute a majority on the Local Board. Mr. Bautista's resignation has been submitted to the Clerk of the Board of Supervisors in order for the Business vacancy to be posted.

Resignation and Appointment - Labor

Per the WDB Bylaws, California requires Labor and Joint/Labor Management Apprenticeship representation be at least 15% of the Board. **John Adams** (District Representative, Operating Engineers Local 12) has requested to resign and be replaced by **Bryan Forrest** (Apprenticeship Coordinator, Operating Engineers Local 12). Mr. Adams' resignation is attached (Attachment C), and Mr. Forrest's nomination form is attached (Attachment D).

Status Change - Labor

Alissa Reed is requesting a status change from Business (AC Investment Partnership, LLC) to Labor (Kern, Inyo & Mono Counties Building Trades Council). Her endorsement from Steven Gomez, President, Kern, Inyo & Mono Counties Building Trades Council, is attached (Attachment E). This move will result in a second Business vacancy and an increase in Labor representation on the Board.

Nominations – Business

Mike Beaumont, HR Manager/Company Liaison for United Field Services Corporation, is interested in serving as a Business member on the WDB. Per his nomination form (Attachment F), Mr. Beaumont has a “comprehensive understanding of the challenges faced by job seekers and employers in today’s rapidly changing work environment.” He will bring to the Board his knowledge in providing “valuable insights into the current needs and trends in the job market, ensuring that the Board’s initiatives are relevant and effective in meeting the demands of local employers.” Mr. Beaumont nomination by a business organization is pending.

Lizette Patterson, CEO of Cazador Consulting Group, is interested in serving as a Business member on the WDB, and her nomination form is attached (Attachment G). Ms. Patterson has ten years of experience recruiting/staffing and has owned her firm for almost three years. Per its website, Cazador Consulting Group’s mission is “to provide world-class staffing and direct hire services by listening to our client’s needs, delivering unmatched customer services, and earning our client’s trust.” Ms. Patterson’s nomination by a business organization is pending.

Upcoming Reappointments

WDB members serve three-year terms. The terms are fixed and staggered resulting in one-half of the members’ terms expiring every eighteen months. According to the WDB Bylaws, members may serve consecutive terms and may be reappointed prior to the end of their current terms. Non-WDB members also serve three-year terms. On December 31, 2023, approximately one-half of the WDB members will have their terms expiring. Staff will be notifying these members regarding their interest in continuing to serve another term. Reappointment recommendations will be brought back to your committee at your December meeting.

By approving the above actions, the size of the WDB increases from 28 to 29 members, with 15 Business representatives (51%) and six Labor representatives (21%). In addition, your Executive Committee will be in compliance with two non-WDB members. Another result is that the WDB will need to elect a new Chair and Vice Chair as the Bylaws require that these offices be held by Business representatives, and this item will be discussed under a separate agenda item. Membership on the other WDB committees will also change; however, these changes will be addressed after the WDB membership changes are ratified by the WDB and the Kern County Board of Supervisors.

Therefore, IT IS RECOMMENDED that your Committee recommend to the WDB the following: 1) accept the resignation of Leo Bautista from the WDB and recommend his appointment as a non-WDB member to the Executive Committee with the term ending December 31, 2026; 2) accept the resignation of John Adams and the nomination of his replacement Bryan Forrest with a term ending June 30, 2025; 3) accept the status change of Alissa Reed from Business to Labor; 4) accept the nomination of Mike Beaumont as a Business member with a term ending December 31, 2026; and 5) accept the nomination of Lizette Patterson as a Business member with a term ending December 31, 2026.

Sincerely,



Aaron Ellis
Chief Workforce Development Officer

Attachments

- A. WDB Membership List
- B. Leo Bautista Resignation
- C. John Adams Resignation
- D. Bryan Forrest Nomination
- E. Alissa Reed Letter of Endorsement from Building Trade's Council
- F. Mike Beaumont Nomination Form
- G. Lizette Patterson Nomination Form

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD**

BUSINESS:

Laura Barnes
President
Associated Builders and Contractors

Clare Pagnini
Human Resources Manager
Macpherson Oil Co.

Leo Bautista, Vice Chair
Senior Talent Acquisition Advisor
Kern Medical

Alissa Reed, Chair
Managing Member
AC Investment Partners, LLC

Kelly Bearden*
Director
CSUB Small Business Development Center

Jay Tamsi
President/CEO
Kern Co. Hispanic Chamber of Commerce

Richard Chapman*
President/CEO
Kern Economic Development Corp.

Michelle Warren
Director of Human Resources
Golden Empire Transit

Greg Gutierrez
President/CEO
Truitt Oilfield Maintenance

Todd Yopez
Human Resources Manager
PCL Industrial Services, Inc.

Nick Hill III
President
Kern Co. Black Chamber of Commerce

Ian Journey
Mechanical Engineer
Cantelmi Engineering

EDUCATION AND TRAINING:

Dr. Trudy Gerald
Associate Vice Chancellor- Economic
and Workforce Development
Kern Community College District

Greg Knittel
President
Centralize HR

Dr. Dean McGee
Superintendent
Kern High School District

Anita Martin
Chief HR Manager
Kern Health Systems

Norma Rojas-Mora
Director, Communication and Community
Relations
Bakersfield College

Brenda Mendivel
VP of Human Resources
Bakersfield Family Medical Center

*Economic Development

WORKFORCE REPRESENTATIVES:

A. Labor and Apprenticeships

John Adams
District Representative Kern, Inyo & Mono
Operating Engineers Local 12

Steven Gomez
Business Agent
Plumbers & Pipefitters Local 460

Chris Gonzales
Business Agent
SMART Sheet Metal Local 105

Brian Holt
Business Manager
IBEW Local 428

John Moralez
Secretary-Treasurer
Teamsters Local Union No. 87

B. Community-Based Organizations:

Randy Martin
CEO
Covenant Community Services

Jeremy Tobias
Executive Director
Community Action Partnership of Kern

GOVERNMENT & ECONOMIC OR COMMUNITY DEVELOPMENT:

A. Economic Development - see Business*

B. Government: Wagner-Peyser

Shelly Tarver
Kern/Tulare Cluster Manager
Employment Development Department

C. Government: Vocational Rehabilitation:

Priscilla Varela
Staff Services Manager I
Department of Rehabilitation

ONE-STOP PARTNER PROGRAMS:

Aaron Ellis
Chief Workforce Development Officer
Employers' Training Resource

Anne Meert

From: Anne Meert
Sent: Thursday, September 14, 2023 3:33 PM
To: Anne Meert
Subject: FW: Your Resignation and Reappointment Notice

From: Leo <leo_bautista@msn.com>
Sent: Thursday, September 14, 2023 3:26 PM
To: Anne Meert <meerta@kerncounty.com>
Cc: Aaron Ellis <aarone@kerncounty.com>; Marsha Manos <charlesm@kerncounty.com>
Subject: Re: Your Resignation and Reappointment Notice

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

Anne,

I'd like to formally resign from the Kern, Inyo, Mono Counties Consortium Local Workforce Development Board effective October 1'23.

I've attached my Application for consideration as a non-voting Community Member of the Workforce Development Board.

Feel free to call me with any questions or need additional information.

Kind regards,

Leo

Leo Bautista
7404 Darrin Avenue
Bakersfield, CA 93308
661-332-3274

cc: A Ellis, M Manos

KERN EMPLOYERS' TRAINING COUNTY RESOURCE

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KERN, INYO, MONO COUNTIES CONSORTIUM LOCAL WORKFORCE DEVELOPMENT BOARD STATEMENT OF INTEREST AND NOMINATION FORM

NOMINEE INFORMATION

Date: September 14 '23

Name: Leo Bautista

Job Title: Retired

Business/Agency Name: _____

Business/Agency Address: _____

Phone: 661-332-3274 (Street) (City) (State) (Zip)
Email: Leo-Bautista@MSU.com

Preferred method of contact? Phone / email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.)
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups) and be assigned to represent that area

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees. Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

<input type="checkbox"/> Business	<input type="checkbox"/> Small 1-50	<input type="checkbox"/> Mid 51-250	<input type="checkbox"/> Large >250
<input type="checkbox"/> Labor			
<input type="checkbox"/> Education and Training	<input type="checkbox"/> Adult	<input type="checkbox"/> Youth	<input type="checkbox"/> Higher
<input type="checkbox"/> Workforce Representative	<input type="checkbox"/> CBO	<input checked="" type="checkbox"/> Other (specify) <u>Community</u>	
<input type="checkbox"/> Government, Economic and Community Development	<input type="checkbox"/> Economic/Community Development	<input type="checkbox"/> Wagner-Peyser Office	<input type="checkbox"/> Vocational Rehabilitation
<input type="checkbox"/> One-Stop Partner (specify)			
<input type="checkbox"/> Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [] No []
- (2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"

Yes [] No [] Please explain below:

- (3) Has business nominee been nominated by local business organization or business trade association? Yes [] No [] ***Nominating organization must be completed below.**

If nominated for Labor Representative:

- (1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [] No [] ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the Workforce Development Board (Include interest, qualifications, etc.)

*Former Workforce Development Board Member
 1996. Red Lion Hotels / 2003 Keas Medical - 27 years Service on
 Keas's Workforce Development Board.
 I would like to continue service as a Community Member*

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs:

Over 40 years of employment experience as an Human Resources Professional.

I understand the expectations of a WDB member and volunteer to serve.

Date: September 14 '23

[Handwritten Signature]

 (Signature)

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: _____

Type of Organization: _____

Nominating Person/Title : _____
 (Name) (Title)

Date: _____

 (Signature)

John Adams
I.U.O.E. Local 12
120 Bernard Street
Bakersfield, CA 93305

September 12, 2023

Workforce Development Board and members,

I am writing to inform you of my resignation from the Workforce Development Board (WDB), effective today, September 12, 2023.

I appreciate everything the WDB does for the community, and I am thankful I had the opportunity to have worked with you all.

Thank you,



John Adams



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member

Interest in being non-Workforce Development Board Member (member of a subcommittee only)

NOMINEE INFORMATION

Date: 8/29/2023

Name: Bryan Forrest

Job Title: Coordinator

Business/Agency Name: Operating Engineers Training Trust

Business/Agency Address: 120 Bernard Street
(Street)

Bakersfield
(City)

93305
(Zip)

Phone: 661-325-9491

Email: Bforrest@oett.net

Preferred method of contact? E-mail

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for "non-Board member" positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

<input type="checkbox"/> Business	<input type="checkbox"/> Small 1-50	<input checked="" type="checkbox"/> Mid 51-250	<input type="checkbox"/> Large >250
<input checked="" type="checkbox"/> Labor			
<input type="checkbox"/> Education and Training	<input type="checkbox"/> Adult	<input type="checkbox"/> Youth	<input type="checkbox"/> Higher
<input type="checkbox"/> Workforce Representative	<input type="checkbox"/> CBO	<input type="checkbox"/> Other (specify)	
<input type="checkbox"/> Government, Economic and Community Development	<input type="checkbox"/> Economic/Community Development	<input type="checkbox"/> Wagner-Peyser Office	<input type="checkbox"/> Vocational Rehabilitation
<input type="checkbox"/> One-Stop Partner (specify)			
<input type="checkbox"/> Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [] No []

(2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes [] No [] Please explain below:

(3) Has business nominee been nominated by local business organization or business trade association? Yes [] No [] ***Nominating organization must be completed below.**

If nominated for Labor Representative:

(1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [X] No [] ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

I have 30 years working as an Operating Engineer, and the last 9 years as the apprenticeship coordinator for the Operating Engineers Training Trust. I started as an apprentice in 1985 in Bakersfield.

ALL NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

I'm a graduate of the Operating Engineers Apprenticeship Program and have close to 40 years of experience as an equipment operator, and the last 9 years I have been the coordinator for the Operating Engineers Training Trust covering Kern, Inyo and Mono Counties. Most of my career I was a crane operator working in oil, gas and refining industries. I have also worked in the nuclear, wind, solar, and co-generation plants all over southern California. My experience in these various areas has given me a broad perspective of the employment opportunities in this area.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: 8/29/2023 Nominee Signature: 

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Operating Engineers Training Trust

Type of Organization: Apprenticeship

Nominating Person's Name/Title: John Adams/District Representative for I.U.O.E. Local 12

Date:8/29/2023

Signature:  _____

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



Building Trades Council

Kern, Inyo, & Mono Counties of California AFL-CIO

May 12, 2023

Kern Inyo and Mono Counties Workforce Development Board
1600 E. Terrace
Bakersfield, CA 93307

Re: Seating as Labor Representative Alissa Reed

Dear Workforce Development Board;

I would like to introduce our new Kern Inyo and Mono Counties Building and Construction Trades Council Executive Secretary, Alissa Reed. Mrs. Reed brings a great deal of experience, knowledge and qualities that will bring her to the forefront of Labor. We are very excited to have her represent this Council, our affiliates and our members. I respectfully request that she be seated as a Labor Representative on this Workforce Development Board. We are confident she will represent and participate to the best of her abilities. She will be an asset to Labor and this Board. Thank you.

Respectfully,

A handwritten signature in black ink that reads "Steven Gomez". The signature is fluid and cursive.

Steven Gomez
President
Kern Inyo and Mono Counties Building and Construction Trades Council

**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
STATEMENT OF INTEREST AND NOMINATION FORM**

NOMINEE INFORMATIONDate: 5/16/2023Name: Mike BeaumontBusiness Name: Unified Field Services Corporation Position: HR Manager / Company LiaisonBusiness Address: 6906 Downing Avenue, Bakersfield, CA 93308

(Street) (Suite) (City) (State) (Zip)

Phone: 661-330-2954 Fax: 661-846-6999 E-mail: mike_beaumont@ufsc.usPreferred method of contact? Email for documents and specific correspondence. Phone for general conversational topics and planning. Fax only when necessary.**RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER**

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend Committee and Board meetings (usually quarterly at 7:00 a.m.)
- Each member will bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Each member will represent a particular group and be assigned to represent that area (Please select one or more groups below)

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check selection(s)

Business	Small 1-50	Mid 51-250	Large >250
Education and Training	Adult	Higher	Other
Workforce Representative	Labor	CBO	Youth
Government, Economic or Community Development	Econ Dev	Agency	
One-Stop Partner			
Other: list			

If nominated for Private Business Sector Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [X] No []
- (2) Is the nominee's position that of owner, chief executive or operating officers or one of "optimum policy making or hiring authority?" Yes [X] No []

STATEMENT OF INTEREST

Given my experience in the construction industry, HR background, dedication for talent development, collaboration skills, policy advocacy experience, and data-driven approach makes me an ideal candidate to join the Workforce Development Board. I am dedicated to supporting the growth and prosperity of our community by facilitating the development of a skilled and adaptable workforce.

As an HR professional, I have a comprehensive understanding of the challenges faced by job seekers and employers in today's rapidly changing work environment. I am well-versed in talent acquisition strategies, skills assessment, employee training, and development practices. This knowledge allows me to provide valuable insights into the current needs and trends in the job market, ensuring that the Board's initiatives are relevant and effective in meeting the demands of local employers.

WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs:

For the past two decades, I have collaborated closely with supervisors to provide training and development opportunities to employees within our local community, assisting them in realizing their maximum potential. I have built upon my educational and training experiences, utilizing them as a foundation for my professional growth and development:

- Masters in Human Resources Management and Services, Villanova University.
- Six Sigma Green Belt, Villanova University
- SHRM – Certified Professional
- BPM Leadership Certification – Crestcom International

I understand the expectations of a WDB member and volunteer to serve.

Dated: 5/17/2023

Mike Beaumont Digitally signed by Mike Beaumont
DN: cn = Mike Beaumont email =
Mike_Beaumont@villanova.edu, o = Villanova
University, ou = Villanova University
Date: 2023.05.17 12:42:58 -0700

(Signature)

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: _____

Type of Organization: _____

Nominating Person's Name/Title: _____

Date: _____

Signature: _____

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
NOMINATION AND STATEMENT OF INTEREST FORM**

Please check one or both boxes:

Interest in being Workforce Development Board Member

Interest in being non-Workforce Development Board Member (member of a subcommittee only)

NOMINEE INFORMATION

Date: 8/29/2023

Name: Lizette Patterson Job Title: CEO

Business/Agency Name: Cazador Consulting Group

Business/Agency Address: 5060 California Ave #620 Bakersfield 93309
(Street) (City) (Zip)

Phone: 661-516-0911 Email: lizette@cazadorcq.com

Preferred method of contact? email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend quarterly Committee (usually at 8:00 a.m. or 3:00 p.m.) and Board meetings (usually at 7:00 a.m.), as assigned
- Bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Represent a particular group (or groups), as required under WIOA

NOTE: Some nominees may be considered for “non-Board member” positions on WDB Committees (Program and Business Services, Executive and Youth). Non-Board members may vote on matters at the Committee level only. They may be considered for vacancies on the WDB.

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check all that apply.

<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Small 1-50	<input checked="" type="checkbox"/> Mid 51-250	<input type="checkbox"/> Large >250
<input type="checkbox"/> Labor			
<input type="checkbox"/> Education and Training	<input type="checkbox"/> Adult	<input type="checkbox"/> Youth	<input type="checkbox"/> Higher
<input type="checkbox"/> Workforce Representative	<input type="checkbox"/> CBO	<input type="checkbox"/> Other (specify)	
<input type="checkbox"/> Government, Economic and Community Development	<input type="checkbox"/> Economic/Community Development	<input type="checkbox"/> Wagner-Peyser Office	<input type="checkbox"/> Vocational Rehabilitation
<input type="checkbox"/> One-Stop Partner (specify)			
<input type="checkbox"/> Other (specify)			

If nominated for Business Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [X] No []

(2) Is the nominee's position that of owner, chief executive or operating officer or other business executive or employer with "optimum policymaking or hiring authority?"
Yes [X] No [] Please explain below:

(3) Has business nominee been nominated by local business organization or business trade association? Yes [X] No [] ***Nominating organization must be completed below.**

If nominated for Labor Representative:

(1) Has nominee been nominated by local labor federation or a member of a labor organization or a training director from a joint-labor management apprenticeship program, or other such program? Yes [] No [] ***Nominating organization must be completed below.**

ALL NOMINEES: STATEMENT OF INTEREST

Explain why you wish to serve on the WDB (include interests, qualifications, etc.).

Locally Owned Business

Female Owned Business

Membership

Networking

Community Involvement

Business Planning

Business Conference Board

AII NOMINEES: WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs.

Been in the recruiting/staffing for 10 years and have owned my own firm for almost 3 years.

I understand the expectations of a WDB member/non-member and volunteer to serve.

Date: September 13, 2023 **Nominee Signature:** Lizette Patterson

***NOMINATING ORGANIZATION (Required for Business and Labor Representatives)**

Name of Organization: Kern Economic Development Corporation

Type of Organization: Economic Development

Nominating Person's Name/Title: President & CEO

Date: September 15, 2023 **Signature:** Richard Chapman

Qualified nominees will be considered by the WDB. Final appointments are made by the Board of Supervisors.



September 21, 2023

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

BOARD AND COMMITTEE MEMBER TRAVEL BUDGET FOR 2023-2024

Dear Committee Member:

In 2015, your Workforce Development Board (WDB) adopted a travel policy that applies to Board and Committee members. The policy requires the WDB to approve a travel budget annually.

During the year, members may have opportunities to attend conferences or events. The California Workforce Association (CWA) sponsors several conferences, including the Youth Conference in January, WORKCON Conference in the spring, and Meeting of the Minds in September. When more information is available on these conferences and others, they will be shared with Board and Committee members.

As a reminder, members must adhere to the "Board and Committee Member Travel Policy" guidelines to request cost reimbursement for travel/conference expenses. Requests must be approved by your committee (if time permits) or the WDB Chairperson. Final approval may also be subject to authorization by the County Administrative Office and the Kern County Board of Supervisors.

Therefore, IT IS RECOMMENDED that your Committee recommend that the WDB approve the Board and Committee member travel budget of \$10,000 for 2023-2024.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Ellis".

Aaron Ellis
Chief Workforce Development Officer

AE:am



September 21, 2023

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

REQUEST TO APPROVE THE AWARDED AMOUNT OF \$418,635 FROM THE FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD FOR THE HIGH ROADS CONSTRUCTION CAREERS: RWF VALLEY BUILD MULTI-CRAFT CORE CURRICULUM PRE-APPRENTICESHIP TRAINING GRANT

Dear Committee Member:

The California Workforce Development Board through the lead agency, the Fresno Regional Workforce Development Board (KIM WDB) awarded \$418,635 to the Kern, Inyo and Mono Counties Workforce Development Board to fund case management, supportive services and drug testing for the Valley Build High Roads Construction Careers: RWF Valley Build Multi-Craft Core Curriculum Pre-Apprenticeship Training Grant, which supports the development of the regionally-based pre-apprenticeship training programs and partnerships that systematically connect disadvantaged Californians to long-term middle-class careers in the construction industry. The project will provide Multi-Craft Core Curriculum pre-apprenticeship training and union referrals from the building and construction trades for a minimum of one hundred and five (105) trainees. Trainees must qualify under one or more of the following priority populations: (i) Women; (ii) English Language Learners, Immigrants & Refugees; (iii) Justice-Involved Individuals; (iv) Youth; and (v) Other Under-Resourced Individuals (I.e., Individuals that meet Adult or Dislocated Worker requirements under the Workforce Innovation and Opportunity Act (WIOA). The KIM WDB will co-enroll trainees in the WIOA system and will provide supportive services which includes tools and union initiation fees.

Therefore, IT IS RECOMMENDED that your Committee approves your Board's partnership in the Valley Build High Roads Construction Careers: RWF Valley Build Multi-Craft Core Curriculum Pre-Apprenticeship Training Grant with the Fresno Regional Workforce Development Board by providing case management, supportive services and drug testing in the amount of \$418,635.

Sincerely,

Aaron Ellis
Chief Workforce Development Officer
AE:ms



September 21, 2023

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

DISCUSSION OF SPECIAL ELECTION OF BOARD OFFICERS

Dear Committee Member:

As you know, the Workforce Development Board (WDB) Bylaws provide for the election of one Chairperson (Chair) and one Vice Chairperson (Vice Chair) by the members of the Board. These officers serve a one-year term, may serve consecutive terms, and shall be Business representatives. Both the Chair and Vice Chair serve as members of your Executive Committee.

At today's meeting, it was discussed that WDB Chair Alissa Reed's employment status changed from Business to Labor and, as such, Ms. Reed is no longer eligible to serve as Board Chair. It was further discussed that WDB Vice Chair Leo Bautista has submitted his letter of resignation from the WDB but will continue serving as a non-WDB member on your Committee. As Mr. Bautista is no longer a WDB member, he is no longer eligible to serve as Board Vice Chair.

Your Executive Committee may wish to discuss an election of officers to determine possible candidates to fill the Chair and Vice Chair positions. The election of officers typically takes place every December; however, this will be a special election and will take place earlier as both positions must be filled. This information will be presented at the next WDB meeting, and the proposed term will be effective immediately and run through December 31, 2024.

Therefore, IT IS RECOMMENDED that your Committee discuss the need to fill the Chair and Vice Chair positions and hold a special election of officers at the October 4, 2023, Workforce Development Board meeting.

Sincerely,

Aaron Ellis
Chief Workforce Development Officer

AE:am



September 21, 2023

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

WORKFORCE DEVELOPMENT APPRENTICESHIP PROGRAM

Dear Committee Member:

Employers' Training Resource (ETR), in partnership with the California Workforce Association (CWA) and California State University, Sacramento, College of Continuing Education have had 30 of its staff members and an addition 3 staff members of Garden Pathways, a community-based organization participate in the Workforce Development Apprenticeship Program (WDAP). This cohort was the first under the California Division of Apprenticeship Standards Apprenticeship Expansion, Equity, and Innovation (SAEEI) Grant PY 2021-25. The participants have completed 144 hours of in person and virtual classroom training, including their Capstone Projects on June 27th and 28th and are now diligently working to complete 2080 hours of On-the-Job Training which must be completed within 24 months of the last day of class. Upon the successful completion of the WDAP, including the 2080 hours of On-the-Job Training, each ETR staff member will receive the California State University, Sacramento Workforce Development Professional Certificate issued from the California Apprenticeship Council, which is an industry recognized credential. In addition, each ETR staff member that has successfully completed the WDAP will receive an increase in their annual salary of 5%. WDAP has benefited ETR by providing it with a highly trained workforce with improved customer service.

On September 28, 2023, ETR will commence its second cohort of the WDAP under the SAEEI Grant by having an additional 16 of its staff and 17 members of the staff from Madera County Workforce Development Board, Garden Pathways, The Open-Door Network, San Joaquin County WorkNet, and Workforce Investment of Tulare County. The courses for the WDAP, including the Capstone Project will be provided virtually.

These Courses are as follows:

- The Future of Workforce Development
- Facilitation Skills

Aaron Ellis - Chief Workforce Development Officer - Employers' Training Resource
1600 E. Belle Terrace, Bakersfield, CA 93307 | Office: 661.336.6957 | 661.325-HIRE | www.etronline.com

- Service Excellence
- Career Coaching
- Building High-Performing Teams
- The Art & Science of Leadership
- Communicating for Results
- Leading Organizational Change
- Managing Successful Projects
- Business Engagement & Sector Strategies
- Relationship Development & Negotiation Skills
- Workforce Development Professional Capstone Presentations

In the last course of the program, participants demonstrate understanding and application of the content presented in the Workforce Development Apprenticeship Professional series through their Capstone project. Participants deliver a short presentation on a workplace issue or project using the skills and tools gained in the courses. Feedback is offered, and an Individual Development Plan (IDP) is created to help further competencies beyond the program.

The WDAP serves to ensure that the California Workforce Development System has high quality standards for workforce development professions through the state.

We will keep your committee advised of any updates regarding the WDAP.

Sincerely,



Aaron Ellis
Chief Workforce Development Director

AE:ms



September 21, 2023

Executive Committee
Kern, Inyo, and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

GRANTS UPDATE

Dear Committee Member:

The following information is provided to update your Board on several grants that involve Employers' Training Resource (ETR).

La Cooperativa Grant: USDA Farmworker Relief Grant

In November 2022, ETR received \$554,400 in funding from La Cooperativa Campesina de California (La Cooperativa) to administer the United States Department of Agriculture (USDA) Farmworker Relief Grant. This grant provides \$600 one-time payments to Kern County farmworkers for safety-related expenses and other costs incurred due to the COVID-19 pandemic. The \$554,400 is for ETR to administer the program in Kern County, and the \$600 debit cards/checks are purchased by La Cooperativa. The term of the agreement is November 1, 2022, through October 31, 2024. The original enrollment goal for the program was 5,280; however, that goal was increased in June 2023 to 8,613. Through August 31, 2023, 4,426 farmworkers have applied for the assistance and 3,821 have received the support.

Homeless Veterans Reintegration Program

In June 2023, ETR received \$1,500,000 in funding from the Department of Labor (DOL) to administer the Homeless Veterans' Reintegration Program (HVRP). This grant provides ETR with the opportunity to serve Kern County's homeless veteran population by providing quality employment, training opportunities, addressing common barriers to foster self-sufficiency and retain employment. The term of the agreement is July 1, 2023, through June 30, 2026, with an annual funding of \$500,000. The enrollment goal for the three-year program is 102 yearly for a total of 306 enrollments.

Prison to Employment (P2E) 2.0 Regional Partnership and Technical Assistance Grant

In June 2023, ETR received \$496,311 in funding from San Joaquin County Employment & Economic Development Department. P2E 2.0 represents the continuation of the P2E initiative. This grant provides services to the formerly incarcerated and other justice-involved individuals. The term of the agreement is July 1, 2023, through December 31, 2025.

High Roads Construction Careers (HRCC): Resilient Workforce Fund (RWF) Valley Build

ETR received \$418,635 in funding from the Fresno Regional Workforce Development Board. This grant provides the development of skilled construction workforce that ensures the delivery of high-quality infrastructure projects. The term of this agreement is September 1, 2023, to March 31, 2026.

Regional Equity and Recovery Partnerships Grant

ETR, in partnership with members of the San Joaquin Valley and Associated Counties - Regional Planning Unit (SJVAC RPU), was awarded the Regional Equity and Recovery Partnerships Grant (RERP). ETR received the amount of \$1,006,948. The grant term is from December 1, 2022, through September 30, 2025. ETR will provide quality jobs in the healthcare industry and build pathways to those jobs in collaboration with multiple healthcare employers. ETR will prioritize the following populations under the RERP: Low-income Households and Communities, English Language Learners, First-Generation College Students, and/or Veterans. The RERP will permit ETR to serve 120 participants and place those who successfully complete their education in healthcare career pathways including Registered Nurses, Licensed Vocation Nurses, Medical Assistants, Nursing Assistants, and Emergency Medical Technicians. Successful participants will be placed in On-the-Job Training opportunities with employers to help secure careers in healthcare.

We will continue to keep your Board informed on special grants.

Sincerely,



Aaron Ellis
Chief Workforce Development Officer

AE:ms



September 21, 2023

Executive Committee
Kern, Inyo, and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

STATUS OF SUBGRANTEE MONITORING REPORTS

Dear Committee Member:

The following reports have recently been completed and are being filed with your Committee.

Monitoring reports with findings:

Alpha Works Technologies, LLC DBA Bitwise Industries (Bitwise) (6/13/23) Program report. Finding was for not submitting monthly reports. Bitwise's contract with Employers' Training Resource (ETR) ended in March 2023. Bitwise was informed that should they contract with ETR in the future, they should ensure they comply with the requirements of their contract including the submission of monthly reports. This finding is closed.

Laborers of the Harvest (LOTH) (6/5/23) Program report. Findings were for not conducting weekly evaluations of participants; having participants work at nonapproved job sites; and sign-in sheets not matching timesheets. LOTH's contract with ETR ended in March 2023. LOTH was informed that should they contract with ETR in the future, they should ensure they comply with the requirements of their contract as well as ensure the accuracy of participant time records. These findings are closed.

Mexican American Opportunity Foundation (MAOF) (9/6/23) Program report. Finding was for collecting a participant's medical information on a form containing non-medical information. In response, MAOF removed the question related to medical information from the form. This finding is closed.

Proteus, Inc. (6/6/23) Program report. Finding was for not providing Sexual Harassment Prevention Training within the required timeframe. In response, Proteus, Inc. has implemented procedures to track a participant's progress in completing the required training. This finding is closed.

Aaron Ellis - Chief Workforce Development Officer - Employers' Training Resource

1600 E. Belle Terrace, Bakersfield, CA 93307 | Office: 661.336.6957 | 661.325-HIRE | www.etronline.com

Copies of these reports are on file and available for review by committee members.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Ellis', written in a cursive style.

Aaron Ellis
Chief Workforce Development Officer

AE:sw

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2023					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/16/23	5/11/23	8/31/23	11/16/23
First	Last	PBS	PBS	PBS	PBS
Leo	Bautista	P	P		
Richard	Chapman	P	A		
Aaron	Ellis		P		
Nick	Hill III	P	P		
Brian	Holt	P	P		
Teresa	Hitchcock	P	Retired		
Linda	Parker*	A	P		
Alissa	Reed	P	P		
Jeremy	Tobias	P	P		
Arleana	Waller*	A	U		
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2022

P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/3/22	5/12/22	9/8/22	11/10/22
First	Last	PBS	PBS	PBS	PBS
Leo	Bautista	X	A	x	P
Richard	Chapman	X	P	x	P
Stacy	Ferreira	X	A	x	RESIGNED
Nick	Hill III	X	P	x	P
Brian	Holt	X	A	x	P
Teresa	Hitchcock	X	P	x	P
Linda	Parker*	X	P	x	P
Alissa	Reed	X	P	x	A
Jeremy	Tobias	X	P	x	P
Arleana	Waller*	X	P	x	A
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2023					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		3/1/23	5/17/23	9/13/23	11/29/23
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	P	Cancelled		
Rosa	Chipres *	A	Cancelled		
Teresa	Hitchcock	P	RESIGNED		
Brian	Holt	P	Cancelled		
Ian	Journey	P	Cancelled		
Karine	Kanikkeberg*	A	Cancelled		
Clare	Pagnini	A	Cancelled		
Leticia	Perez	A	Cancelled		
Norma	Rojas-Mora	P	Cancelled		
Greg	Terry*	P	Cancelled		
Priscilla	Varela	A	Cancelled		
David	Villarino*	A	Cancelled		
Todd	Yepez	P	Cancelled		
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2022					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/16/22	5/18/22	9/21/22	11/30/22
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	A	P	P	A
Rosa	Chipres			A	P
Teresa	Hitchcock	P	P	P	A
Brian	Holt	Appt 3/30/22	P	A	
Ian	Journey	RESIGNED			
Ian	Journey		Reinstated	P	P
Karine	Kanikkeberg*	P	P	P	A
Clare	Pagnini	P	P	P	A
Leticia	Perez	A	A	A	A
Norma	Rojas-Mora	P	P	P	P
Jayne	Stuart*	P	A	A	RESIGNED
Greg	Terry*	P	P	P	A
Priscilla	Varela			A	P
David	Villarino*	P	U	P	P
Todd	Yepez	A	P	P	P
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2023					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		3/2/23	5/25/23	9/21/23	12/7/23
Member					
First	Last				
Leo	Bautista	A	P		
Teresa	Hitchcock	P	RETIRED		
Brenda	Mendivel	P	P		
Alissa	Reed	P	P		
Norma	Rojas-Mora	P	U		
Victoria	Stockman*	A	RESIGNED		
Kristen	Watson	A	A		
Todd	Yepez	P	P		
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2022						
P = Present	U=unexcused	X=Cancelled		Special Session		
A = Excused Absence		3/17/22	6/2/22	6/28/22	10/6/22	12/8/22
Member						
First	Last					
Leo	Bautista	P	P	P	P	P
Teresa	Hitchcock	P	P	P	P	P
Karen	King	P	P	P	RESIGNED	
Brenda	Mendivel	P	P	P	A	P
Alissa	Reed	P	P	P	P	P
Norma	Rojas-Mora	A	P	P	P	P
John	Spaulding	P	A	A	A	
Victoria	Stockman*	A	P	P	P	A
Todd	Yepez	A	A	P	A	P
Kristen	Watson					A
*Non-WDB						

Kern, Inyo & Mono Workforce Development Board Attendance 2023					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		3/8/23	5/31/23	10/4/23	12/13/23
Member					
First	Last				
John	Adams	A	U		
Laura	Barnes	A	U		
Leo	Bautista	P	A		
Kelly	Bearden	P	A		
Richard	Chapman	P	A		
Aaron	Ellis		P		
Steven	Gomez	P	A		
Chris	Gonzales	A	P		
Greg	Gutierrez	P	A		
Nick	Hill III	P	A		
Teresa	Hitchcock	P	RETIRED		
Brian	Holt	P	p		
Ian	Journey	P	p		
Greg	Knittel	A	p		
Anita	Martin	P	P		
Randy	Martin	P	P		
Dean	McGee	A	p		
Brenda	Mendivel	P	p		
John	Moralez	A	P		
Clare	Pagnini	A	p		
Alissa	Reed, Chair	P	p		
Norma	Rojas-Mora	P	A		
Jay	Tamsi	A	A		
Shelly	Tarver	P	U		
Jeremy	Tobias	P	P		
Priscilla	Varela	A	P		
Todd	Yepez	P	P		
Trudy	Gerald	P	A		
Michele	Warren	P	P		

Kern, Inyo & Mono Workforce Development Board Attendance 2022						
P = Present	U=unexcused	X=Cancelled	Special Session			
A = Excused Absence		3/30/22	6/8/22	6/28/22	10/19/22	12/14/22
Member						
First	Last					
John	Adams	Appt 4/26/22	P	P	P	P
Laura	Barnes	A	P	P	P	P
Leo	Bautista	P	P	P	P	P
Kelly	Bearden	P	P	P	P	P
Richard	Chapman	P	A	P	A	P
Stacy	Ferreira	U	U			
Michael	Frey	RESIGNED				
Steven	Gomez	P	P	P	A	P
Chris	Gonzales	U	P	P	P	A
Greg	Gutierrez	P	P	A	P	P
Nick	Hill III	U	P	A	P	P
Teresa	Hitchcock	P	P	P	P	P
Brian	Holt	A	P	P	P	P
Ian	Journey	RESIGNED				
Ian	Journey			REINSTATED	P	P
Karen	King	P	P	P	RESIGNED	
Greg	Knittel	P	P	A	P	P
Anita	Martin	P	A	P	A	P
Randy	Martin	A	A	P	P	P
Diane	McClanahan	RESIGNED				
Dean	McGee	P	P	A	A	P
John	Means	P	RESIGNED			
Brenda	Mendivel	P	P	P	P	P
John	Moralez	P	A	A	A	P
Clare	Pagnini	P	A	A	A	P
Alissa	Reed, Chair	P	P	P	P	P
Norma	Rojas-Mora	P	P	A	P	P
Rick	Schoengerdt	RESIGNED				
John	Spaulding	A	A	A	A	
Joseph	Sumlin	RESIGNED				
Jay	Tamsi	U	A	P	A	A
Shelly	Tarver	P	P	A	A	P
Jeremy	Tobias	P	P	P	P	P
Priscilla	Varela	P	P	P	P	A
Todd	Yepez	P	P	A	P	P
Trudy	Gerald		P	P	P	P
Michele	Warren				P	A

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2023**

Program and Business Services Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace,
Bakersfield, Second Floor

Thursday, February 16, 2023, 8:00 a.m.

Thursday, May 11, 2023, 8:00 a.m.

~~Thursday, August 31, 2023, 8:00 a.m.~~ **Cancelled**

Thursday, November 16, 2023, 8:00 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate, **1215 Olive Dr. Suite C,
Bakersfield**

Wednesday, March 1, 2023, 3:00 p.m.

~~Wednesday, May 17, 2023, 3:00 p.m.~~ **Cancelled**

Wednesday, September 13, 2023, 3:00 p.m.

Wednesday, November 29, 2023, 3:00 p.m.

Executive Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace,
Bakersfield, Second Floor

Thursday, March 2, 2023, **3:00** p.m.

Thursday, May 25, 2023, **3:00** p.m.

Thursday, June 22, 2023, **3:00** p.m. **SPECIAL SESSION**

Thursday, September 21, 2023, **3:00** p.m.

Thursday, December 7, 2023, **3:00** p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate, **1215 Olive Dr. Suite C,
Bakersfield**

Wednesday, March 8, 2023, 7:00 a.m.

Wednesday, May 31, 2023, 7:00 a.m.

Wednesday, October 4, 2023, 7:00 a.m.

Wednesday, December 13, 2023, 7:00 a.m.