

***Workforce Innovation and Opportunity Act***  
**Kern, Inyo and Mono Counties Workforce Development Board**  
**Memorandum of Understanding**

This Agreement, entered into this \_\_\_\_ day of June, 2019, by and between the managers and directors of the Workforce Development One-Stop Partners (One-Stop Partners) serving the Kern, Inyo, and Mono Counties Workforce Development Area (the “KIM WDA”), as overseen by the Kern, Inyo, and Mono Counties Workforce Development Board (the “KIM WDB”).

WHEREAS, the Workforce Investment Act of 1998 (the “WIA”) created a workforce development system, replacing the Private Industry Council; and

WHEREAS, the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, 29 U.S.C. 3101, et seq., as amended (hereinafter referred to as “WIOA” or the “Act”) amended the WIA to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes; and

WHEREAS, the parties to this Agreement recognize the many benefits to its customers in the collaboration and integration of the seamless service and have participated in the past in the development and operation of the one-stop career center system doing business as America’s Job Center of California (“AJCC”); and

WHEREAS, WIOA and its implementing regulations require that a Memorandum of Understanding (the “MOU”) be developed and executed between the AJCC partners (more fully defined below) and KIM WDB, with the agreement of the Chief Local Elected Official to establish an agreement concerning the operations of the AJCC delivery system and resource sharing and joint infrastructure cost funding for the one-stop delivery system in the KIM WDA; and

WHEREAS, the Chief Local Elected Official in the KIM WDA has delegated to the KIM WDB the ability to execute this MOU pursuant to that certain Joint Powers Agreement dated February 13, 2001; and

WHEREAS, certain provisions in this MOU are based on guidance issued to the Local Workforce Area (“LWA”) by the State of California, whose instructions are based on guidance from the federal agencies; and

WHEREAS, the administrators of the participating partners have been granted general authority from their governing boards to continue to work with other agencies in the community and to define their roles in the delivery of services; and

WHEREAS, on June 30, 2016, the AJCC Partners and the KIM WDB, with the agreement of the Chief Local Elected Official (“CLEO”) entered into an MOU (Kern County Agreement # 719-2016) (hereinafter, referred to as “MOU Phase I”), which established a cooperative working relationship between the AJCC partners and defined their respective roles and responsibilities for the operation of the local AJCC One-Stop System of service delivery in the KIM WDA as required by the WIOA; and

WHEREAS, on October 24, 2017, the KIM WDB, with the agreement of the CLEO and certain AJCC Partners, including and limited to, Employers' Training Resource ("ETR"), California Employment Development Department, California Department of Rehabilitation and Kern County Department of Human Services (collectively, "colocated AJCC Partners") entered into an MOU Phase II (Kern County Agreement # 652-2017)(hereinafter, referred to as "MOU Phase II"), consistent with WIOA and implementing regulations, which established a functional tool for how the KIM WDB and Core One-Stop Partners will share and allocate the infrastructure costs among Core One-Stop Partners for the Comprehensive AJCC One-Stop Centers in the KIM WDA through resource sharing and Infrastructure Funding Agreements; and

WHEREAS, on June 19, 2018, the KIM WDB, with the agreement of the CLEO and ETR, entered into an MOU Phase II – Affiliate and Specialized AJCC One-Stop Centers (Kern County Agreement # 407-2018)(hereinafter, referred to as "MOU Phase II - Affiliate and Specialized AJCCs"), consistent with WIOA and implementing regulations, concerning the resource sharing and Infrastructure Funding Agreements for the Affiliate and Specialized AJCC One-Stop Centers in the KIM WDA; and

WHEREAS, this MOU supersedes and replaces MOU Phase I, MOU Phase II and MOU Phase II - Affiliate and Specialized AJCCs entered into by and between the above-named parties; and

WHEREAS, it is understood that full implementation of this MOU may require further approvals from governing boards and legal counsel, and is subject to change upon the consent of the KIM WDB.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN ALL PARTIES AS FOLLOWS:

#### Definitions

- A. Affiliate AJCC: An AJCC location where job seekers and employers can access the programs, services, and activities of one or more AJCC partners. An Affiliate AJCC is not required to provide access to all partner programs pursuant to WIOA Joint Final Rule Section 678.310.
- B. AJCC Network which include and are limited to, any and all Comprehensive AJCC One-Stop Centers, Affiliated AJCC Centers, and/or Specialized AJCC Centers.
- C. AJCC Partners: Includes mandated partners as outlined in WIOA.
- D. America's Job Center of California (AJCC): AJCC is the common identifier used within California to designate One-Stop centers and the One-Stop System.
- E. Chief Local Elected Official: Identified in WIOA Section 3, Definitions (9) as the chief local elected officer of a unit of general local government in a local area or the individual(s) designed under the local agreement pursuant to Section 107(c)(1)(B).
- F. Career Services: The services which shall be available, at a minimum, to individuals who are adults or dislocated workers through the KIM delivery system by the AJCC required Partners as authorized under their programs. The services consist of three categories:

basic career services, individual career services, and follow-up services. The career services that must be provided as part of the KIM delivery system are listed in WIOA Section 134(c)(2).

- G. Cash Contributions: Cash funds used to cover a Partner's proportionate share of the AJCC. The funds can be paid either directly from the Partner or through an interagency transfer on behalf of the Partner pursuant to WIOA Joint Final Rule Section 678.720.
- H. Colocated Partners: AJCC Partners who have a physical presence within the Comprehensive AJCC One-Stop Centers, either full-time, part-time, intermittent, or virtually.
- I. Comprehensive AJCC One-Stop Centers: Identifies each of the three comprehensive AJCC One-Stop Centers in the KIM WDA where job seekers and employers can access the programs, services, and activities of all required AJCC partners with at least one Title I staff person physically present pursuant to WIOA Joint Final Rule Section 678.720.
- J. Cost Allocation: Pursuant to 66 Federal Register 29639, cost allocation is the measurement of actual costs in relation to the benefit received in order to determine each partner's fair share of the KIM AJCC operating costs.
- K. Fair Share: The portion of KIM AJCC operating costs allocated to each partner in proportion to the benefits the partner receives from participation in the AJCC Network.
- L. Infrastructure Costs: Infrastructure costs of any one-stop center are non-personnel costs necessary for the general operation of the one-stop center, including, (i) rental of the facilities; (ii) utilities and maintenance; (iii) equipment (including assessment-related products and assistive technology for individuals with disabilities); (iv) technology to facilitate access to the one-stop center, including technology used for the center's planning and outreach activities; and (v) common identifier costs including creating new signage, updating templates and materials, and updating electronic resources.
- M. In-Kind Contributions: Pursuant to 66 Federal Register 29639-29640, in-kind contributions by a non-AJCC Partner to support the AJCC in general, not a specific partner; or contributions by a non-AJCC Partner to an AJCC Partner to support its proportionate share of the infrastructure costs. Any unrestricted contributions that support the AJCC in general would lower the total amount of infrastructure costs prior to proportionate division. Any restricted contributions can be used by the intended partner(s) to lower their share of the infrastructure costs in accordance with WIOA Joint Final Rule Section 678.720. In-kind contributions may include funding from philanthropic organizations or other private entities or through other alternative financing options to provide a stable and equitable funding stream for the on-going AJCC delivery system operations pursuant to WIOA 121(c)(2)(A)(i).
- N. Memorandum of Understanding Agreement Period: The MOU must not be for a period that exceeds three (3) years. Additionally, pursuant to WIOA 121(c)(2)(v), the duration of the MOU and the procedures for amending the MOU during the duration of the MOU, and assurances that such memorandum shall be reviewed not less than once every three (3) years to ensure appropriate funding.

- O. Non-Cash Contributions: Expenditures made by one partner on behalf of the AJCC or contributions of goods or services contributed by a partner for the center's use. Contributions must be valued consistent with the Uniform Guidance pursuant to WIOA Joint Final Rule Section 678.720.
- P. Non-Colocated Partners: AJCC Partners who do not have a physical presence within the Comprehensive AJCC One-Stop Centers.
- Q. One-Stop Delivery System: Is a collaborative effort among public service agencies, non-profit organizations, and private entities that administer workforce development, educational, and other human resource programs to make the variety of services available under those programs more accessible to eligible job seekers and employers.
- R. Other System Costs: Other system costs which are agreed upon the KIM WDB and all of the AJCC Partners that include services commonly provided by AJCC Partners to any individual, including, but not limited to, initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet needs, referral to other AJCC Partners, and business services, but must include applicable career services.
- S. Proportionate Share: The share of each partners program's infrastructure costs based upon its proportionate use of the AJCC, if the benefit is received from that use (WIOA Joint Final Rule Preamble page 55907).
- T. Physical Presence: Physical presence refers to the place where an entity is physically located in order to provide service delivery, which includes providing such services virtually as authorized by 34 CFR 361.305, subsection (d)(3). However, if an AJCC Partner is delivering services virtually, said AJCC Partner shall enter into an Infrastructure Funding Agreement for its fair share of the infrastructure costs related to such virtual service delivery at the comprehensive, affiliate and/or specialized AJCC One-Stop Center, including, but not limited to, (i) video conferencing equipment; (ii) information technology related expenses, and (iii) data connection fees.
- U. Required Partner: An entity that carries out one or more of the programs or activities identified under WIOA Section 121 (b)(1) and is required under said section to participate in the KIM One-Stop Delivery System and to make the career services under its program or activity available through the KIM system.
- V. Resource Sharing: Pursuant to 66 Federal Register 29639, Resource Sharing is the cash and/or resources each partner will contribute to fund its fair share of the costs for the operation of the KIM system. This can include In-Kind Contributions from third parties to partner programs as defined above. The KIM WDB, CLEO and KIM Partners may fund the costs of infrastructure of KIM One-Stop Delivery System through methods agreed upon by the KIM WDB, CLEO and KIM Partners through Resource Sharing.
- W. Specialized AJCC: is a location associated with either a Comprehensive or Affiliate AJCC that addresses specific needs of dislocated workers, youth, or key industry sectors, or clusters pursuant to WIOA Joint Final Rule Section 678.720.

- X. Third-Party In-Kind Contribution: Contributions by a non-Partner to support the AJCC in general, not a specific partner; or contributions by a non-AJCC partner to an AJCC partner to support its proportionate share of the infrastructure costs.
- Y. Training Services: Services to adults and dislocated workers as described in WIOA Section 134(c)(3). Pursuant to WIOA Section 134(c)(3)(D), these services may include occupational skills training, including training for nontraditional employment, on-the-job training, incumbent worker training, programs that combine workplace training with related instructions, which may include cooperative education programs, private-sector training programs, skill upgrading and restraining, apprenticeships, transitional jobs, job-readiness training, adult education and literacy activities in combination with a training program, or customized training.
- Z. WIOA: The Workforce Innovation and Opportunity Act amends the Workforce Investment Act of 1998 to strengthen the workforce development system in the United States through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes.

**Article I. Purpose of the MOU**

The AJCC is the local One-Stop Center within the KIM WDA which serves as the recruitment center and training access for local employers and job seekers. The AJCC is the cornerstone of Kern, Inyo and Mono counties workforce development system, and its partners are jointly responsible for the workforce and economic development, education, and other resource service programs.

WIOA emphasizes customer choice, job-driven training, provider performance, and continuous improvement. The quality and selection of providers and programs of training services is vital to achieving these core principles.

The parties to this agreement recognize the many benefits to our customers in the collaboration and integration of seamless service and have participated in the development and operation of a one-stop system doing business as the AJCC.

The administrators of the participating AJCC Partners have been granted general authority from their governing boards to work with other agencies in the community and to define their roles in the delivery of services as reflected herein.

It is understood that full implementation of the proposed system may require further approvals from governing boards and/or legal counsel for contracts, leases and/or sub-grant agreements.

**Article II. Local Vision Statement and Mission Statement**

Vision Statement: "We will achieve recognition as the leading One-Stop system of professional employment services in California."

Mission Statement: "To provide quality, integrated, seamless, accessible and professional employment services for employers and job seekers."

The partners are committed to a locally-driven system which develops partnerships, and provides programs and services to achieve three main policy objectives established by the California Workforce Development Strategic Plan, which includes the following:

- i. Foster demand-driven skills attainment;
- ii. Enable upward mobility for all Californians; and
- iii. Align, coordinate, and integrate programs and services.

These objectives will be accomplished by ensuring access to high-quality AJCC that provide the full range of services available in the community for all customers seeking the following:

- A. Looking to find a job;
- B. Building basic educational or occupational skills;
- C. Earning a postsecondary certificate or degree;
- D. Obtaining guidance on how to make career choices; and
- E. Seeking to identify and hire skilled workers.

**Article III. Parties to the MOU**

A. The following entities are required parties to this MOU:

1. CLEO/s: Kern County Board of Supervisors  
1115 Truxtun Avenue, Suite 504  
Bakersfield, California 93301  
Tel: (661) 868-3680

2. Local Board: KIM WDB  
1600 E. Belle Terrace  
Bakersfield, California 93307  
Tel: (661) 336-6893

B. AJCC Partners, including colocated and non-colocated AJCC Partners:

The following is a list of colocated and non-colocated AJCC Partners in the KIM WDA. The colocated AJCC Partners are presently participating in the Infrastructure Funding Agreements ("IFAs") and Other System Costs Agreements ("OSCA") for the Comprehensive AJCC One-Stop Centers. In addition, the non-colocated AJCC Partners are not currently participating in the IFAs and OSCAs, but once data becomes available to determine the AJCC benefit to them, the IFAs and OSCAs will be renegotiated to include their proportionate share of contributions.

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Physically Colocated at SE-AJCC, Delano-AJCC and Ridgecrest-AJCC				
WIOA title I(B) Adult, Dislocated Worker, and Youth Programs	Employers' Training Resource (ETR)	WIOA title I (B) Adult, Dislocated Worker, and Youth Programs	Teresa Hitchcock, Assistant County Administrative Officer	Employers' Training Resource, 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 336-6972 Email: <a href="mailto:hitchcockt@kerncounty.com">hitchcockt@kerncounty.com</a>
Migrant Seasonal Farm Worker	Employers' Training Resource (ETR)	National Farmworker Jobs Program, (NFJP) 2, WIOA Sec. 167	Teresa Hitchcock, Assistant County Administrative Officer	Employers' Training Resource 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 336-6972 Email: <a href="mailto:hitchcockt@kerncounty.com">hitchcockt@kerncounty.com</a>
Wagner-Peyser Employment Services (ES)	Employment Development Department (EDD)	Wagner-Peyser Employment Services (ES) program, authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), as amended by title III of WIOA, also providing the state's public labor exchange	Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 635-2608 Email: <a href="mailto:starver@edd.ca.gov">starver@edd.ca.gov</a>
Trade Adjustment Assistance (TAA)	Employment Development Department (EDD)	Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.)	Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 635-2608 Email: <a href="mailto:starver@edd.ca.gov">starver@edd.ca.gov</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Physically Colocated at SE-AJCC, Delano-AJCC and Ridgecrest-AJCC				
Jobs for Veterans State Grants (JVSG)	Employment Development Department (EDD)	Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C	Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 635-2608 Email: <a href="mailto:starver@edd.ca.gov">starver@edd.ca.gov</a>
Temporary Assistance for Needy Families (TANF)	Department of Human Services (DHS)	Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.)	Dena Murphy, Director	Kern County Department of Human Services 100 E. California Avenue Bakersfield, CA 93307 Telephone: (661) 631-6550 Email: <a href="mailto:murphyd@kerndhs.com">murphyd@kerndhs.com</a>
Department of Rehabilitation	California Department of Rehabilitation (DOR)	State Vocational Rehabilitation (VR) program, authorized under Title I of the Rehabilitation Act of 1973 (29 U.S.C.720 et seq.), as amended by title IV of WIOA	Araceli Holland, SSMII-District Administrator, Department of Rehabilitation, San Joaquin Valley District	California Department of Rehabilitation 2550 Mariposa Mall, Room 2000 Fresno, California 93721 Telephone: (661) 395-2531 Email: <a href="mailto:araceli.holland@dor.ca.gov">araceli.holland@dor.ca.gov</a>
Not Physically Colocated at AJCC				
Job Corps	Job Corps	Job Corps, WIOA Title I, Subtitle C	Matthew Davis, Director	Olde Management Group, LLC Long Beach Job Corps Center 1903 Santa Fe Avenue Long Beach, CA 90810 Telephone: (562) 983-1777 Email: <a href="mailto:davis.matthew@jobcorps.org">davis.matthew@jobcorps.org</a>



Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
YouthBuild	YouthBuild	YouthBuild WIOA Sec. 171 (29 USC 3226)	N/A	N/A
Community College	Bakersfield College (BC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Sonya Christian, President	Bakersfield College 1801 Panorama Drive Bakersfield, CA 93306 Telephone: (661) 395-4011 Email: <a href="mailto:Sonya.christian@bakersfieldcollege.edu">Sonya.christian@bakersfieldcollege.edu</a>
Community College	Cerro Coso Community College (CCCC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Jill Board, President	Cerro Coso Community College 3000 College Heights Boulevard Ridgecrest, CA 93555 Telephone: (760) 384-6100 Email: <a href="mailto:jboard@cerrocoso.edu">jboard@cerrocoso.edu</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Community College	Kern Community College District	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Deborah Martin, Chief Financial Officer	Kern Community College District 2100 Chester Avenue Bakersfield, CA 93301 Telephone: (661) 336-5124 Email: <a href="mailto:dmarti@kccd.edu">dmarti@kccd.edu</a>
Community College	Taft College (TC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Dr. Debra Daniels, Superintendent/President	Taft College 29 Cougar Court Taft, CA 93268 Telephone: (661) 763-7710 <a href="mailto:ddaniels@taftcollege.edu">ddaniels@taftcollege.edu</a>
Second Chance Act	Latino Coalition for Community Leadership (LCCL)	Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169	Richard R. Ramos, Executive Director	Latino Coalition for Community Leadership 970 Village Lane Santa Barbara, CA 93110 Telephone: (805) 331-0902 <a href="mailto:rramos@latinocoalition.org">rramos@latinocoalition.org</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Unemployment Insurance (UI)	Employment Development Department (EDD)	Unemployment Insurance (UI) programs under state unemployment compensation laws	Carlos Beltran, Employment Development Administrator	Employment Development Department – Unemployment Insurance EDD UI Center San Diego #049 1350 Front Street, Room 1047 San Diego, CA 92101 Telephone: (619) 525-4619 Email: <a href="mailto:cbeltran@edd.ca.gov">cbeltran@edd.ca.gov</a>
Community Services Block Grant Act (CSBG)	Community Action Partnership of Kern (CAPK)	Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 et seq.)	Jeremy Tobias, Executive Director	Community Action Partnership of Kern 5005 Business Park North Bakersfield, CA 93309 Telephone: (661) 336-5236 Email: <a href="mailto:jtobias@capk.org">jtobias@capk.org</a>
WIOA Title V Older Workers Program	SER – Jobs for Progress, Inc. (SER Jobs)	Senior Community Service Employment Program (SCSEP), authorized by title V of Older Americans Act of 1965 (42 U.S.C. 3056 et seq.)	Jesus Padron, President/CEO	SER – Jobs for Progress, Inc. 255 N. Fulton Avenue, Suite 106 Fresno, CA 93701 Telephone: (559) 452-0881 Email: <a href="mailto:jesuspadron@sercalifornia.org">jesuspadron@sercalifornia.org</a>
Housing & Urban Development	Housing Authority of Kern County (HACK)	Employment and training activities carried out by the Department of Housing and Urban Development (HUD)	Stephen Pelz, Executive Director	Housing Authority of Kern County 601 24 <sup>th</sup> Street Bakersfield, CA 93301 Telephone: (661) 631-8500, Ext. 2005 Fax: (661) 631-9500 Email: <a href="mailto:spelz@kernha.org">spelz@kernha.org</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
California Indian Manpower Consortium, Inc.	California Indian Manpower Consortium, Inc. (CIMC)	Indian and Native American Programs (INA), WIOA sec. 166, 29 USC 3221	Lorenda T. Sanchez, Executive Director	California Indian Manpower Consortium, Inc. 738 North Market Boulevard Sacramento, CA 95834 Telephone: (916) 920-0285 Email: <a href="mailto:lorendas@cimcinc.com">lorendas@cimcinc.com</a>
Adult Education	Delano Joint Union High School District (DJTUHSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Jason Garcia, Superintendent	Delano Joint Union High School District 1720 Norwalk Street Delano, CA 93215 Telephone: (661) 720-4101 Email: <a href="mailto:jgarcia@djuhsd.org">jgarcia@djuhsd.org</a>
Adult Education	Farmworker Institute for Education & Leadership Development (FIELD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	David Villarino, President/CEO	Farmworker Institute for Education & Leadership Development 410 West J Street, Suite A Tehachapi, CA 93561 Telephone: (661) 972-8485 Email: <a href="mailto:davidv@fieldinstitute.org">davidv@fieldinstitute.org</a>
Adult Education	Kern High School District (KHSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Dean McGee, Assistant Superintendent	Kern High School District 5801 Sundale Avenue Bakersfield, CA 93309 Telephone: (661) 827-3100 <a href="mailto:dmcgee@khsd.k12.ca.us">dmcgee@khsd.k12.ca.us</a>
WIOA title I(B) Adult and Dislocated Worker Programs	Inyo County Health and Human Services (Inyo)	WIOA Title I (B) Adult and Dislocated Worker Programs	Marilyn Mann, HHS Acting Director	Inyo County Department of Health and Human Services 163 May Street Bishop, CA 93514 Telephone: (760) 873-3305 Email: <a href="mailto:mmann@inyocounty.us">mmann@inyocounty.us</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
WIOA title I(B) Adult, Dislocated Worker, and Youth Programs	Mono County Social Services Department (Mono)	WIOA Title I (B) Adult, Dislocated Worker, and Youth Programs	Kathryn Peterson, Director	Mono County Social Services Department 452 Mammoth Road, Suite 305 Mammoth Lakes, CA 93546 Telephone: (760) 924-1763 Email: <a href="mailto:kpeterson@mono.ca.gov">kpeterson@mono.ca.gov</a>

The following Basic and Individual Career Services will also be offered by the AJCC Partners within the KIM WDA.

BASIC CAREER SERVICES		Title I Program Eligibility				Non-Title I Eligib	Out-reach	Orient-tation	Initial Assess-ment
Agency	Title	Adult	DW	Youth	Oth				
Inyo	Title I(B) Ad/DW/Y	X							
Mono	Title I(B) Ad/DW/Y	X	X				X		X
ETR	Title I(B) Adult	X					X	X	X
ETR	Title I(B) DW		X				X	X	X
ETR	Title I(B) Youth			X			X	X	X
ETR	Title I(D) 167 MSFW			X			X	X	X
Job Corps	Title I(C) Job Corps	X		X		X	X	X	X
None	Title I(D) 171 YouthBuild								
CIMC	Title I(D) 166 Native American				X		X	X	X
KHSD	Title II Ad Educ Liter	X	X	X		X	X	X	X
DJUHSD	Title II AEL					X	X	X	X
FIELD	Title II AEL	X	X	X	X	X	X	X	X
EDD	Title III Wagner-Peyser					X	X	X	X
DOR	Title IV Voc Rehab	X	X	X		X	X	X	X
EDD	TAA					X	X	X	X
EDD	Veterans					X	X	X	X
EDD	UI					X			
DHS	CalWORKS					X		X	X
KHSD	Perkins Post-2nd	X	X	X		X	X	X	X
BC	Perkins Post-2nd					X	X	X	X
TC	Perkins Post-2nd					X	X	X	X
CCCC	Perkins Post-2nd					X	X	X	X
SER Jobs	Title V Older Americans Act					X	X	X	X
CAPK	CSBG					X			
HACK	E&T under HUD					X	X		X
LCCL	Second Chance Act					X	X	X	X
*Job Search Assistance (Resource Room)									
# - CIMC provides these services through its Eastern Sierra Field Office									

BASIC CAREER SERVICES		Intake	Labor Exchg, JSA*	Referral One-Stop Partner	Labor Market Info	Perform-ance & Cost Info	Support Service Info	UI Info	Finan- cial Aid Info
Agency	Title								
Inyo	Title I(B) Ad/DW/Y	X	X	X				X	
Mono	Title I(B) Ad/DW/Y	X	X	X	X	X	X	X	X
ETR	Title I(B) Adult	X	X	X	X	X	X	X	X
ETR	Title I(B) DW	X	X	X	X	X	X	X	X
ETR	Title I(B) Youth	X	X	X	X	X	X	X	X
ETR	Title I(D) 167 MSFW	X	X	X	X	X	X	X	X
Job Corps	Title I(C) Job Corps	X	X	X	X	X	X	X	X
None	Title I(D) 171 YouthBuild								
CIMC	Title I(D) 166 Native American	X	X	X	X		X	X	X
KHSD	Title II Ad Educ Liter	X	X	X	X	X	X		X
DJUHSD	Title II AEL	X	X	X	X	X	X	X	X
FIELD	Title II AEL	X							
EDD	Title III Wagner-Peyser		JSA/LE	X	X		X	X	
DOR	Title IV Voc Rehab	X		X	X	X	X		
EDD	TAA	X	JSA/LE	X	X		X	X	X
EDD	Veterans	X	JSA/LE	X	X		X	X	
EDD	UI							X	
KCDHS	CalWORKS	X	X	X			X		
KHSD	Perkins Post-2nd	X	X	X	X	X	X		X
BC	Perkins Post-2nd		X	X	X	X	X		assist
TC	Perkins Post-2nd	X	X	X	X	X	X	X	X
CCCC	Perkins Post-2nd	X	X	X	X	X	X		X
SER Jobs	Title V Older Americans Act	X		X	X		X		
CAPK	CSBG						X		
HACK	E&T under HUD			X			X		assist
LCCL	Second Chance Act	X		X	X	X	X		X

\*Job Search Assistance (Resource Room)

# - CIMC provides these services through its Eastern Sierra Field Office

INDIVIDUAL CAREER SERVICES		Comprehensive Assess*	Career Plan Counsel	IEP or IPE**	Short Term Pre-Vocational***
Agency	Title				
Inyo	Title I(B) Ad/DW/Y				
Mono	Title I(B) Ad/DW/Y	CASAS	X	IEP	
ETR	Title I(B) Adult	CASAS, WorkKeys	X	IEP	X
ETR	Title I(B) DW	CASAS, WorkKeys	X	IEP	X
ETR	Title I(B) Youth	CASAS, WorkKeys	X	IEP	
ETR	Title I(D) 167 MSFW	CASAS, WorkKeys	X	IEP	X
Job Corps	Title I(C) Job Corps	TABE	X	IEP	X
None	Title I(D) 171 YouthBuild		X	IEP	X
CIMC	Title I(D) 166 Native American	COPSystem	X	X	X
KHSD	Title II Ad Educ Liter	CASAS	X	X	X
DJUHS	Title II AEL	CASAS	X		X
FIELD	Title II AEL	CASAS	X	X	X
EDD	Title III Wagner-Peyser		X	X	
DOR	Title IV Voc Rehab	Fosters/Psych	X	IPE	Youth
EDD	TAA		X	Agency Plan	X
EDD	Veterans		X	Agency Plan	
EDD	UI				
DHS	CalWORKS	Fosters	X	X	X
KSHD	Perkins Post-2nd	CASAS	X	X	X
BC	Perkins Post-2nd	WorkKeys 4 BC Students	X	X	X/Gen Pop
TC	Perkins Post-2nd	WorkKeys	X		X
CCCC	Perkins Post-2nd	CASAS	X	X	X
SER Jobs	Title V Older Americans Act	TABE	X	IEP	Job Training
CAPK	CSBG				
HACK	E&T under HUD			X (ITSP)	Refer
LCCL	Second Chance Act	Criminogenic Risk	X		X



INDIVIDUAL CAREER SERVICES		Intern-/ Externship WEX	Out-of-Area Job Search	Finan- cial Literacy	Access or teach ESL	Workforce Prep Title II Ad Educ Lit****
Agency	Title					
Inyo	Title I(B) Ad/DW/Y		X			X
Mono	Title I(B) Ad/DW/Y		X	X		X
ETR	Title I(B) Adult	contract out		TAY		
ETR	Title I(B) DW	contract out		SBDC		
ETR	Title I(B) Youth	contract out		X		
ETR	Title I(D) 167 MSFW	contract out			X	
Job Corps	Title I(C) Job Corps	X	X	X	X	X
None	Title I(D) 171 YouthBuild					
CIMC	Title I(D) 166 Native American	X	X	X		X
KHSD	Title II Ad Educ Liter	X			ESL	X
DJUHSD	Title II AEL	X		X	X	X
FIELD	Title II AEL	X		X	ESL	X
EDD	Title III Wagner-Peyser		X			
DOR	Title IV Voc Rehab	X		X		
EDD	TAA	X	X	X	Refer	Refer
EDD	Veterans		X			
EDD	UI					
DHS	CalWORKS	X		X		
KHSD	Perkins Post-2nd	X		X	X	X
BC	Perkins Post-2nd	X	X	X	X	X
TC	Perkins Post-2nd	X	X	Fin. Aid. Counsel	X	X
CCCC	Perkins Post-2nd	X	X	X	X	X
SER Jobs	Title V Older Americans Act				Refer	Refer
CAPK	CSBG			X		
HACK	E&T under HUD			X	Refer	Refer
LCCL	Second Chance Act	X		X		
*Assessment: CASAS, WorkKeys						
**Individual Employment Plan or Individual Plan for Employment						
***Develop skills: Learning; communication; interviewing; personal maintenance; punctuality; professional conduct; prep unsubsidized employment or training (soft skills)						
****Acquire skills: basic academic; critical thinking; digital literacy; self-management; teamwork; utilize resources & information; understanding systems; acquire skills to successfully transition into and complete post secondary education or training and employment						
# - CIMC provides these services through its Eastern Sierra Field Office						
## - CAPK provides these services to Opportunity Youth in Bakersfield and Shafter as funding is available						

The above-referenced local agencies are the AJCC partners located in the Local Workforce Development Area (LWDA) which will provide access to programs, activities, and services. Services will also be offered at a comprehensive one-stop center within the LWDA. Attached hereto and incorporated herein as Exhibit “A” is the system map which identifies the locations of every comprehensive, affiliate and specialized AJCC within the LWDA.

#### **Article IV. Phases of the MOU Development**

The MOU development process took place in three phases. MOU Phase I addressed service coordination and collaboration amongst the AJCC Partners. MOU Phase II addressed how to function and fiscally sustain the unified system described in MOU Phase I through the use of resource sharing and joint infrastructure costs for the Comprehensive AJCC One-Stop Centers. MOU Phase II – Affiliate and Specialized AJCCs addressed how to function and fiscally sustain the unified system described in Phase I through the use of resource sharing and joint infrastructure costs for the Affiliate and Specialized AJCC One-Stop Centers.

For this MOU, the KIM WDB has prepared and finalized one MOU that addresses shared customers, services and costs.

#### **Article V. Local AJCC One-Stop Delivery System**

The purpose of the AJCC One-Stop delivery system is to bring together workforce development, education and other resource services in a seamless, customer-focused network of providers, thereby enhancing customer access. The goal is to improve long-term employment outcomes for individuals receiving assistance. The AJCC Partners administer separately funded programs as a set of integrated streamlined services to customers.

The KIM WDB manages fourteen (14) AJCCs throughout Kern, Inyo and Mono Counties. The KIM WDA has three (3) Comprehensive, nine (9) Affiliate, and two (2) Specialized AJCCs, also known as One-Stop Centers that are designed to provide a full range of assistance to job seekers and businesses. Many of these AJCCs were established under the Workforce Investment Act of 1998 and continued by the Workforce Innovation and Opportunity Act.

##### **A. Comprehensive AJCC One-Stop Centers**

These three (3) Comprehensive AJCC One-Stop Centers in the KIM WDA are located as follows:

- a. Southeast Bakersfield AJCC (SE-AJCC) is located at 1600 E. Belle Terrace in Bakersfield, California. The SE-AJCC consists of four (4) colocated AJCC Partners.
- b. Delano AJCC (Delano-AJCC) is located at 1816 Cecil Avenue in Delano, California. The Delano AJCC consists of four (4) colocated AJCC Partners.
- c. Ridgecrest AJCC (Ridgecrest-AJCC) is located at 540 Perdew Avenue, Suite B2, in

Ridgecrest, California. The Ridgecrest AJCC consists of four (4) colocated AJCC partners, including EDD which is providing virtual service delivery.

B. Affiliate AJCC One-Stop Centers

These nine (9) Affiliate AJCC One-Stop Centers in the KIM WDA are located as follows:

- a. Oildale AJCC (AJCC - Oildale) is located at 1129 Olive Drive, Suite H, , in Bakersfield, Kern County, California. The AJCC – Oildale consists of one (1) AJCC Partner, including and limited to, Employers’ Training Resource.
- b. Shafter AJCC (AJCC - Shafter) is located at 115 Central Valley Highway in Shafter, Kern County, California. The AJCC – Taft consists of one (1) AJCC Partner, including and limited to, Employers’ Training Resource (ETR). On June 22, 2015, ETR and the Department of Human Services (DHS) entered into a Memorandum of Understanding for Job Placement Services relative to this AJCC – Shafter, wherein DHS is required to provide space for one (1) employee of ETR assigned to perform the job placement activities outlined in said MOU and staff the Resource Room in the affiliate AJCC One-Stop Center. A copy of the Memorandum of Understanding for Job Placement Services is attached hereto as Exhibit “B”.
- c. Taft AJCC (AJCC - Taft) is located at 119 North 10<sup>th</sup> Street in Taft, Kern County, California. The AJCC – Taft consists of one (1) AJCC Partner, including and limited to, ETR.
- d. Lake Isabella AJCC (AJCC – Lake Isabella) is located at 6401 Lake Isabella Boulevard in Lake Isabella, Kern County, California. The AJCC – Lake Isabella consists of one (1) AJCC Partner, including and limited to, ETR.
- e. Lamont AJCC (AJCC - Lamont) is located at 8300 Segrue Road in Lamont, Kern County, California. The AJCC – Lamont consists of one (1) AJCC Partner, including and limited to, ETR. On June 22, 2015, ETR and the Department of Human Services (DHS) entered into a Memorandum of Understanding for Job Placement Services relative to this AJCC – Lamont One-Stop Center, wherein DHS is required to provide space for one (1) employee of ETR assigned to perform the job placement activities outlined in said MOU and staff the Resource Room in the affiliate AJCC One-Stop Center.
- f. Mojave AJCC (AJCC - Mojave) is located at 2300 Highway 58 in Mojave, Kern County, California. The AJCC – Mojave consists of one (1) AJCC Partner, including and limited to, ETR.
- g. Walker AJCC (AJCC – Walker) is located at 107384 Highway 395 in Walker, Mono County, California. The AJCC – Walker consists of one (1) AJCC Partner, including and limited to, Mono County Social Services Department which receives monies from ETR to perform Title I (B) Adult, Dislocated Worker, and Youth program and

services.

- h. Mammoth Lakes AJCC (AJCC – Mammoth Lakes) is located at 452 Old Mammoth Road, Suite 305 in Mammoth Lakes, Mono County, California. The AJCC – Mammoth Lakes consists of one (1) AJCC Partner, including and limited to, Mono County Social Services Department which receives monies from ETR to perform Title I (B) Adult, Dislocated Worker, and Youth program and services.
- i. Inyo AJCC (AJCC - Inyo) is located at 920 N. Main Street in Bishop, Inyo County, California. The AJCC – Inyo consists of one (1) AJCC Partner, including and limited to, Inyo County Department of Health and Human Services which receives monies from ETR to perform Title I (B) Adult and Dislocated Worker program and services.

C. Specialized AJCC One-Stop Centers

The KIM WDB has established two (2) Specialized One-Stop Centers in the WDA. One of the specialized One-Stop centers is located at the Beale Library and has been named EPIC@The Beale. EPIC @ The Beale specializes in targeting Opportunity Youth, formally referred to as Disconnected Youth. The other specialized AJCC One-Stop center is the Back-to-Work Center, which was established specifically to respond to a large localized layoff. Kern County has seen significant layoffs in a variety of industries over the years. These specialized AJCC one-stop centers do not provide access to every required Partner, but has a way to make referrals to AJCC Partners in the comprehensive, affiliate and specialized AJCC One-Stop centers. The specialized one-stop centers have access to the referral system to make sure that services were provided after the referral. These specialized AJCC one-stop centers serve the needs of Kern County by providing dedicated locations where (i) rapid response and layoff aversion activities can be facilitated concurrently with services for re-connecting dislocated workers with opportunities for employment, and (ii) young people can find the support they need to be successful. These two (2) Specialized AJCC One-Stop Centers are located as follows:

- a. Back-to-Work Center AJCC (AJCC – Back-to-Work Center) is located at 1405 Commercial Way, Suite 120, in Bakersfield, Kern County, California. The AJCC – Back-to-Work Center consists of one (1) AJCC Partner, including and limited to, ETR.
- b. EPIC @ The Beale (AJCC – EPIC @ The Beale) is located at 701 Truxtun Avenue, in Bakersfield, Kern County. The AJCC – EPIC @ The Beale consists of one (1) AJCC Partner, including and limited to, ETR.

**Article VI. Terms and Conditions**

A. AJCC Partner Services:

At a minimum, the AJCC Partners will make the below services available, as applicable to the program, consistent with and coordinated via the Comprehensive AJCC One-Stop

Centers. Additional WIOA services may be provided on a case-by-case basis and with the approval of the KIM WDB.

BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Serve as a single point of contact for businesses, responding to all requests in a timely manner	Provide information and services related to Unemployment Insurance taxes and claims	Assist with disability and communication accommodations, including job coaches
Conduct outreach regarding Local workforce system's services and products	Conduct on-site Rapid Response activities regarding closures and downsizings; and Layoff aversion	Develop On-the-Job Training (OJT) contracts, incumbent worker contracts, or pay-for-performance contract strategies
Provide access to labor market information	Provide customized recruitment and job applicant screening, assessment and referral services	Provide employer and industry cluster-driven Occupational Skills Training through Individual Training Accounts with eligible training providers
BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Assist with the interpretation of labor market information	Conduct job fairs	Develop customized training opportunities to meet specific employer and/or industry cluster needs
Use of one-stop center facilities for recruiting and interviewing job applicants	Consult on human resources issues	Coordinate with employers to develop and implement layoff aversion strategies
Post job vacancies in the state labor exchange system and take and fill job orders	Provide information regarding disability awareness issues	Provide incumbent worker upgrade training through various modalities
BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Provide information regarding workforce development initiatives and programs	Provide information regarding assistive technology and communication accommodations	Develop, convene, or implement industry or sector partnerships

JOB SEEKER SERVICES		
Basic Career Services	Individualized Career Services	Training
Outreach, intake and orientation to the information, services, programs, tools and resources available through the Local workforce system	Comprehensive and specialized assessments of skills levels and service needs	Occupational skills training through Individual Training Accounts (ITAs)
Initial assessments of skill level(s), aptitudes, abilities and supportive service needs	Development of an individual employment plan to identify employment goals, appropriate achievement objectives, and appropriate combination of services for the customer to achieve the employment goals	Adult education and literacy activities, including English language acquisition (ELA), provided in combination with the training services described above
Job search and placement assistance (including provision of information on in-demand industry sectors and occupations and non-traditional employment)	Referral to training services	On-the-Job Training (OJT)
Access to employment opportunity and labor market information	Group counseling	Incumbent Worker Training
Performance information and program costs for eligible providers of training, education, and workforce services	Literacy activities related to work readiness	Programs that combine workplace training with related instruction which may include cooperative education
Information on performance of the Local workforce system	Individual counseling and career planning	Training programs operated by the private sector

JOB SEEKER SERVICES		
Basic Career Services	Individualized Career Services	Training
Information on the availability of supportive services and referral to such, as appropriate	Case management for customers seeking training services; individual in and out of area job search, referral and placement assistance	Skill upgrading and retraining
Information and meaningful assistance on Unemployment Insurance claim filing	Work experience, transitional jobs, registered apprenticeships, and internships	Entrepreneurial training
Determination of potential eligibility for workforce Partner services, programs, and referral(s)	Workforce preparation services (e.g., development of learning skills, punctuality, communication skills, interviewing skills, personal maintenance, literacy skills, financial literacy skills, and professional conduct) to prepare individuals for unsubsidized employment or training	Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training
Information and assistance in applying for financial aid for training and education programs not provided under WIOA	Post-employment follow-up services and support	Other training services as determined by the workforce partner's governing rules

YOUTH SERVICES	
Tutoring, study skills training, instruction, and evidence based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential.	Alternative secondary school services, or dropout recovery services, as appropriate.

YOUTH SERVICES	
Paid and unpaid work experiences that have as a component academic and occupational education, which may include: Summer employment opportunities and other employment opportunities available throughout the school year, pre-apprenticeship programs, internships and job shadowing, and on-the-job training opportunities.	Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations in the local area involved.
Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.	Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate.
Supportive services.	Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 month.
Follow-up services for not less than 12 months after the completion of participation, as appropriate.	Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.
Financial literacy education.	Entrepreneurial skills training.
Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.	Activities that help youth prepare for and transition to postsecondary education and training.

**B. Training Services**

Through the AJCC One-Stop system, individuals interested in training will be evaluated by ETR, Client Services Division, or its subgrantee(s) to determine whether or not they are in need of training, and if they possess the skills and qualifications needed to participate successfully in the training program in which they express an interest. Training services must be directly linked to occupations that are in demand in the local area or in another area to which the individual receiving services is willing to relocate.

Training Services include, but are not limited to, the following:

1. Occupational skills training, including training for nontraditional employment;
2. On-the-job training (OJT);
3. Incumbent worker training;



4. Programs that combine workplace training with related instruction, which may include cooperative education programs;
5. Training programs operated by the private sector;
6. Skills upgrading and retraining;
7. Entrepreneurial training;
8. Transitional jobs (Work Experience);
9. Job readiness training provided in combination with another training service.
10. Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with another training service;
11. Customized Job Training (CJT) conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training; and/or
12. Other trainings available through the AJCC Partners.

C. Follow-up Services

Counseling is available by any of the AJCC Partners for the workplace for Adult, Dislocated Workers and Youth participants in workforce development activities who are placed in unsubsidized employment for up to twelve (12) months after the first day of employment.

D. Access for Individuals with Barriers to Employment

All AJCC Partners agree to prioritize services as outlined under WIOA for adult and dislocated worker and for individuals with barriers to employment. The AJCC Partners agree that “Access” to programs and services means having:

1. Program staff physically present at the location;
2. Having AJCC Partner program staff physically present that are trained to provide information to customers about the programs, services, and activities available through AJCC Partner programs;
3. When available, providing direct linkage through technology to program staff who can provide meaningful information and/or services; and/or
4. Providing access to adults with barriers to employment including those with the following barriers as defined in WIOA: displaced homemakers; Indians, Alaskan Natives and Native Hawaiians; individuals with disabilities including youth with disabilities; older individuals; ex-offenders; homeless individuals; youth who are in or have aged out of the foster care system; individuals who are English language learners, individuals with low levels of literacy and individuals facing cultural barriers; eligible migrant and seasonal farmworkers; individuals within two years of exhausting lifetime eligibility under TANF; single parents to include single pregnant women; and long-term unemployed individuals.

AJCC Partners commit to offer priority of services to recipients of public assistance, other low-

income individuals, or individuals who are basic skills deficient when providing individualized career services and training services with WIOA adult funds. Priority of service status is established at the time of eligibility determination and does not change during the period of participation. Priority does not apply to the dislocated worker population.

Veterans and eligible spouses continue to receive priority of service among all eligible individuals; however, they must meet the WIOA adult program eligibility criteria and meet the criteria under WIOA Section 134(c)(3)(E).

“Direct linkage” means providing direct connection at the AJCC one-stop, within a timely manner, by phone, in person or through a real-time Web-based communication to a program staff member who can provide program information or services to the customer.

Services provided through technology must be meaningful, available in a timely manner and not simply a referral to additional services at a later date or time.

The KIM WDB will ensure that information on the availability of basic career services is accessible at all AJCC one-stop physical locations and access points, including electronic access points, regardless of where individuals initially enter the local one-stop system.

The AJCC Partners agree that:

- i. “Registration” is the point at which information that is used in performance information (Core programs, i.e. Title I-IV) begins to be collected.
- ii. “Participation” is the point at which the customer has been determined eligible for program services and has received or is receiving a WIOA service, such as individual career services, and is the point at which they will be included in the performance calculation for the primary indicator.
- iii. The difference between registration and participation: Individuals who are primarily seeking information are not treated as participants and their self-service or informational search (service) requires no registration. When a customer seeks more than minimal assistance from staff in taking the next steps towards self-sufficient employment, the person must be registered and eligibility must be determined.

#### E. Methods for Referring Customers

The primary principle of the referral system is to provide integrated and seamless delivery of services to workers, job seekers, and employers. The KIM WDB and AJCC Partners developed a flow chart to describe the referral system which is attached hereto and incorporated herein as Exhibit “C”. In order to facilitate such a system, AJCC Partners agree to:

1. Familiarize themselves with the basic eligibility and participation requirements,

as well as with the available services and benefits offered, for each of the Partners' programs represented in the KIM WDA's AJCC Network,

2. Develop materials summarizing their program requirements and making them available for AJCC Partners and customers,
3. Develop and utilize common intake, eligibility determination, assessment, and registration forms,
4. Provide substantive referrals – in accordance with the AJCC Referral Policy – to customers who are eligible for supplemental and complementary services and benefits under AJCC Partner programs,
5. Regularly evaluate ways to improve the referral process, including the use of customer satisfaction surveys,
6. Commit to robust and ongoing communication required for an effective referral process, and
7. Commit to actively following-up on the results of referrals and assuring that AJCC Partner resources are being leveraged at an optimal level.

F. Shared Technology and System Security

1. AJCC Partners agree that the use of high-quality, integrated data is essential to inform decisions made by policymakers, employers, and job seekers. Additionally, it is vital to develop and maintain an integrated case management system, as appropriate, that informs customer service throughout customers' interaction with the integrated system and allows information collected from customers at intake to be captured once. AJCC Partners further agree that the collection, use, and disclosure of customers' personally identifiable information (PII) is subject to various requirements set forth in Federal and State privacy laws.
2. AJCC Partners acknowledge that the execution of this MOU, by itself, does not function to satisfy all of these requirements.
3. All data, including customer PII, collected, used, and disclosed by AJCC Partners will be subject to the following:
  - a. Customer PII will be properly secured in accordance with the Local WDB's policies and procedures regarding the safeguarding of PII.
  - b. The collection, use, and disclosure of customer education records, and the PII contained therein, as defined under FERPA, shall comply with FERPA and

applicable State privacy laws.

- c. All confidential data contained in Unemployment Insurance (UI) wage records must be protected in accordance with the requirements set forth in 20 CFR part 603.
- d. All personal information contained in Vehicle Registration (VR) records must be protected in accordance with the requirements set forth in 34 CFR 361.38.
- e. Customer data may be shared with other programs, for those programs' purposes, within the AJCC network only after the informed written consent of the individual has been obtained, where required.
- f. Customer data will be kept confidential, consistent with Federal and State privacy laws and regulations.
- g. All data exchange activity will be conducted in machine readable format, such as HTML or PDF, for example, and in compliance with Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794 (d)).
- h. All Comprehensive AJCC One-Stop Centers and staff of AJCC Partners will be trained in the protection, use, and disclosure requirements governing PII and any other confidential data for all applicable programs, including FERPA-protected education records, confidential information in UI records, and personal information in VR records.

#### **Article VII. Roles and Responsibilities of AJCC Partners**

- A. The AJCC Partners to this agreement will work closely together to ensure that all Comprehensive AJCC One-Stop Centers are high performing work places with staff who will ensure quality of service.
  - 1. All AJCC Partners to this Agreement shall comply with the following:
    - a. Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule, published December 2, 2016),
    - b. Title VI of the Civil Rights Act of 1964 (Public Law 88-352),
    - c. Section 504 of the Rehabilitation Act of 1973, as amended,
    - d. The Americans with Disabilities Act of 1990 (Public Law 101-336),
    - e. The Jobs for Veterans Act (Public Law 107-288) pertaining to priority of service in programs funded by the U.S. Department of Labor,

- f. Training and Employment Guidance Letter (TEGL) 37-14, Update on Complying with Nondiscrimination Requirements: Discrimination Based on Gender Identity, Gender Expression and Sex Stereotyping are Prohibited Forms of Sex Discrimination in the Workforce Development System and other guidance related to implementing WIOA sec. 188,
  - g. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99),
  - h. Confidentiality requirements governing the protection and use of personal information held by the VR agency (34 CFR 361.38),
  - i. The confidentiality requirements governing the use of confidential information held by the State UI agency (20 CFR part 603),
  - j. The above provisions require, in part, that no persons in the United States shall, on the grounds of race, color, national origin, sex, sexual orientation, gender identity and/or expression, age, disability, political beliefs or religion be excluded from participation in, or denied, any aid, care, services or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination,
  - k. All amendments to each, and
  - l. All requirements imposed by the regulations issued pursuant to these acts.
2. Additionally, all AJCC Partners shall:
- a. Collaborate and reasonably assist each other in the development of necessary service delivery protocols for the services outlined in the AJCC Partner Services section above,
  - b. Agree that the provisions contained herein are made subject to all applicable federal and state laws, implementing regulations, and guidelines imposed on either or all Parties relating to privacy rights of customers, maintenance of records, and other confidential information relating to customers,
  - c. Agree that all equipment and furniture purchased by any party for purposes described herein shall remain the property of the purchaser after the termination of this agreement,

- d. Commit to cross-training of staff, as appropriate, and to providing other professional learning opportunities that promote continuous quality improvement,
- e. When applicable, shall include “A proud partner of the American Job Center of California” on any products, programs, activities, services, facilities, and materials used by the combined AJCC partnership of the one-stop system, and
- e. Promote system integration to the maximum extent feasible through:
  - i. Effective communication, information sharing to the extent allowed by state or federal laws, and collaboration with the One-Stop Operator and/or AJCC Partners,
  - ii. Joint planning, policy development, and system design processes,
  - iii. Commitment to the joint mission, vision, goals, strategies, and performance measures,
  - iv. The design and use of common intake, assessment, referral, and case management processes,
  - v. The use of common and/or linked data management systems and data sharing methods, including, Management Information System (MIS) CalJOBS, as appropriate and/or allowable under the AJCC Partner’s state and/or federal funding,
  - vi. Leveraging of resources, including other public agency and non-profit organization services,
  - vii. Making reasonable efforts to participate in a continuous improvement process designed to boost outcomes and increase customer satisfaction,
  - viii. Making reasonable efforts to participate in regularly scheduled Partner meetings to exchange information in support of the MOU and encourage program and staff integration, and
  - ix. Collaborating and partnering in grants that benefit the LWDA.

**Article VIII. Roles and Responsibilities of the KIM WDB**

- A. The KIM WDB ensures the workforce-related needs of employers, workers, and job

seekers in the KIM WDA are met, to the maximum extent possible with available resources. The KIM WDB will, at a minimum:

- a. In collaboration and partnership with the CLEO and other applicable AJCC Partners within the planning area, develop the strategic local vision, goals, objectives, and workforce-related policies,
- b. In cooperation with the CLEO, design and approve the AJCC Network structure. This includes, but is not limited to: adequate, sufficient, and accessible AJCC Network for all employers, workers, and job seekers,
- c. Provide sufficient types of providers of career and training services (including eligible providers with expertise in assisting individuals with disabilities and eligible providers with expertise in assisting adults in need of adult education and literacy activities),
- d. In collaboration with the CLEO, designate through a competitive process, procure, oversee, monitor, implement corrective action, and, if applicable, terminate the One-Stop Operator,
- e. Determine the role and responsibilities of the One-Stop Operator, and
- f. Review and evaluate performance of the One-Stop Operator.

**Article IX. Roles and Responsibilities of the One-Stop Operator**

- A. The One-Stop Operator's roles and responsibilities include the following:
  1. In conjunction with ETR's oversight and designated administrative staff at ETR, the One-Stop Operator will coordinate the implementation of this MOU, which includes, resource sharing and Infrastructure Funding Agreements (IFA);
  2. The convening and facilitation of quarterly AJCC Partner meetings and monthly operational meetings that focus on systems alignment, process improvement and building value added collaboration amongst AJCC partners;
  3. The One-Stop Operator will act as a liaison between the KIM WDB and the AJCC Partners and as such will be required to attend meetings of WDB and its Executive Committee to receive direction and to report on progress no less than four times annually;
  4. The One-Stop Operator will perform quarterly customer satisfaction surveys of the colocated AJCC Partners located at the comprehensive AJCC one-stop centers and report its findings to the WDB and its Executive Committee by

attending their meetings no less than four times annually; and

5. Any other assigned duties consistent with the WIOA and related regulations, directives, policies procedures and amendments issued pursuant thereto.

B. In accordance with WIOA, the One-Stop Operator shall not perform the following functions:

1. Convene system stakeholders to assist in the development of the local plan;
2. Prepare and submit local plans (as required under sec. 107 of WIOA);
3. Be responsible for oversight of itself;
4. Manage or significantly participate in the competitive selection process for one-stop operators;
5. Select or terminate one-stop operator, career services, and youth providers;
6. Negotiate local performance accountability measures; and
7. Develop and submit budget for activities of the KIM WDB.

**Article X. Outreach**

The KIM WDB and its AJCC Partners will develop and implement a strategic outreach plan that will include, at a minimum the following:

- a. Specific steps to be taken by each AJCC Partner,
- b. An outreach and recruitment plan to the region's job seekers, including targeted efforts for populations most at-risk or most in need,
- c. An outreach and recruitment plan for out-of-school youth,
- d. Sector strategies and career pathways,
- e. Connections to registered apprenticeship,
- f. Regular use of social media, and



- g. Clear objectives and expected outcomes.

**Article XI. Accessibility**

Accessibility to the services provided by the Comprehensive, Affiliate and/or Specialized AJCC One-Stop Centers (collectively, referred to as “AJCC One-Stop Centers”) and all AJCC Partners is essential to meeting the requirements and goals of the KIM WDB. Job seekers and businesses must be able to access all information relevant to them through visits to physical locations, as well as, in virtual spaces, regardless of gender, age, race, religion, national origin, disability, veteran’s status, or on the basis of any other classification protected under state or federal law.

- A. **Physical Accessibility.** The Comprehensive One-Stop Operator and colocated AJCC Partners shall ensure that AJCC One-Stop Centers will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoor and outdoor and will meet the requirements as contained in Section 188 of the WIOA and the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule December 2, 2016) and the Americans with Disabilities Act (ADA).
- B. **Virtual Accessibility.** The KIM WDB will work with the California Workforce Development Board (CWDB) and the Employment Development Department to ensure that job seekers and businesses have access to the same information online as they do in a physical facility through CalJOBS<sup>SM</sup>. Information must be clearly marked and compliant with Section 508 of the U.S. Department of Health and Human Services code. AJCC Partners will comply with the Plain Writing Act of 2010 which requires that federal agencies use "clear Government communication that the public can understand and use" and all information kept virtually will be updated regularly to ensure dissemination of correct information. The AJCC Partners will maintain their own web presence via a website and agree to post content about other AJCC Partners on their own website when applicable, as an in-kind contribution to the AJCC Network.
- C. **Communication Accessibility.** Communications access, for purposes of this MOU, means that individuals with sensory disabilities can communicate (and be communicated with) on an equal footing with those who do not have such disabilities. All AJCC Partners agree that they will provide accommodations for individuals who have communication challenges, including, but not limited to, individuals who are deaf and hard of hearing, individuals with vision impairments, and individuals with speech-language impairments.
- D. **Programmatic Accessibility.** All AJCC Partners agree that they will not discriminate in their employment practices or services on the basis of gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran’s status, or on the basis of any other classification protected under state or federal law. AJCC Partners must assure that they have policies and procedures in place to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. AJCC Partners further assure that they are currently in

compliance with all applicable state and federal laws and regulations regarding these issues. All AJCC Partners will cooperate with compliance monitoring that is conducted at the local level to ensure that all AJCC programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, the colocated AJCC Partners agree that their staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter, including an American Sign Language (ASL) interpreter will be provided in real time or, if not available, within two (2) business days after a request is made by an AJCC Partner for any customer with a language or hearing barrier. Per current policy, the requesting AJCC Partner shall be responsible for paying for the costs associated with providing an interpreter. Assistive devices, such as screen-reading software programs (e.g., JAWS and DRAGON) and assistive listening devices shall be available to ensure physical and programmatic accessibility within the AJCC Network. Due to the limited space in the Comprehensive AJCC One-Stop Centers, the colocated AJCC Partners agree to share in the costs of a cubicle at each Comprehensive AJCC One-Stop Center to allow the necessary privacy for people with disabilities to use certain assistive devices and equipment, including, but not limited to, Sorenson Communications' ntouch® VP2.

#### **Article XII. Administrative and Operations Management - Day to Day Operations**

The AJCC Coordinator, appointed by the consortium of AJCC Partners, coordinates the activities for the AJCC, including resolving the day-to-day operational issues. The AJCC Coordinator will work with designated AJCC Partner manager(s) and supervisor(s) to ensure operational success.

The day-to-day supervision of staff assigned to the AJCCs will be the responsibility of the site supervisor(s). The original employer of staff assigned to the AJCCs will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the site supervisor(s) and the management of the original employer.

The office hours for the staff at the AJCC will be established by the site supervisor(s) and the primary employer. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the AJCC Partners at the beginning of each fiscal year.

Each AJCC Partner shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally-required employee benefits. In addition, each party shall be solely responsible and save all other AJCC Partners harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

#### **Article XIII. Press Releases and Communications**

- A. All AJCC Partners shall be included when communicating with the press, television, radio

or any other form of media regarding its duties or performance under this MOU.

- B. Participation of each AJCC Partner in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other AJCC Partners, in all communications, each AJCC Partner shall make specific reference to all other Partners.

**Article XIV. Resource Sharing/Infrastructure Funding**

A. KIM AJCC Resource Sharing/Infrastructure Requirements.

- 1. WIOA 121(c)(A)(ii) requires that the funding arrangements for services and operating costs of the KIM service delivery system must be described in this MOU.
- 2. The methodologies described herein must be allowable under each AJCC Partner's respective program and under all applicable federal and state laws and regulations, including the Office of Management and Budget (OMB) Circulars applicable to each AJCC Partner's type of organization. The MOU is required to identify:
  - a. The shared KIM AJCC costs.
  - b. The methodologies that will be used to determine each AJCC Partner's fair share of the KIM AJCC costs.
  - c. The methodologies that will be used to allocate each AJCC Partner's fair share of the costs across specific cost categories.
  - d. The method(s) each AJCC Partner will use to fund its fair share of the shared costs, which may include cash contributions, contributions of staff time, equipment, and/or other resources, or in-kind contributions from a third party.
- 3. The colocated AJCC Partners met to discuss apportionment of infrastructure costs on a pro rata share basis and agreed upon three methodologies to determine infrastructure costs, as follows:
  - (i) Exclusive Area: Space available to and occupied exclusively by one colocated AJCC Partner;
  - (ii) Shared Area: Space available to and occupied by two or more colocated AJCC Partners; and

- (iii) Common Area: All areas of the Property other than the space available to and occupied exclusively by one colocated AJCC Partner or space shared by two or more colocated AJCC Partners that is used for the benefit of all colocated AJCC Partners, including, but not limited to, kitchen, bathrooms, storage areas, Resource Room, computer room, passageways, hallways, and similar areas. Such an approach incorporates a reasonable, and equitable apportionment of the one-stop infrastructure costs.
- 4. The State requires each and every Comprehensive, Affiliate and Specialized AJCC One-Stop Centers to be independently and objectively evaluated every three (3) years to ensure that the LWDA has a network of high-quality and effective AJCCs by or before December 31, 2018. (WIOA Section 121(g)). There are two levels of AJCC certification for the Comprehensive AJCC One-Stop Centers which are: Baseline and Hallmarks of Excellence, and one level of AJCC certification for the Affiliate and Specialized AJCC One-Stop Centers which is: Hallmarks of Excellence. The Baseline Certification is intended to ensure that the AJCC is in compliance with key WIOA statutory and regulatory requirements. The Hallmark of Excellence AJCC Certification identifies where an AJCC may be exceeding quality expectations, as well as areas where improvement(s) is/are needed. The colocated AJCC Partners agree that in order to meet the Baseline Certification and/or Hallmarks of Excellence for each Comprehensive, Affiliate and Specialized AJCC One-Stop Centers in the LWDA, colocated AJCC Partners must perform certain infrastructure purchases during each fiscal year. The infrastructure purchases for each Comprehensive, Affiliate and Specialized AJCC One-Stop Centers, include and are limited to, exterior signage, assistive technology devices to ensure equal access and opportunities for individuals with disabilities, and new computers and upgrading computer software in the Resource Room. This list is not exhaustive and is intended as a guide. Additional equipment purchases identified by any of the colocated AJCC Partners will be made with the consent and approval of all of the colocated AJCC Partners.

B. Network of Comprehensive AJCCs.

- 1. Each AJCC Partner that carries out a program or activities within a Comprehensive AJCC One-Stop Center must use a portion of the funds available for their program and activities to help maintain the One-Stop Delivery System, including proportional payment of the Infrastructure Costs of the Comprehensive AJCC One-Stop Center.
  - a. If it has been determined that a AJCC Partner is receiving a benefit from the Comprehensive AJCC One-Stop Center, the amount of funds each AJCC Partner is required to contribute must be based on their proportionate use of the Comprehensive AJCC One-Stop Center.

- b. The amount to be paid by the AJCC Partner for its proportionate share must be in compliance with the federal statute authorizing its program and Uniform Guidance.
- c. All non-colocated AJCC Partners shall pay their proportionate share of infrastructure costs as soon as sufficient data becomes available to make such a determination.
- e. WIOA emphasizes customer choice, job-driven training, provider performance, and continuous improvement. The quality and selection of providers and programs of training services is vital to achieving these core principles.
- f. The parties to this agreement recognize the many benefits to our customers in the collaboration and integration of seamless service and have participated in the development and operation of a One-Stop system doing business as the AJCC.

**Article XV. Indemnification**

All Parties to this MOU recognize the Partnership consists of various levels of government, not-for-profit, and for-profit entities. Each party to this agreement shall be responsible for injury to persons or damage to property resulting from negligence on the part of itself, its employees, its agents, or its officers. No AJCC Partner assumes any responsibility for any other party for the consequences of any act or omission of any third party. The Parties acknowledge the KIM WDB and Comprehensive AJCC One-Stop Operator have no responsibility and/or liability for any negligent actions of any of the other AJCC Partners' employees, agents, and/or assignees. Likewise, the AJCC Partners have no responsibility and/or liability for any negligent actions of the KIM WDB and Comprehensive AJCC One-Stop Operator's employees, agents, and/or assignees.

**Article XVI. Termination**

The AJCC Partners understand that implementation of the AJCC system is dependent on the good faith effort of every AJCC Partner to work together to improve services to the community. The AJCC Partners also agree that this is a project where different ways of working together and providing services are being tried. This MOU will remain in effect until the end date specified in the Effective Period as indicated in Article XVI below, unless:

- a. All Parties mutually agree to terminate this MOU prior to the end date.
- b. Federal oversight agencies charged with the administration of WIOA are unable to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this MOU succeeding the first fiscal period. Any party unable to perform pursuant to MOU due to lack of funding shall notify the other Parties as soon as the party has knowledge that funds may be unavailable for the

continuation of activities under this MOU.

- c. WIOA is repealed or superseded by subsequent federal law.
- d. Local area designation is changed under WIOA.
- e. A party breaches any provision of this MOU and such breach is not cured within thirty (30) days after receiving written notice from the Chair of the KIM WDB Chair (or designee) specifying such breach in reasonable detail. In such event, the non-breaching party(s) shall have the right to terminate this MOU by giving written notice thereof to the party in breach, upon which termination will go into effect immediately.

In the event of termination, the Parties to this MOU must convene within thirty (30) days after the breach of the MOU to discuss the formation of the successor MOU. At that time, allocated costs must be addressed and agreed to by the Parties.

Any party may request to terminate its inclusion in this MOU by following the modification process identified in Article XVII below.

**Article XVII. Grievances and Complaints Procedure**

The AJCC Partners agree to establish and maintain a procedure for grievances and complaints as outlined in WIOA. The process for handling grievances and complaints is applicable to customers and AJCC Partners. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The AJCC Partner further agrees to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

In addition, the AJCC Partners will offer the best customer service possible by attempting to resolve customer issues as quickly as possible. If AJCC Partner's staff is not able to resolve the issue, they should bring the customer's issue to the attention of their supervisor or an AJCC Partner's supervisor at their location. If the supervisor is not able to resolve the issue, the next highest level employee (i.e., Deputy Director or equivalent position) may be asked to assist. After those attempts to resolve an issue for the customer are made, the customer may still not be satisfied. Filing a formal complaint/grievance is the final step in good customer service.

Any person(s) filing a complaint concerning an AJCC Partner of the local One-Stop will first submit that complaint to that AJCC Partner utilizing the procedures of that agency.

Participants will first utilize procedures, if available to them, at the employer/training agency level. If the employer does not have a grievance/complaint procedure, the procedures under Title 20 Code of Federal Regulations (CFR) Part 667.600, and Title 29 CFR 37 will be used.

The person filing a complaint shall be free from restraint, coercion, reprisal, or discrimination.

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**Article XVIII. Effective Date, Term and Renewal of MOU**

- A. The effective date of this MOU is on July 1, 2019. The term of this MOU is from July 1, 2019 to June 30, 2022, unless it is terminated earlier as provided herein, and shall supersede in its entirety the MOU Phase I, MOU Phase II, and MOU Phase II – Affiliate and Specialized AJCC One-Stop Centers entered into previously by and between the participating AJCC Partners, the KIM WDB, and CLEO.
- B. The MOU is of no force or effect until signed by CLEO and an authorized representative of the KIM WDB.
- C. The MOU will be reviewed annually and renewed not less than once every 3-year period to ensure appropriate funding and delivery of services, and identify any substantial changes that have occurred.

**Article XIX. Modifications and Revisions**

This MOU constitutes the entire agreement between the AJCC Partners and no oral understanding not incorporated herein shall be binding on any of the AJCC Partners hereto. This MOU may be modified, altered, or revised, as necessary, by mutual consent of all of the AJCC Partners, by the issuance of a written amendment, signed and dated by the AJCC Partners. In addition, the Infrastructure Funding Agreements may be modified and/or updated yearly by the colocated AJCC Partners without having to modify the MOU.

**Article XX. Dispute Resolution**

The AJCC Partners agree to try to resolve policy or practice disputes at the lowest level, starting with the site supervisor(s) and staff. If the issue(s) cannot be resolved at this level, they shall be referred to the AJCC Partner's management staff of the respective staff employer, for discussion and resolution. The AJCC Partner's management staff's decision regarding the resolution of the issue(s) shall be final.

**Article XXI. Hold Harmless/Indemnification/Liability**

Except as otherwise expressly provided in this MOU and in accordance with provisions of Section 895.4 of the California Government Code, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any negligent acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, except for Departments of the State of California which cannot provide for indemnification of court costs and attorney's fees under the indemnification policy of the State of California, all other parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorney's fees arising out of or

resulting from any acts or omissions which arise from the negligence performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

**Article XXII. Notice**

All notices required or permitted to be given by any party to this MOU shall be deemed tendered upon personal delivery to the all of other AJCC Partners or three (3) days after being deposited in the United States mail, postage prepaid, first class mail addressed to the other Partners at the addresses contained herein or to such other address as the AJCC Partners may provide by written notice tendered in accordance herewith.

**Article XXIII. Comprehensive AJCC One-Stop Operating Budget**

The purpose of this Article is to establish a financial plan, including terms and conditions, to fund the services and operating costs of the KIM WDA's Comprehensive AJCC One-Stop Centers. The Parties to this MOU agree that joint funding is a necessary foundation for an integrated service delivery system. The goal of the operating budget is to develop a funding mechanism that:

- a. Establishes and maintains the Local workforce delivery system at a level that meets the needs of the job seekers and businesses in the LWDA,
- b. Reduces duplication and maximizes program impact through the sharing of services, resources, and technologies among AJCC Partners (thereby improving each program's effectiveness),
- c. Reduces overhead costs for any one AJCC Partner by streamlining and sharing financial, procurement, and facility costs, and
- d. Ensures that costs are appropriately shared by the AJCC's Partners by determining contributions based on the proportionate use of the one-stop centers and relative benefits received, and requiring that all funds are spent solely for allowable purposes in a manner consistent with the applicable authorizing statutes and all other applicable legal requirements, including the Uniform Guidance.

The AJCC Partners consider this one-stop operating budget the master budget that is necessary to maintain the KIM WDA's high-standard of AJCC Network. It includes the following cost categories, as required by WIOA and its implementing regulations:

- a. Infrastructure Costs;
- b. Career Services Costs; and
- c. Shared Operating Costs and Shared Services Costs.

All costs must be included in the MOU, allocated according to colocated AJCC Partners'



proportionate use and relative benefits received, and reconciled on a quarterly basis against actual costs incurred and adjusted accordingly. The Comprehensive AJCC One-Stop Centers operating budget is expected to be transparent and negotiated among collocated AJCC Partners on an equitable basis to ensure costs are shared appropriately. All collocated AJCC Partners have negotiated in good faith and established outcomes that are reasonable and fair.

**Article XXIV. Infrastructure Funding Agreement for Comprehensive AJCCs:**

The Infrastructure Funding Agreement (IFA) must include infrastructure costs, and does include Additional Costs and Shared Operating Costs and Shared Services Costs. The collocated AJCC Partners have negotiated the IFA for all of the Comprehensive AJCC One-Stop Centers, including and limited to, Southeast-AJCC, Delano-AJCC, and Ridgecrest-AJCC, as reflected below.

The following reflects the summarized IFA between the collocated AJCC Partners for the Southeast-AJCC:

SOUTHEAST AJCC									Purchase
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole									FY2017-18
Cost Categories	Total Cost	Contributors					Value	Balance to Allocate	
		ETR	EDD	DHS	Job Corps/YouthBuild	DOR			
	Percentage	70.52%	23.93%	3.94%	1.07%	0.54%	\$/SF	\$ 1,499	
	Square Footage	22,203	7,533	1,240	337	171	31,484		
Rent	493,288	326,931	135,594	22,326	5,255	3,181	493,288	0	
Operational Costs Including Utilities/Maintenance*	387,050	206,136	85,876	11,516	3,128	1,539	308,195	78,856	
Operational Costs not included in Lease/Ops Costs* split on %	78,856	55,610.18	18,867.34	3,105.73	844.06	428.29	78,856	0	
Equipment**	52,425	36,970.56	12,543.32	2,064.74	561.14	284.73	52,425	0	
Access Technology***	46,252	32,617.77	11,066.51	1,821.65	495.08	251.21	46,252	0	
Common Identifier****	2,750	1,939.34	657.98	108.31	29.44	14.94	2,750	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	981,765	660,205	264,605	40,943	10,313	5,699	981,765	0	
Monthly Costs	81,814	55,017	22,050	3,412	859	475	81,814	0	
Total Infrastructure to Be Allocated to Collocated Partners:								\$ 981,765	

A more thorough and complete IFA for the Southeast-AJCC is attached hereto and incorporated herein as Exhibit "D".

The following reflects the summarized IFA between the collocated AJCC Partners for the Delano-AJCC:

<b>DELANO</b>								
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole								
Cost Categories	Total Cost	Contributors				39 Capacity (14 Vacancies)		
		ETR (Proteus)	EDD	DHS*	DOR	Value	Balance to Allocate	
Rent	146,765	61,948	46,002	-	10,359	28,456	28,456	
Utilities/Maintenance Other Ops *	33,792	8,448	8,448	8,448	8,448	33,792	0	
Equipment**	15,500	3,875	3,875	3,875	3,875	15,500	0 X	
Access Technology***	27,598	6,900	6,900	6,900	6,900	27,598	0	
Common Identifier****	7,983	1,996	1,996	1,996	1,996	7,983	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	231,638	83,166	67,220	21,218	31,577	113,329	28,456	
Monthly	19,303	6,931	5,602	1,768	2,631	9,444		
Over/(Under) Paying of Current Costs		111,510	(21,218)		(40,617)			
Total Infrastructure to Be Allocated to Colocated Partners:							<b>\$ 231,638</b>	

A more thorough and complete IFA for the Delano-AJCC is attached hereto and incorporated herein as Exhibit “E”.

The following reflects the summarized IFA between the colocated AJCC Partners for the presently located Ridgecrest-AJCC:

<b>RIDGECREST--NEW--540 Perdue</b>						
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole						
Cost Categories	Total Cost	Contributors			Value	Balance to Allocate
		ETR (Note: Net Cost after Partner reimbursement)	DHS	DOR		
Rent	43,402	5,838	23,341	14,222	43,402	(37,564)
Utilities/Maintenance Other Ops *	82,854	82,854	-	-	82,854	0
Equipment**	7,200	2,400	2,400	2,400	7,200	0 X
Access Technology***	11,651	3,884	3,884	3,884	11,651	0
Common Identifier****	2,589	863	863	863	2,589	0
Totals with Total Partner Allocations & Remaining Allocation Amt	147,696	95,839	30,488	21,369	147,696	0
Estimated Monthly Costs	12,308	7,987	2,541	1,781	12,308	
Total Infrastructure to Be Allocated to Colocated Partners:						<b>\$ 147,696.26</b>

A more thorough and complete IFA for the Ridgecrest-AJCC is attached hereto and incorporated herein as Exhibit “F”.

The above matrixes incorporate the specific costs provided below:

- A. Infrastructure Costs are defined as non-personnel costs that are necessary for the general operation of the AJCC network, including, but not limited to:
  - a. Rental of the facilities;
  - b. Utilities and maintenance;
  - c. Equipment, including assessment-related products and assistive technology for individuals with disabilities;
  - d. Technology to facilitate access to the AJCC, including technology used for each center’s

planning and outreach activities; and  
e. Common identifier costs.

- B. The equipment, including assessment-related products and assistive technology for individuals with disabilities and technology to facilitate access to the AJCC, including technology used for each center's planning and outreach activities identified above as Infrastructure Costs are more thoroughly identified in the Equipment Lists for each Comprehensive AJCC One-Stop Center in the LWDA. The Equipment Lists for the Southeast-AJCC, Delano-AJCC and Ridgecrest-AJCC are attached hereto and incorporated herein as Exhibit "G", "H" and "I", respectfully.

The Marketing/Outreach Technology equipment necessary to facilitate access to the AJCC Network is attached hereto and incorporated herein as Exhibit "J".

- C. All Parties to this MOU and IFA recognize that infrastructure costs are applicable to all required colocated AJCC Partners. The non-colocated Partners agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination. Each AJCC Partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the Partner programs' authorizing laws and regulations and the Uniform Guidance. The Parties desire to have the colocated AJCC Partners pay the total infrastructure costs for the AJCC network for the first fiscal year and the colocated and non-colocated Partners will re-negotiate the partner sharing agreement a minimum of one-hundred and twenty (120) days before the 31<sup>st</sup> day of August of each year. Each colocated AJCC partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the AJCC Partner programs' authorizing laws and regulations and the Uniform Guidance.
- D. Shared operating costs and shared services costs may include costs of shared services that are authorized for and may be commonly provided through the one-stop Partner programs, including initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services, referrals to other AJCC Partners, and business services.
- E. Under the IFA, there are three different funding types:
- i. Cash are funds provided to the KIM WDB or its designee by AJCC Partners, either directly or by an interagency transfer, or by a third party.
  - ii. Non-Cash are expenditures incurred by AJCC Partners on behalf of the one-stop center; and non-cash contributions or goods or services contributed by an AJCC Partner program and used by the AJCC one-stop center.
  - iii. Third-party In-kind are contributions of space, equipment, technology, non-personnel

services, or other like items to support the infrastructure costs associated with one-stop operations, by a non-AJCC Partner to: support the one-stop center in general; or support the proportionate share of one-stop infrastructure costs of a specific AJCC partner.

- F. Contributions for infrastructure and additional costs may be made from cash, non-cash, or third party in-kind contributions. Non-cash and third-party in kind contributions must be fairly evaluated in accordance with the Uniform Guidance at 2 CFR 200.306, 2 CFR 200.434, 34 CFR 361.715 and 34 C.F.R. 463.715.
- G. Career Services Costs align with Article III above which outlines shared customers and services and includes the costs of the provision of career services applicable to each program consistent with the AJCC Partner program's applicable Federal statutes and allocable based on cost principles of the Uniform Guidance at 2 CFR Part 200, as reflected in the table below.

<b>Table for Delivery of Applicable Career Services</b>	
<b>Kern, Inyo and Mono Workforce Development Board</b>	
<b>T-I Adult:</b> <i>WIOA Title I (B) Adult</i>	Employers' Training Resource (ETR), Inyo County Health & Human Services (Inyo HHS), Mono County Social Services Department (Mono SSD), *KHSD (subgrantee of ETR)
<b>T-I DW:</b> <i>WIOA Title I (B) Dislocated Worker</i>	ETR, Inyo HHS, Mono SSD, *KHSD (subgrantee of ETR)
<b>T-I Youth:</b> <i>WIOA Title I (B) Youth</i>	ETR, Mono SSD, *KHSD (subgrantee of ETR)
<b>T-I Job Corps:</b> <i>WIOA Title I (C) Job Corps</i>	Olde Management Group, LLC – Job Corps (JC)
<b>T-I Native Am:</b> <i>WIOA Title I (D) Sec 166 Native American</i>	California Indian Manpower Consortium, Inc. (CA Indian)
<b>T-I MSFW:</b> <i>WIOA Title I (D) Sec 167 Migrant Seasonal Farmworkers grantee</i>	ETR
<b>T-I YouthBuild:</b> <i>WIOA Title I (D) Sec 171 YouthBuild</i>	No Grantee
<b>T-II AEL:</b> <i>WIOA Title II Adult Education and Literacy grantee</i>	Kern High School District (KHSD), Delano Joint Union High School District (DJUHSD), Farmworker Institute for Education & Leadership Development (FIELD)
<b>T-III WP:</b> <i>WIOA Title III Wagner-Peyser</i>	Employment Development Department (EDD)
<b>T-IV VR:</b> <i>WIOA Vocational Rehabilitation</i>	Department of Rehabilitation (DOR)
<b>Tech Ed:</b> <i>Carl Perkins Career Technical Education grantee</i>	Bakersfield College (BC), Cerro Coso Community College (CCCC), Taft College (TC)
<b>T-V OAA:</b> <i>Title V Older Americans Act</i>	SER – Jobs for Progress (SER Jobs)
<b>JVSG:</b> <i>Jobs for Veterans State grant</i>	EDD
<b>TAA:</b> <i>Trade Adjustment Assistance Act</i>	EDD
<b>Comm Act:</b> <i>Community Services Block Grant recipient</i>	Community Action Partnership of Kern (CAPK)
<b>Housing:</b> <i>Housing &amp; Urban Development</i>	Housing Authority of the County of Kern (HACK)
<b>UI:</b> <i>Unemployment Compensation</i>	EDD
<b>SC:</b> <i>Second Chance grantee</i>	Latino Coalition for Community Leadership (LCCL)
<b>TANF:</b> <i>CalWORKS</i>	Kern County Department of Human Services (DHS), **KHSD (CalWORKS allotment)

**Consolidated Budget for Delivery of Applicable Career Services**

Consolidated budget for applicable career services reflecting each of the Partner's costs for the service delivery of each applicable career service, which includes all costs, including personnel, related to the administration and delivery of those services.

<b>Applicable Career Services</b>	T-I Adult	T-I DW	T-I Youth	T-I Job Corps	T-I Native Am	T-I MSF	T-I YouthBuild
<b>Basic Career Services:</b> T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	ETR: \$1,390,000  Mono SSD: \$23,164  Inyo HHS: \$99,456  *KHSD: \$0	ETR: \$1,273,000  Mono SSD: \$34,796  Inyo HHS: \$5,235  *KHSD: \$0	ETR: \$830,000  Mono SSD: \$25,291  *KHSD: \$471,020	JC: \$83,559	CIMC: \$99,685	ETR: \$573,500	None
<b>Applicable Career Services</b>	T-II AEL	T-III WP	T-IV VR	Tech Ed	T-V OAA	JVSG	TAA
<b>Basic Career Services:</b> T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	FIELD: \$150,000  DJUHSD: \$63,024  KHSD: \$0	EDD: \$1,980,730  LMI: \$66,465	DOR: \$1,499,193	BC: \$8,750  CCCC: \$15,000  TC: \$8,750	SER Jobs: \$46,400	EDD: \$257,446	EDD: \$66,738
<b>Applicable Career Services</b>	Comm Act	Housing	UI	SC	TANF		
<b>Basic Career Services:</b> T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	CAPK: \$0.00	HACK: \$0.00	EDD-UI: DCAF=\$379 UI Direct (PSP)=\$56,828	LCCL: \$70,103	DHS: \$295,293  **KHSD: \$1,921,877		

<b>Applicable Career Services</b>	T-I Adult	T-I DW	T-I Youth	T-I Job Corps	T-I Native Am	T-I MSF	T-I YouthBuild
<b>Individual Career Services:</b> Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	ETR: \$2,012,500  Mono SSD: \$15,442  *KHSD: \$105,489	ETR: \$1,750,000  Mono SSD: \$23,198  *KHSD: \$35,989	ETR: \$3,130,000  Mono SSD: \$16,861  *KHSD: \$1,410,289	JC: \$55,704	CIMC: \$17,937	ETR: \$1,007,500	None
<b>Applicable Career Services</b>	T-II AEL	T-III WP	T-IV VR	Tech Ed	T-V OAA	JVSG	TAA
<b>Individual Career Services:</b> Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	FIELD: \$150,000  DJUHSD: \$201,315  KHSD: \$881,640	EDD: \$349,541	DOR: \$6,792,372	BC: \$3,500  CCCC: \$30,000  TC: \$3,500	SER Jobs: \$30,933	EDD: \$45,431	EDD: \$11,777
<b>Applicable Career Services</b>	Comm Act	Housing	UI	SC	TANF		
<b>Individual Career Services:</b> Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	CAPK: \$0.00	HACK: \$0.00	EDD: \$0.00	LCCL: \$70,103	DHS: \$4,750,000  **KHSD: \$1,878,245		

**Article XXV. Infrastructure Funding Agreement for Affiliate and Specialized AJCCs:**

The Infrastructure Funding Agreement (IFA) must include infrastructure costs.

The following reflects the summarized IFA for the AJCC - Oildale:

<b>OILDALE--Olive Drive</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>		<b>Balance to Allocate</b>
Rent	127,119	127,119	127,119	0
Utilities/Maintenance Other Ops *	118,293	118,293	118,293	0
Equipment**	11,600	11,600	11,600	0
Access Technology***	27,712	27,712	27,712	0
Common Identifier****	13,832	13,832	13,832	0
Totals with Total Partner Allocations & Remaining Allocation Amt	298,556	298,556	298,556	0
Estimated Monthly Costs	24,880	24,880	24,880	
<b>Total Infrastructure to Be Allocated to AJCC Ops: \$ 298,555.85</b>				

A more thorough and complete IFA for the AJCC - Oildale is attached hereto and incorporated herein as Exhibit “K”.

The following reflects the summarized IFA for the AJCC - Taft:

<b>TAFT--119 North 10th Street</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>		<b>Balance to Allocate</b>
Rent	332	332	332	0
Utilities/Maintenance Other Ops *	987	987	987	0
Equipment**	4,288	4,288	4,288	0 X
Access Technology***	11,822	11,822	11,822	0
Common Identifier****	852	852	852	0
Totals with Total Partner Allocations & Remaining Allocation Amt	18,281	18,281	18,281	0
Estimated Monthly Costs	1,523	1,523	1,523	
<b>Total Infrastructure to Be Allocated to AJCC Ops: \$ 18,281.08</b>				

A more thorough and complete IFA for the AJCC – Taft is attached hereto and incorporated herein as Exhibit “L”.

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The following reflects the summarized IFA for the AJCC - Shafter:

<b>SHAFTER--115 Central Valley Highway</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	748		748	748
Utilities/Maintenance Other Ops *	875		875	875
Equipment**	5,214		5,214	5,214 X
Access Technology***	7,413		7,413	7,413
Common Identifier****	534		534	534
Totals with Total Partner Allocations & Remaining Allocation Amt	14,784		14,784	14,784
Estimated Monthly Costs	1,232		1,232	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>14,783.82</b>				

A more thorough and complete IFA for the AJCC - Shafter is attached hereto and incorporated herein as Exhibit "M".

The following reflects the summarized IFA for the AJCC - Lake Isabella:

<b>LAKE ISABELLA--6401 Lake Isabella Blvd</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	7,135	7,135	7,135	0
Utilities/Maintenance Other Ops *	16,644	16,644	16,644	0
Equipment**	3,240	3,240	3,240	0 X
Access Technology***	7,223	7,223	7,223	0
Common Identifier****	520	520	520	0
Totals with Total Partner Allocations & Remaining Allocation Amt	34,762	34,762	34,762	0
Estimated Monthly Costs	2,897	2,897	2,897	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>34,761.81</b>				

A more thorough and complete IFA for the AJCC - Lake Isabella is attached hereto and incorporated herein as Exhibit "N".

The following reflects the summarized IFA for the AJCC - Lamont:

<b>LAMONT--8300 Segrue</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	1,902	1,902	1,902	0
Utilities/Maintenance Other Ops *	782	782	782	0
Equipment**	4,932	4,932	4,932	0 X
Access Technology***	-	-	-	0
Common Identifier****	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	7,616	7,616	7,616	0
Estimated Monthly Costs	635	635	635	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>7,616.00</b>				

A more thorough and complete IFA for the AJCC – Lamont is attached hereto and incorporated herein as Exhibit “O”.

The following reflects the summarized IFA for the AJCC - Mojave:

<b>MOJAVE--2300 Highway 58</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		<b>Contributors</b>			
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>		<b>Value</b>	<b>Balance to Allocate</b>
Rent	1,389			1,389	0
Utilities/Maintenance Other Ops *	1,551			1,551	0
Equipment**	5,872			5,872	0 X
Access Technology***	-			-	0
Common Identifier****	-			-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	8,812			8,812	0
Estimated Monthly Costs	734			734	
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 8,812.00</b>					

A more thorough and complete IFA for the AJCC - Mojave is attached hereto and incorporated herein as Exhibit “P”.

The following reflects the summarized IFA for the AJCC - Walker:

<b>MONO COUNTY</b>					
<b>WALKER</b>					
		<b>Contributors</b>			
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>DHS</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	9,380	4,690	4,690	9,380	0
Utilities/Maintenance Other Ops	5,124	2,562	2,562	5,124	0
Equipment	3,173	3,173	-	3,173	0 X
Access Technology	-	-	-	-	0
Common Identifier	3,000	3,000	-	3,000	0
Totals with Total Partner Allocations & Remaining Allocation Amt	20,677	13,425	7,252	20,677	0
Estimated Monthly Costs	1,723	1,119	604	1,723	
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 20,677.00</b>					

A more thorough and complete IFA for the AJCC – Walker is attached hereto and incorporated herein as Exhibit “Q”.

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The following reflects the summarized IFA for the AJCC - Mammoth Lakes:

<b>MONO COUNTY MAMMOTH LAKES</b>						
		<b>Contributors</b>				
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>DHS</b>	<b>Value</b>	<b>Balance to Allocate</b>	
Rent	248,880	12,444	236,436	248,880	0	
Utilities/Maintenance Other Ops	-	-	-	-	0	
Equipment	1,416	1,416	-	1,416	0	X
Access Technology	-	-	-	-	0	
Common Identifier	-	-	-	-	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	250,296	13,860	236,436	250,296	0	
Estimated Monthly Costs	20,858	1,155	19,703	20,858		
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 250,296.00</b>						

A more thorough and complete IFA for the AJCC - Mammoth Lakes is attached hereto and incorporated herein as Exhibit "R".

The following reflects the summarized IFA for the AJCC - Inyo:

<b>INYO COUNTY INDEPENDENCE</b>						
		<b>Contributors</b>				
<b>Cost Categories</b>	<b>Total Cost</b>	<b>WIOA</b>	<b>County Mental Health</b>	<b>Social Services</b>	<b>Value</b>	<b>Balance to Allocate</b>
	Equal Share	1%	4%	95%	1	
Rent	65,020	650	2,601	61,769	65,020	0
Utilities/Maintenance Other Ops *	22,874	2,281	22	20,571	22,874	0
Equipment**	525	525	-	-	525	0
Access Technology***	-	-	-	-	-	0
Common Identifier****	-	-	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	88,419	3,456	2,623	82,340	88,419	0
Estimated Monthly Costs	7,368	288	219	6,862	7,368	
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 88,419.00</b>						

A more thorough and complete IFA for the AJCC – Inyo is attached hereto and incorporated herein as Exhibit "S".

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The following reflects the summarized IFA for the AJCC – Back-to-Work Center:

<b>BACK TO WORK CENTER--1405 &amp; 1401 Commercial Way, Suite 120</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		Contributors			
Cost Categories	Total Cost	ETR		Value	Balance to Allocate
Rent	58,056		58,056	58,056	0
Utilities/Maintenance Other Ops *	105,440		105,440	105,440	0
Equipment**	6,700		6,700	6,700	0 X
Access Technology***	1,825		1,825	1,825	0
Common Identifier****	131		131	131	0
Totals with Total Partner Allocations & Remaining Allocation Amt	172,152		172,152	172,152	0
Estimated Monthly Costs	14,346		14,346	14,346	0
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 172,152.17</b>					

A more thorough and complete IFA for the AJCC - Back-to-Work Center is attached hereto and incorporated herein as Exhibit “T”.

The following reflects the summarized IFA for the AJCC – EPIC @ The Beale:

<b>EPIC @ THE BEALE Memorial Library</b>					
<b>701 Truxtun Ave</b>					
		Contributors			
Cost Categories	Total Cost	ETR		Value	Balance to Allocate
Rent	10,200		10,200	10,200	0
Utilities/Maintenance Other Ops *	55,920		55,920	55,920	0
Equipment**	16,100		16,100	16,100	0 X
Access Technology***	5,075		5,075	5,075	0
Common Identifier****	366		366	366	0
Totals with Total Partner Allocations & Remaining Allocation Amt	87,660		87,660	87,660	0
Estimated Monthly Costs	7,305		7,305	7,305	0
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 87,660.48</b>					

A more thorough and complete IFA for the AJCC – EPIC @ The Beale is attached hereto and incorporated herein as Exhibit “U”.

The above matrixes incorporate the specific costs provided below:

- A. Infrastructure Costs are defined as non-personnel costs that are necessary for the general operation of the AJCC network, including, but not limited to:
  - a. Rental of the facilities;
  - b. Utilities and maintenance;
  - c. Equipment, including assessment-related products and assistive technology for individuals with disabilities;
  - d. Technology to facilitate access to the AJCC, including technology used for each center’s planning and outreach activities; and
  - e. Common identifier costs.

- B. The equipment, including assessment-related products and assistive technology for individuals with disabilities and technology to facilitate access to the AJCC, including technology used for each center’s planning and outreach activities identified above as Infrastructure Costs are more thoroughly identified in the Equipment Lists for each Affiliate and Specialized AJCC One-Stop Center in the LWDA. The Equipment Lists for the AJCC – Oildale, AJCC – Taft, AJCC – Shafter, AJCC – Lake Isabella, AJCC – Lamont, AJCC – Mojave, AJCC – Back-to-Work Center, and AJCC – EPIC @ The Beale are attached hereto and incorporated herein as Exhibit “V”, “X”, “Y”, “Z”, “AA”, “BB”, “CC” and “DD” respectfully.
- C. If an affiliate or specialized AJCC only has one colocated AJCC Partner within the AJCC, it is not required to negotiate the IFA as there are no cost sharing AJCC Partners.

**Article XXVI. Miscellaneous Provisions**

- 1. Non-Discrimination and Equal Opportunity. The laws and regulations listed herein do not encompass all of the laws and regulations that govern the AJCC Partners in its respective roles under this MOU. The AJCC Partners expressly agree to comply with the federal and state laws and regulations listed below.

A. Consistent with WIOA, the AJCC Partners shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant, or applicant for employment due to gender, race, color, ancestry, religion, national origin, physical disability (including HIV and AIDS), mental disability, medical condition(s), age (over 40), or marital status; nor shall the AJCC Partners deny family and medical care leave or pregnancy disability leave to employees entitled to such leave. The AJCC Partners shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and their employees and applicants or employment are free from such discrimination and harassment. The AJCC Partners shall comply with the provisions of Fair Employment and Housing Act (California Government Code Section 12900, et seq.) and related, applicable regulations promulgated thereunder (Title 2, California Code of Regulations Section 7285 et seq.). Code of Regulations Section 8103 et seq. are incorporated into this MOU by reference and made a part hereof as if set forth in full. The AJCC Partners shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining agreement or other such agreement.

B. The KIM WDB and AJCC Partners will ensure that policies and procedures established by the AJCC as the One-Stop Center, and programs and service provided by and through the One-Stop Center are in compliance with the Americans with Disabilities Act of 1990 and its amendments (ADA), which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the ADA. Additionally, AJCC Partners agree to fully comply with the provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, 29 CRF Part 37, and all other regulations implementing the aforementioned laws.

C. The AJCC Partners agree to provide priority of service to veterans and covered spouses for any qualified job training program pursuant to 38 USC 2813.

D. The AJCC Partners agree to comply with 29 CFR 94 and all other applicable state and federal laws pertaining to a drug-free workplace and to make a good faith effort to maintain a drug-free workplace. Each AJCC Partner will make a good faith effort to ensure that none of its officers, employees, members, and subrecipient(s), and any independent contract(s) will purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way while working or while on public property.

2. Severability. In the event that a provision or several provisions of this MOU is unenforceable or held to be unenforceable under applicable law, this MOU will continue in full force and effect without such provision(s) and will be enforceable in accordance with its terms.
3. Drug and Alcohol-free Workforce. AJCC Partners certify that it will comply with the Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR part 182 which require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment under 2 CFR part 180, as adopted by the U.S. Department of Education at 2 CFR 3485, and the U.S. Department of Labor regulations at 29 CFR part 94.
4. Certification Regarding Lobbying. AJCC Partners shall comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. Section 1352), 29 C.F.R. Part 93, and 34 CFR part 82, as well as the requirements in the Uniform Guidance at 2 CFR 200.450. The Parties shall not lobby federal entities using federal funds and will disclose lobbying activities as required by law and regulations.
5. Debarment and Suspension. All Parties shall comply with the debarment and suspension requirements (E.O. 12549 and 12689) and 2 CFR part 180 and as adopted by the U.S. Department of Labor at 29 CFR part 2998 and by the U.S. Department of Education at 2 CFR 3485.
6. Priority of Service. AJCC Partners certify that it will adhere to all statutes, regulations, policies, and plans regarding priority of service, including, but not limited to, priority of service for veterans and their eligible spouses, and priority of service for the WIOA title I Adult program, as required by 38 U.S.C. sec. 4215 and its implementing regulations and guidance, and WIOA sec. 134(c)(3)(E) and its implementing regulations and guidance. The AJCC Partners will target recruitment of special populations that receive a focus for services under WIOA, such as individuals with disabilities, low-income individuals, basic skills deficient youth, and English language learners.
7. Buy American Provision. AJCC Partners that receives funds made available under title I or II of WIOA or under the Wagner-Peyser Act (29 U.S.C. Section 49, et. seq.) certifies that it will comply

with Sections 8301 through 8303 of title 41 of the United States Code (commonly known as the "Buy American Act.") and as referenced in WIOA Section 502 and 20 CFR 683.200(f).

8. Salary Compensation and Bonus Limitations. AJCC Partners certify that, when operating grants funded by the U.S. Department of Labor, it complies with TEGL 05-06, Implementing the Salary and Bonus Limitations in Public Law 109-234, TEGL 17-15, Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities Program Allotments for Program Year (PY) 2016; Final PY 2016 Allotments for the Wagner-Peyser Act Employment Service (ES) Program Allotments; and Workforce Information Grants to States Allotments for PY 2016, Public Laws 114-113 (Division H, title I, Section 105) and 114-223, and WIOA section 194(15)(A), restricting the use of federal grant funds for compensation and bonuses of an individual, whether charged to either direct or indirect, at a rate in excess of the Federal Office of Personnel Management Executive Level II.
9. Non-Assignment. Except as otherwise indicated herein, no Party may, during the term of this MOU or any renewals or extensions of this MOU, assign or subcontract all or any part of the MOU without prior written consent of the KIM WDB.
10. Entire Agreement. This MOU, including all exhibits attached hereto, embodies the entire agreement and understanding between the AJCC Partners hereto with respect to the subject matter of this MOU, and supersedes all prior or contemporaneous agreements and understandings other than this MOU relating to the subject matter hereof.
11. Governing Law. This MOU will be construed, interpreted, and enforced according to the laws of the State of California. All Parties shall comply with all applicable Federal and State laws and regulations, and Local laws to the extent that they are not in conflict with the State of California or Federal requirements.
12. Unenforceable Provisions. In the event that a provision or several provisions of this MOU is/are unenforceable or held to be unenforceable under applicable law, this MOU will continue in full force and effect without such provision(s) and will be enforceable in accordance with its terms.
13. Third Parties. AJCC Partners hereto does not intend to benefit any third parties and this agreement shall not be construed to confer any such benefit.
14. Amendment and Waiver. This MOU may be modified, altered, or revised, as necessary, by the consent of the KIM WDB, by the issuance of a written amendment, signed and dated by the KIM WDB. No provision of this MOU may be waived, except for a written document executed by the KIM WDB. No waiver of a provision will be deemed to be or will constitute a waiver of any other provision of this MOU. A waiver will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver unless stated therein.
15. Construction. The titles of the sections of this MOU are for convenience of reference only and

are not to be considered in construing this MOU. Unless the context of this MOU clearly requires otherwise: (a) references to be plural include the singular, the plural, and the part the whole, (b) "or" has the inclusive meaning frequently identified with the phrase "and/or," (c) "including" has the inclusive meaning frequently identified with the phrase "including but not limited to" or "including without limitation," and (d) references to "hereunder," "herein" or "hereof" relate to this Agreement as a whole. Any references in this MOU to any statute, rule, regulation or agreement as it may be modified, varied, amended or supplemental from time to time.

16. Counterparts. This MOU may be in any number of counterparts, each of which will be deemed an original, but all together will constitute one instrument.

**Authority and Signature**

In WITNESS THEREOF, the KERN, INYO, AND MONO WORKFORCE DEVELOPMENT BOARD and AJCC Partners have caused this Memorandum of Understanding to be executed by their respective officers and agents as of the day and year first above written.

APPROVED AS TO FORM  
Office of County Counsel

County of Kern

By: \_\_\_\_\_  
Gurujodha Khalsa, Deputy

By: \_\_\_\_\_  
David Couch, Chairman, Board of Supervisors

APPROVED AND RECOMMENDED AS TO  
CONTENT

Kern, Inyo, Mono Counties Workforce  
Development Board

By: \_\_\_\_\_  
Alissa Reed, Chair



# Partner Signatures

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**EMPLOYERS' TRAINING RESOURCE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

- 1. Mandated Partner:** Employers' Training Resource
- 2. Mandated Partner Contact Person:** Teresa Hitchcock, Assistant County Administrative Officer
- 3. Mandated Partner Address:** 1600 E. Belle Terrace, Bakersfield, CA 93307
- 4. Phone Number:** (661) 336-6972
- 5. Email Address:** [hitchcockt@kerncounty.com](mailto:hitchcockt@kerncounty.com)

Mandated Partner Federal Funding Streams for WIOA Partnership: (i) WIOA title I (B) Adult, Dislocated Worker, and Youth Programs; and (ii) National Farmworker Jobs Program, (NFJP) 2, WIOA Sec. 167

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employers' Training Resource

\_\_\_\_\_  
By: Teresa Hitchcock  
Assistant County Administrative Officer

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**EMPLOYMENT DEVELOPMENT DEPARTMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

- 1. Mandated Partner:** Employment Development Department
- 2. Mandated Partner Contact Person:** Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division
- 3. Mandated Partner Address:** 1600 E. Belle Terrace, Bakersfield, CA 93307
- 4. Phone Number:** (661) 635-2608
- 5. Email Address:** [starver@edd.ca.gov](mailto:starver@edd.ca.gov)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** (i) Wagner-Peyser Employment Services (ES) program, authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), as amended by Title III of WIOA, also providing the state's public labor exchange; (ii) Trade Adjustment Assistance (TAA), authorized under chapter 2 of Title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.); and (iii) Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of Title 38, U.S.C.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employment Development Department

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By: Shelly Tarver, Deputy Division  
Chief, Central Valley Region, EDD  
Southern Workforce Services Division

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**KERN COUNTY DEPARTMENT OF HUMAN SERVICES**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Kern County Department of Human Services
2. **Mandated Partner Contact Person:** Dena Murphy, Director
3. **Mandated Partner Address:** 100 E. California Avenue, Bakersfield, CA 93307
4. **Phone Number:** (661) 631-6550
5. **Email Address:** [murphyd@kerndhs.com](mailto:murphyd@kerndhs.com)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Temporary Assistance for Needy Families (TANF), authorized under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern County Department of Human Services

\_\_\_\_\_  
By: Dena Murphy, Director

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**CALIFORNIA DEPARTMENT OF REHABILITATION**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** California Department of Rehabilitation
2. **Mandated Partner Contact Person:** Araceli Holland, SSMII-District Administrator, Department of Rehabilitation, San Joaquin Valley District
3. **Mandated Partner Address:** 2550 Mariposa Mall, Room 2000, Fresno, California 93721
4. **Phone Number:** (661) 395-2531
5. **Email Address:** [araceli.holland@dor.ca.gov](mailto:araceli.holland@dor.ca.gov)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** State Vocational Rehabilitation (VR) program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C.720 et seq.), as amended by Title IV of WIOA.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019 and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

California Department of Rehabilitation

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By: Araceli Holland, SSMII-District  
Administrator, Department of Rehabilitation,  
San Joaquin Valley District

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**OLD MANAGEMENT GROUP, LLC**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Olde Management Group, LLC
2. **Mandated Partner Contact Person:** Matthew Davis, Director
3. **Mandated Partner Address:** Long Beach Job Corps Center, 1903 Sante Fe Avenue, Long Beach, CA 90810
4. **Phone Number:** (562) 983-1777
5. **Email Address:** [davis.matthew@jobcorps.org](mailto:davis.matthew@jobcorps.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Job Corps, WIOA Title I, Subtitle C.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Olde Management Group, Inc.

\_\_\_\_\_  
By: Matthew Davis, Director

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**NONE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

- 1. Mandated Partner:** None
- 2. Mandated Partner Contact Person:** None
- 3. Mandated Partner Address:** None
- 4. Phone Number:** None
- 5. Email Address:** None

**Mandated Partner Federal Funding Streams for WIOA Partnership:** YouthBuild WIOA Section 171 (29 USC 3226).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

\_\_\_\_\_  
By:

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**CERRO COSO COMMUNITY COLLEGE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Cerro Coso Community College
2. **Mandated Partner Contact Person:** Jill Board, President
3. **Mandated Partner Address:** 3000 College Heights Boulevard, Ridgecrest, CA 93555
4. **Phone Number:** (760) 384-6100
5. **Email Address:** [jboard@cerrocoso.edu](mailto:jboard@cerrocoso.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Cerro Coso Community College

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By: Jill Board, President

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Date



**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**BAKERSFIELD COLLEGE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Bakersfield College
2. **Mandated Partner Contact Person:** Sonya Christian, President
3. **Mandated Partner Address:** 1801 Panorama Drive, Bakersfield, CA 93306
4. **Phone Number:** (661) 395-4011
5. **Email Address:** [Sonya.christian@bakersfieldcollege.edu](mailto:Sonya.christian@bakersfieldcollege.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Bakersfield College

\_\_\_\_\_  
By: Sonya Christian, President

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**KERN COMMUNITY COLLEGE DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Kern Community College District
2. **Mandated Partner Contact Person:** Deborah Martin, Chief Financial Officer
3. **Mandated Partner Address:** 2100 Chester Avenue, Bakersfield, CA 93301
4. **Phone Number:** (661) 336-5124
5. **Email Address:** [dmarti@kccd.edu](mailto:dmarti@kccd.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern Community College District

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By: Deborah Martin, Chief Financial  
Officer

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Date:

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**TAFT COLLEGE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Taft College
2. **Mandated Partner Contact Person:** Dr. Debra Daniels, Superintendent/President
3. **Mandated Partner Address:** 29 Cougar Court, Taft, CA 93268
4. **Phone Number:** (661) 763-7710
5. **Email Address:** [ddaniels@taftcollege.edu](mailto:ddaniels@taftcollege.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Taft College

\_\_\_\_\_  
By: Dr. Debra Daniels,  
Superintendent/President

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**KERN HIGH SCHOOL DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Kern High School District
2. **Mandated Partner Contact Person:** Dean McGee, Assistant Superintendent
3. **Mandated Partner Address:** 5801 Sundale Avenue, Bakersfield, CA 93309
4. **Phone Number:** (661) 827-3100
5. **Email Address:** [dmcgee@khsd.k12.ca.us](mailto:dmcgee@khsd.k12.ca.us)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern High School District

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By: Dean McGee, Assistant  
Superintendent

---

Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**EMPLOYMENT DEVELOPMENT DEPARTMENT – UNEMPLOYMENT INSURANCE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Employment Development Department – Unemployment Insurance
2. **Mandated Partner Contact Person:** Carlos Beltran, Employment Development Administrator
3. **Mandated Partner Address:** EDD UI Center San Diego #049, 1350 Front Street, Room 1047, San Diego, CA 92101
4. **Phone Number:** (619) 525-4619
5. **Email Address:** [cbeltran@edd.ca.us](mailto:cbeltran@edd.ca.us)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Unemployment Insurance (UI) programs under state unemployment compensation laws.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employment Development Department  
Unemployment Insurance

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By: Carlos Beltran,  
Employment Development Administrator

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**COMMUNITY ACTION PARTNERSHIP OF KERN**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Community Action Partnership of Kern
2. **Mandated Partner Contact Person:** Jeremy Tobias, Executive Director
3. **Mandated Partner Address:** 5005 Business Park North, Bakersfield, CA 93309
4. **Phone Number:** (661) 336-5236
5. **Email Address:** [jtobias@capk.org](mailto:jtobias@capk.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 et seq.).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Community Action Partnership of Kern

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By: Jeremy Tobias, Executive Director

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**SER – JOBS FOR PROGRESS, INC.**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** SER – Jobs for Progress, Inc.
2. **Mandated Partner Contact Person:** Jesus Padron, President/CEO
3. **Mandated Partner Address:** 255 N. Fulton Avenue, Suite 106, Fresno, CA 93701
4. **Phone Number:** (559) 452-0881
5. **Email Address:** [jesuspadron@sercalifornia.org](mailto:jesuspadron@sercalifornia.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Senior Community Service Employment Program (SCSEP), authorized by title V of Older Americans Act of 1965 (42 U.S.C. 3056 et seq.).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

SER – Jobs for Progress, Inc.

\_\_\_\_\_  
By: Jesus Padron, President/CEO

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**CALIFORNIA INDIAN MANPOWER CONSORTIUM, INC.**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** California Indian Manpower Consortium, Inc.
2. **Mandated Partner Contact Person:** Lorenda T. Sanchez, Executive Director
3. **Mandated Partner Address:** 738 North Market Boulevard, Sacramento, CA 95834
4. **Phone Number:** (916) 920-0285
5. **Email Address:** [lorendas@cimcinc.com](mailto:lorendas@cimcinc.com)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Indian and Native American Programs (INA), WIOA sec. 166, 29 USC 3221.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

California Indian Manpower Consortium, Inc.

\_\_\_\_\_  
By: Lorenda T. Sanchez, Executive Director

\_\_\_\_\_  
Date



**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**DELANO JOINT UNION HIGH SCHOOL DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Delano Joint Union High School District
2. **Mandated Partner Contact Person:** Jason Garcia, Superintendent
3. **Mandated Partner Address:** 1720 Norwalk Street, Delano, CA 93215
4. **Phone Number:** (661) 720-4101
5. **Email Address:** [jgarcia@djuhsd.org](mailto:jgarcia@djuhsd.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Delano Joint Union High School District

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By: Jason Garcia, Superintendent

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**FARMWORKER INSTITUTE FOR EDUCATION & LEADERSHIP DEVELOPMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Farmworker Institute for Education & Leadership Development
2. **Mandated Partner Contact Person:** David Villarino, President/CEO
3. **Mandated Partner Address:** 410 West J Street, Suite A, Tehachapi, CA 93561
4. **Phone Number:** (661) 972-8485
5. **Email Address:** [davidv@fieldinstitute.org](mailto:davidv@fieldinstitute.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Farmworker Institute for Education  
& Leadership Development

\_\_\_\_\_  
By: David Villarino, President/CEO

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**LATINO COALITION FOR COMMUNITY LEADERSHIP**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Latino Coalition for Community Leadership
2. **Mandated Partner Contact Person:** Richard R. Ramos, Executive Director
3. **Mandated Partner Address:** 970 Village Lane, Santa Barbara, CA 93110
4. **Phone Number:** (805) 331-0902
5. **Email Address:** [rramos@latinocoalition.org](mailto:rramos@latinocoalition.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Latino Coalition for Community Leadership

\_\_\_\_\_  
By: Richard R. Ramos, Executive Director

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**INYO COUNTY HEALTH AND HUMAN SERVICES**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Inyo County Department of Health and Human Services
2. **Mandated Partner Contact Person:** Marilyn Mann, HHS Interim Director
3. **Mandated Partner Address:** 163 May Street, Bishop, CA 93514
4. **Phone Number:** (760) 873-3305
5. **Email Address:** [mmann@inyocounty.us](mailto:mmann@inyocounty.us)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA Title I (B) Adult and Dislocated Worker Programs.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Inyo County Department of Health and  
Human Services

\_\_\_\_\_  
By: Marilyn Mann, HHS Interim Director

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**MONO COUNTY SOCIAL SERVICES DEPARTMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Mono County Social Services Department
2. **Mandated Partner Contact Person:** Kathryn Peterson, Director
3. **Mandated Partner Address:** 452 Mammoth Road, Suite 305, Mammoth Lakes, CA 93546
4. **Phone Number:** (760) 924-1763
5. **Email Address:** [kpeterson@mono.ca.gov](mailto:kpeterson@mono.ca.gov)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA Title I (B) Adult, Dislocated Worker, and Youth Programs.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Mono County Social Services Department

\_\_\_\_\_  
By: Kathryn Peterson, Director

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**HOUSING AUTHORITY OF THE COUNTY OF KERN**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Housing Authority of the County of Kern
2. **Mandated Partner Contact Person:** Stephen Pelz, Executive Director
3. **Mandated Partner Address:** 601 24<sup>th</sup> Street, Bakersfield, CA 93301
4. **Phone Number:** (661) 631-8500
5. **Email Address:** [spelz@kernha.org](mailto:spelz@kernha.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Housing & Urban Development.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2019, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Housing Authority of the County of Kern

\_\_\_\_\_  
By: Stephen Pelz, Executive Director

\_\_\_\_\_  
Date

EXHIBIT "A"

# KERN, INYO & MONO COUNTIES AJCC LOCATIONS

## MONO COUNTY AJCC AFFILIATE SITES

- 452 Old Mammoth Road, Ste. 305  
Mammoth Lakes, CA 93546  
760.924.1788 • Fax 760.924.5431
- 107384 Highway 395  
Walker, CA 96107  
530.495.1262 • Fax 530.495.1483

## INYO COUNTY AJCC AFFILIATE SITE

- 920 N. Main Street  
Bishop, CA 93514  
760.872.1394 • Fax 760.872.4950

## COMPREHENSIVE ONE STOPS

### America's Job Center - Bakersfield

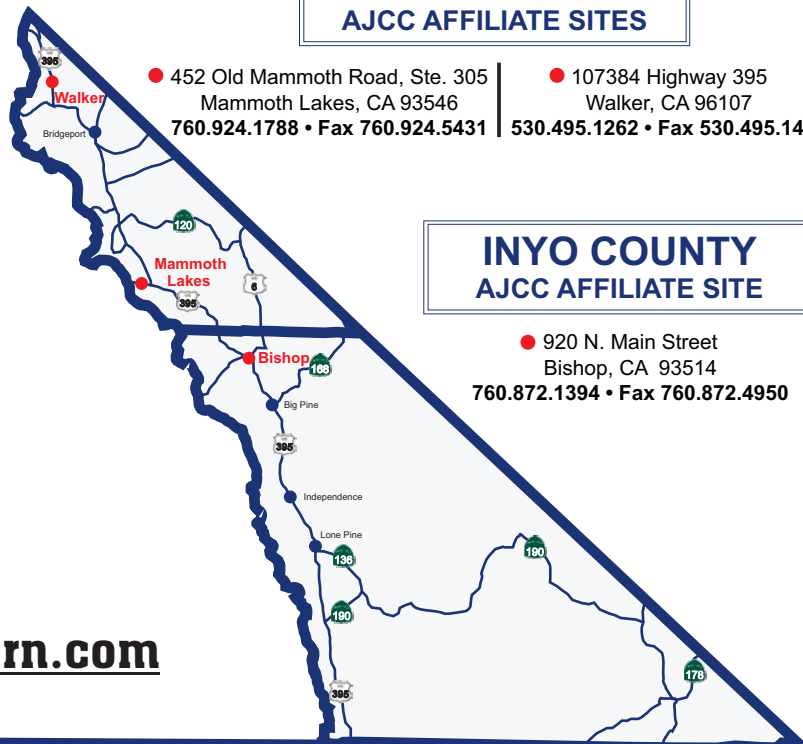
1600 E. Belle Terrace  
Bakersfield, CA 93307  
661.325.HIRE • Fax 661.635.2768

### America's Job Center - Delano

1816 Cecil Avenue  
Delano, CA 93215  
661.721.5800 • Fax 661.721.5850

### America's Job Center - Ridgecrest

540 Perdew Avenue, Suite B2  
Ridgecrest, CA 93555  
760.384.5995 • Fax 760.446.0732



[www.americasjobcenterofkern.com](http://www.americasjobcenterofkern.com)



## KERN COUNTY AJCC AFFILIATE & SPECIALIZED SITES

● indicates Specialized Site

- Back-to-Work/Business Center  
1405 Commercial Way, Ste. 120  
Bakersfield, CA 93309  
661.325.HIRE • Fax 661.322.1034

- 6401 Lake Isabella Boulevard  
Lake Isabella, CA 93240  
760.379.2074 • Fax 760.379.4746

- EPIC @ The Beale Memorial Library  
701 Truxtun Avenue, 2<sup>nd</sup> Floor  
Bakersfield, CA 93301  
661.868.0820

- 2300 Highway 58  
Mojave, CA 93501  
661.824.7800 • Fax 661.824.7801

- 1129 Olive Drive, Suite H  
Bakersfield, CA 93308  
661.336.6700 • Fax 661.393.8724

- 115 Central Valley Highway  
Shafter, CA 93263  
661.746.8400 • Fax 661.746.8402

- 8300 Segrue Road  
Lamont, CA 93241  
661.635.4029 • Fax 661.635.4002

- 119 N. 10<sup>th</sup> Street  
Taft, CA 93268  
661.763.0214 • Fax 661.763.0293

# 325-HIRE

1.800.203.2623 • TDD 661.635.2629

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The AJCC & WIOA are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



EXHIBIT "B"

**MEMORANDUM OF UNDERSTANDING  
FOR  
JOB PLACEMENT SERVICES**  
(Department of Human Services – Employers' Training Resource)

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made and entered into on JUN 22 2015 ("Execution Date"), by and between the DEPARTMENT OF HUMAN SERVICES ("DHS") and EMPLOYERS' TRAINING RESOURCE ("ETR"), both departments of the County of Kern ("County"), political subdivision of the State of California.

**TERMS:**

- a. Welfare and Institutions Code Section 11320 et. seq. requires each county to offer a range of services adequate to ensure that California Work Opportunity and Responsibility to Kids ("CalWORKs") participants have access to needed activities and services to assist them in seeking unsubsidized and subsidized employment; and
- b. DHS requires the provision of job placement activities for participants in the CalWORKs Program as more particularly described herein below; and
- c. ETR represents it is qualified, experienced and willing to provide such services pursuant to the terms and conditions set forth herein; and
- d. This partnership targets the federal Temporary Assistance for Needy Families ("TANF") goals to provide assistance to CalWORKs families and to end the dependence of needy parents by promoting job preparation, work and marriage.

IV, THEREFORE, IT IS AGREED between the parties as follows:

TERM

This MOU shall be deemed effective as of July 1, 2015, and shall remain in effect until June 30, 2018 unless sooner terminated as provided for in this Agreement.

RESPONSIBILITIES OF ETR

ETR shall provide job placement services for up to 1,480 CalWORKs referrals by DHS. ETR staffing will be based on a target caseload size of 40 assigned participants per Program Specialist.

- A. ETR shall coordinate job referrals with the American's Job Center Job Development team.
- B. ETR shall provide supervised job search services to participants referred by DHS for up to four consecutive weeks. In addition to providing services to participants who job search on a full-time basis, ETR shall provide services to participants who, in conjunction with other welfare to work ("WTW") activities, will job search on a part-time basis. Job search services shall include the following:

1. ETR shall prepare participants' resumes and will e-mail copies of the resumes to the assigned DHS Social Service Worker.
  2. ETR shall register and train participants on the California Job Opening Browse System ("CalJOBS") website. ETR shall ensure that the participants access CalJOBS on at least a weekly basis in order to have their resumes maintained in the CalJOBS database.
  3. ETR shall ensure that participants complete the minimum weekly employer contacts with one employer contact equaling one hour of participation unless otherwise noted by the participants on their job search records.
  4. ETR staff shall ensure that participants complete the required weekly hours of participation:
    - a. 20 hours per week for participants in one-parent assistance units with a child under 6.
    - b. 30 hours per week for participants in one-parent assistance units with a child 6 and over.
    - c. 35 hours per week for participants in two-parent assistance units.
    - d. Hours of participation may be reduced on a pro-rata basis for participants who are job seeking on a part-time basis.
  5. Upon receipt of Job Placement Referrals, ETR shall meet with the participants within one business day for an intake appointment to begin job search placement. After the intake appointment, ETR shall meet with the participants to review job search progress, make appropriate job referrals, and have participant conduct a CalJOBS search at time of contact.
  6. ETR shall enter the case journal directly into C-IV following each contact with the participant. The case journal should include the following and be completed within one business day of contact:
    - a. Date that ETR made contact with participant
    - b. Progress and attendance of Job Search activities by the participant
    - c. Name of ETR staff member providing services to participant
    - d. ETR shall enter daily participation hours on at least a weekly basis into the C-IV Activity Progress Detail Page.
    - e. ETR shall e-mail the assigned Social Service Worker their participants' job search record on a weekly basis so that this verification can be imaged into C-IV.
  7. ETR shall notify the DHS Social Services Worker ("SSW") by phone, e-mail, or written documentation other than C-IV, within one business day when participants are terminated from the Job Services activity. Terminations include participants entering employment or those receiving services for four consecutive weeks without obtaining employment.
- C. ETR shall monitor all participants' work activities to ensure they meet the minimum participation hours as stated on the CalWORKs Referral form, as presented in Exhibit "A".

- D. ETR shall coordinate participants' supportive service needs with the DHS SSW that referred the participant.
- E. ETR shall coordinate with DHS to effectively resolve non-participation or non-compliance issues within two business days of the date of discovery. ETR shall, at a minimum, initiate one contact with participant that can include telephone calls and home calls (at the discretion of ETR). If a participant is re-referred back to ETR within thirty days of their original referral date due to non-compliance, this will not constitute a new referral and will not be included as part of the total number of job placement referrals to be provided under this MOU.

If attempts to resume participation are not successful, the participant shall be referred back to the SSW as non-compliant. ETR shall document the non-compliance situation in the C-IV journal, including a list of the attempts to contact the participant, and a brief summary of telephone calls/e-mail conversations with the assigned DHS SSW within three working days.

- F. ETR shall screen all active job placement participants and assess their appropriateness for referral to a subsidized job placement agent for potential placement into subsidized full or part time employment. ETR shall assess participants for appropriate subsidized job placement referrals at each individual weekly meeting.
- G. ETR shall ensure that no less than 50% of CalWORKs participants who receive job placement services from ETR for up to four consecutive weeks obtain paid employment. This percentage is based on the formula of completions divided by the number of obtained employments reported. For this purpose, total completions include participants entering subsidized or unsubsidized employment and those participants who are returned without employment. Obtained employment will be reported up to 90 days following the month of completion of ETR services.
- H. ETR shall allocate sufficient Program Support Supervisor and Program Technician/Specialist staff to each office served. ETR will communicate with each DHS District Supervisor to arrange an ETR/DHS panel to interview potential Program Specialist staff. ETR will assign a Program Specialist "Floater" to fill in for District offices to ensure resource room coverage when the normally assigned staff member is absent. Staffing for each office will be based on the number of referrals received from DHS for each office. The target size of each caseload will be 40.
- I. ETR shall staff the Resource Rooms in the Taft, Lamont, and Shafter Offices.

#### ETR'S REPORTING RESPONSIBILITIES

ETR shall provide an Employer's Training Resource Job Placement Services Monthly Participant Report in an Excel database format, as presented in **Exhibit "B"**, of CalWORKs participants receiving services during the report month. The report shall include the following information about each participant:

1. Participant's name;
2. Participant's case number;
3. Date DHS referred participant to ETR;

4. DHS Social Services Worker (Case Manager);
5. ETR Program Technician or Specialist;
6. Date hired;
7. Employer's name;
8. Hourly pay rate or monthly salary rate;
9. Medical benefits (yes or no);
10. Subsidized job (yes or no);
11. Hours of work per week; and
12. Date returned to DHS for non-compliance.

ETR shall maintain on file Job Search Record as presented in **Exhibit "D"**. These logs shall be completed by the job seeker, indicating hours of participation completed each week and ETR will e-mail the log to the assigned SSW on a weekly basis so that the document can be imaged into C-IV. This information shall be provided to DHS via an e-mail to the assigned SSW on a weekly basis.

#### RESPONSIBILITIES OF DHS

- A. The DHS SSWs in Bakersfield and the District offices shall refer CalWORKs participants for job placement activities by completing the referral form, **Exhibit "A"**, and e-mailing it to the assigned ETR staff.
- B. DHS shall provide space for one ETR employee assigned to work on this MOU in the following DHS District Offices: Lamont, Mojave, and Shafter. ETR must obtain prior approval of DHS for any changes in staff or requests to alter facility space.

#### COMPENSATION

DHS shall reimburse ETR for all necessary and reasonable costs incurred on behalf of DHS as set forth in **Exhibit "E"**, in an amount not to exceed \$3,958,996. No additional compensation will be paid for secretarial, clerical support staff or overhead costs. No funds paid to ETR through this MOU shall be utilized to compensate employees of ETR for overtime or compensatory time off, except to the extent that ETR is required to pay for overtime or compensatory time off pursuant to the Fair Labor Standards Act of 1938, 29 USCS Section 201, et seq., or applicable State law. All compensation is subject to the availability of State and federal funding.

#### REIMBURSEMENT POLICY AND BILLING REQUIREMENTS

ETR shall submit monthly to DHS an invoice for reimbursement of allowable expenditures incurred in the performance of this MOU. Costs claimed under this MOU are subject to the following federal publications from the Office of Management and Budget (OMB) (current publications are available online and can be found at [www.whitehouse.gov/omb/circulars/](http://www.whitehouse.gov/omb/circulars/)):

- Uniform Guidance: 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements
- A. ETR shall adjust from its billings to DHS all charges not fully reimbursable under the applicable cost principle and the terms of this MOU. ETR accepts fiscal responsibility for any future audit findings resulting from ETR billings under this MOU. ETR shall refund DHS for all costs related to this MOU which are disallowed by California

Department of Social Services ("CDSS") as a result of audit findings or insufficient funds available from the State.

ETR shall comply with all audit exceptions by appropriate federal, State and County audit agencies as prescribed by the auditing agency, and provide all required audit documentation to DHS pertaining to the services required by this MOU.

- B. Invoices shall be sent to DHS' Accounts Payable Unit for review and processing by the 25<sup>th</sup> calendar day of the month following the month in which services were rendered. Invoices shall be addressed as follows:

Kern County Department of Human Services  
Attn: Accounts Payable Unit  
P.O Box 511  
Bakersfield, CA 93302

- C. Payment will be made to ETR within 30 days of receipt and approval of each complete invoice by DHS. A complete invoice will include the receipt of the Monthly Summary Report as presented in **Exhibit "C"**, the receipt of the ETR Job Placement Services Monthly Participant Report, **Exhibit "B"**, by the DHS Administrative Coordinator and the DHS Assistant Program Director assigned to this program, and the invoice with all required documentation. If the invoice is not complete, the 30 day period will start upon receipt of the complete invoice.
- D. All invoices shall be submitted in duplicate in a form approved by DHS, and shall contain a monthly total and itemization of all costs by budget category, corresponding with budget line items detailed in **Exhibit "E"**, including an itemization of all travel expenses incurred. Reimbursement for travel and other related costs shall not exceed County rates, which are in effect at the time the expenses are incurred.
- E. Documentation to substantiate charges shall be provided for each invoice and shall be arranged in the same order as the MOU budget categories, detailing the charges for each category. A subtotal for each category shall correlate with the figures on the invoice. Documentation for monitoring shall include, but not be limited to, the following items:
1. A simplified worksheet that explains how salary charges on invoices were calculated and list employees by name, position, location, and amount charged as set forth in **Exhibit "F"**, which is attached hereto and incorporated herein by this reference.
  2. A list of charges for each subcategory: Office Supplies, Equipment, Repairs, and Travel
- F. Budget funds are restricted for use within the budget fiscal year. Administrative transfers of funds between budget line item accounts or the addition of budget line items cannot be approved without prior submission of a revised budget by ETR and prior written approval by DHS.
- G. DHS' fiscal year funding allocation ends June 30, 2016. All invoices including accrued costs for work done during the fiscal year then ended shall be received by DHS'

Accounts Payable Unit not later than June 1, 2016. A final adjustment from estimated accrual to actual reimbursable cost shall be received at the earliest possible date, but not later than 60 days after the close of the fiscal year.

- H. Monthly claims for reimbursement of allowable expenditures shall be summarized from the Auditor-Controller-County Clerk's Financial Management System using the budget unit and expenditure key to which expenditures were applied. Claims of ETR subcontractors under this agreement may require funds transfer by DHS to ETR to allow compensation or reimbursement of subcontractors by ETR. Subcontractor invoices requiring funds transfer shall be documented by attaching a copy of the subcontractor invoice to the monthly claim submitted by ETR to DHS. ETR shall provide to DHS information required to process journal voucher transfers for reimbursement of costs.
- I. DHS shall provide ETR with written confirmation of invoiced costs that are deducted from payment due to non-compliance with the OMB circulars hereinabove mentioned and/or the MOU budget categories. ETR shall have 30 days to respond in writing to letters regarding questioned costs.
- J. ETR Job Placement Services Monthly Participant Report shall be mailed electronically to the DHS Administrative Coordinator and the DHS Assistant Program Director who are assigned to this program, prior to the submission of the invoice.

#### REPRESENTATIONS

DHS and ETR make the following representations, which are agreed to be material to and form a part of the inducement for this MOU:

- A. ETR agrees that its subcontractors shall be held to the same standards, requirements and expectations as stated in this MOU; and
- B. ETR has the expertise and support staff necessary to provide the services described in this MOU; and
- C. ETR shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this MOU.

#### EVALUATION AND MONITORING

Services to be provided by ETR shall be evaluated by DHS on a continuing basis. Evaluation may be accomplished by written or verbal communication and/or by monitoring site visits to view fiscal and/or program processes and information. Any deficiencies noted during an evaluation shall be stated and placed in detailed written form, with a copy submitted to ETR. ETR shall respond in writing to the deficiencies statement within 20 days from the date of receipt. A plan to remedy these deficiencies, where applicable, shall be implemented within 60 days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of the MOU by DHS.

Deficiencies that may be subject to non-payment of future invoices by DHS shall include:

- A. Failure to notify DHS and receive prior written approval for any changes to Program delivery within 15 days of change for:
  - 1. Change in assigned program staff.
  - 2. Change in program or service hours and days.
  - 3. Change in program or service locations and access for participants.
- B. Failure to request, in writing, and receive written pre-approval from DHS for changes to, or the addition of line items in, the approved budget.
- C. Failure to provide written assurance of required civil rights training as detailed in Paragraph 21, below.

### CONTRACT DISPUTE

Should a dispute arise between ETR and DHS relating to performance under this MOU, ETR will, prior to exercising any other remedy which may be available, provide DHS with written notice of the particulars of the dispute within 30 calendar days of the dispute. DHS will meet with ETR review the factors in the dispute, and recommend a means of resolving the dispute before a written response is given to ETR. DHS will provide a written response to ETR within 30 days of receipt of ETR's written notice.

### TERMINATION

Either party may terminate this MOU, with or without cause, upon 30 days prior written notice to the other party. In the event of termination of this MOU for any reason, DHS shall have no further obligation to pay for any services rendered or expenses incurred by ETR after the effective date of the termination, and ETR shall be entitled to receive compensation for services satisfactorily rendered, calculated on a prorated basis up to the effective date of termination.

### NON-APPROPRIATION

DHS reserves the right to terminate this MOU in the event insufficient funds are appropriated or budgeted for this MOU in any fiscal year. Upon such termination, DHS will be released from any further financial obligation to ETR, except for services performed prior to the date of termination or any liability due to any default existing at the time this clause is exercised. ETR will be given 30 days written notice in the event that such an action is required by DHS.

### NOTICES

Notices to be given by one party to the other under this MOU shall be given in writing by personal delivery, by certified mail, return receipt requested, or express delivery service at the addresses specified below. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received four days after deposit. A party may change the address to which notice is to be given by giving notice as provided above.



Notice to DHS shall be addressed as follows:

Director  
Kern County Department of Human Services  
P.O. Box 511  
Bakersfield, CA 93302

Notice to ETR shall be addressed as follows:

Director  
Employers' Training Resource  
1600 East Belle Terrace  
Bakersfield, CA 93307

Nothing in this MOU shall be construed to prevent or render ineffective delivery of notices required or permitted under this MOU by personal service.

#### OWNERSHIP OF DOCUMENTS

All reports, documents and other items generated or gathered in the course of providing services to DHS under this MOU are and shall remain the property of DHS, and shall be returned to DHS upon full completion of all services by ETR or termination of this MOU, whichever first occurs.

#### SOLE AGREEMENT

This document, including all attachments hereto, contains the entire agreement between the parties relating to the services, rights, obligations and covenants contained herein and assumed by the parties respectively. No inducements, representations or promises have been made, other than those recited in this MOU. No oral promise, modification, change or inducement shall be effective or given any force or effect.

#### MODIFICATION OF MOU

This MOU may be modified in writing only, signed by the parties in interest at the time of the modification.

#### CONFIDENTIALITY

Neither ETR nor its subcontractors shall, without the written consent of DHS, communicate confidential information, designated in writing or identified in this MOU as such, to any third party. ETR and its subcontractors shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information, unless such disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this MOU, the provisions of this paragraph shall continue to survive.

The parties hereto agree to abide by the Health Insurance Portability and Accountability Act ("HIPAA") and the Health Information Technology for Economic and Clinical Health ("HITECH") Act as applicable and follow confidentiality requirements of 42 CFR Part 2 and other applicable requirements, and to consult and cooperate with one another to assure appropriate and consistent handling of confidential data.

### COMPLIANCE WITH LAW

ETR shall observe and comply with all applicable County, State and federal laws, ordinances, rules and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

### CAPTIONS AND INTERPRETATION

Paragraph headings in this MOU are used solely for convenience, and shall be wholly disregarded in the construction of this MOU.

No provision of this MOU shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this MOU shall be construed as if jointly prepared by the parties.

### TIME OF ESSENCE

Time is hereby expressly declared to be of the essence of this MOU and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this MOU.

### COUNTERPARTS

This MOU may be executed simultaneously in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

### NONDISCRIMINATION

Neither ETR, nor any officer, agent, employee, servant or subcontractor of ETR, shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of age, sex, color, disability, national origin, race, marital status, sexual orientation, religion, political affiliation, or any other classification protected by law, either directly, indirectly or through contractual or other arrangements as described in CDSS Manual of Policies and Procedures, Chapter 21. ETR will further adhere to all mandated requirements as described in the CDSS Manual of Policies and Procedures, Chapter 21 which can be found at <http://www.dss.cahwnet.gov/getinfo/pdf/3cfcman.pdf>.

ETR understands and acknowledges that its assurance is given in consideration of and for the purpose of receiving compensation for service as provided in this Agreement, which compensation is funded through federal and State assistance. In the event DHS is subject to any fiscal sanction or other legal remedies as a result of ETR's failure to comply with the requirements of this section, ETR shall indemnify and hold harmless DHS from any such fiscal sanction or other legal remedy imposed against DHS as provided in the indemnification provisions of this Agreement. ETR shall participate in and pay DHS's costs incurred in DHS's defense in any judicial or administrative hearing or process to determine where a violation of this section has occurred.

## AUDIT, INSPECTION, AND RETENTION OF RECORDS

ETR agrees to maintain and make available to DHS accurate books and records relative to all its activities under this MOU. ETR shall comply with all applicable OMB requirements related to the respective funding utilized in the payment of services specified in this MOU. ETR shall permit DHS to audit, examine and make excerpts and transcripts from such records, and to conduct audits of all invoices, materials, personnel records (time sheets) or other data related to all other matters covered by this MOU. Audits may be accomplished by written or verbal communication and/or by site visits to view fiscal and/or program processes and information. ETR shall maintain such data and records in an accessible location and condition for a period of not less than three years from the date of final payment under this MOU, or until after the conclusion of any fiscal audit, whichever occurs last. The State of California and/or any federal agency having an interest in the subject of this MOU shall have the same rights conferred upon DHS herein.

## NON-COLLUSION COVENANT

ETR represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this MOU with DHS. ETR has received from DHS no incentive or special payments or considerations related to the provision of services under this MOU.

## NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to DHS. Nothing contained in this MOU shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of DHS that any such person or entity, other than DHS, receiving services or benefits under this MOU shall be deemed an incidental beneficiary only.

## SIGNATURE AUTHORITY

Each party represents that they have full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been properly authorized and empowered to enter into this MOU.

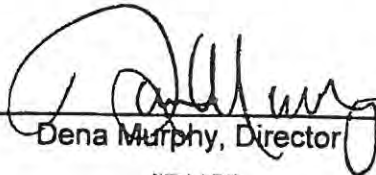
## EXHIBITS

Each Exhibit attached to this Agreement is incorporated into this Agreement by reference.

Parties have executed this Agreement on the Execution Date.


Kern County Department of Human Services

d: 6-22-15

By   
Dena Murphy, Director  
"DHS"

Employer's Training Resource

d: \_\_\_\_\_

By   
Daniel Smith, Director  
"ETR"

APPROVED AS TO FORM:  
Office of the County Counsel

d: 6/15/15

By   
Bryan Walters, Deputy County Counsel

**IDENTIFYING INFORMATION**

Participant (complete for Job Placement Services only): Date: \_\_\_\_\_ Time: \_\_\_\_\_

SSN: \_\_\_\_\_

(Telephone # is MANDATORY)

**JOB PLACEMENT SERVICES ONLY**

Use TAB key to move through form; Space Bar to mark box(es). DHS SSWs in **Bakersfield** send completed forms to **Linda Asbridge** via GroupWise. DHS SSWs in **American's Job Centers of California** send completed forms to the on-site **ETR Program Specialist** via GroupWise.

Number of hours per week assigned to Job Search Activity: \_\_\_\_\_

Participant on a Compliance Plan or a Curing Plan? Yes  No

Employed? Yes  No  Hours per week: \_\_\_\_\_ Name of Employer: \_\_\_\_\_

Notes: (maximum five rows of typing)

Bring documents (FACTS and Work History form) can be given to the ETR Program Specialist on the appointment date.

**SUBSIDIZED JOB SITE REFERRAL**

Use TAB key to move through form; Space Bar to mark box(es). Send completed form to **Linda Asbridge** via GroupWise.

Assign to subsidized job site for: 20 30 35 40 hours/ week

Participant Information:

- Participant is monolingual (Spanish speaking only).
- Participant has transportation.
- Participant has child care arrangements.
- Participant has been advised to bring I.D and their SS card to the orientation.

Name: \_\_\_\_\_

SSW Caseload: \_\_\_\_\_

Phone: \_\_\_\_\_

**EMPLOYERS' TRAINING RESOURCE**  
**JOB PLACEMENT SERVICES PROGRAM**  
**MONTHLY PARTICIPANT REPORT**  
**MONTH / YEAR**

<b>Last Name</b>	<b>First Name</b>	<b>Case #</b>	<b>Date DHS referred to ETR</b>	<b>DHS SSW (Case Manager)</b>	<b>ETR Program Specialist</b>	<b>Date Hired</b>	<b>Employer Name</b>	<b>Rate of Pay</b>	<b>Benefits Y / N</b>	<b>Hours Per Week</b>	<b>Date Returned to DHS for Non-compliance</b>

Category	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	FYTD
Planned Number of Enrollments	123	123	123	123	123	123	123	123	123	123	123	127	1480
Actual Number of Referrals Received	0	0	0	0	0	0	0	0	0	0	0	0	0
Actual Number of Clients Enrolled	0	0	0	0	0	0	0	0	0	0	0	0	0
Percent of Plan	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Number Returned as Non-Compliant within 4 Weeks of Initial Referral	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Returned In-Compliance Without Employment within 4 Weeks of Initial Referral	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Obtained Employment Thru ETR's Efforts within 4 Weeks	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Participants Completing Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Planned Entered Employment Rate	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
Actual Entered Employment Rate	#####	#####	#####	#####	#DIV/0!	#####	#####	#####	#####	#####	#####	#####	#DIV/0!
Average Wage at Placement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Average Number of Days in Activity Prior to Employment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Number returned at DHS request	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of no-shows for initial appointment	0	0	0	0	0	0	0	0	0	0	0	0	0

**IMPORTANT:** If you are unable to keep this appointment, please call your Case Manager at the above phone number, prior to the appointment time. Applying multiple times for the same job contact will not count. Other follow up activities will be considered on a case by case basis. Unless you have started a job, failure to appear for this appointment may affect your CalWORKs benefits.



	Date of Search	Company Name and Address	Contact Person / Phone Number / Website	Job Title or Type of Work	Action / Results	Hours
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						



20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				
33				
34				
35				

Signature \_\_\_\_\_

Date \_\_\_\_\_

Case Manager Signature \_\_\_\_\_

Total Hours
-------------

I certify by my signature that I completed this form and that it is an accurate and true record of my job search activities.

EXHIBIT "E"  
ETR JOB PLACEMENT SERVICES  
July 1, 2015 through June 30, 2018

MOU BUDGET

PERSONNEL EXPENSES

Salaries and Benefits

Program Staff \*

Deputy Director	15,223
Program Coordinator	343,944
Program Specialists/Technicians	2,833,450
Office Services Asst/Tech	184,836
Sub-total	<u>3,377,453</u>

Administrative Staff	145,929
Sub-total	<u>145,929</u>

TOTAL PERSONNEL EXPENSES **3,523,382**

FACILITY COSTS 383,481

Delano  
Lamont  
Mojave  
Ridgecrest  
Shafter  
SE Center  
Taft

OFFICE SUPPLIES / EQUIPMENT/ REPAIRS / TRAVEL **52,133**

TOTAL REQUESTED BUDGET **\$3,958,996**

\* Budget may require amendment in order to comply with future salary/benefit changes impacting County employees.

EXHIBIT "E"  
 ETR JOB PLACEMENT SERVICES  
 Fiscal Year 2017-18

MOU BUDGET

PERSONNEL EXPENSES

Salaries and Benefits

Program Staff \*

Deputy Director	5,074
Program Coordinator	114,648
Program Specialists/Technicians	990,468
Office Services Asst/Tech	64,418
Sub-total	1,174,608

Administrative Staff	48,643
Sub-total	48,643

TOTAL PERSONNEL EXPENSES	1,223,251
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FACILITY COSTS	127,827
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- Delano
- Lamont
- Mojave
- Ridgecrest
- Shafter
- SE Center
- Taft

OFFICE SUPPLIES / EQUIPMENT/ REPAIRS / TRAVEL	18,232
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TOTAL REQUESTED BUDGET	\$1,369,310
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\* Budget may require amendment in order to comply with future salary/benefit changes impacting County employees.

EXHIBIT "C"

# AJCC PARTNER REFERRAL FLOW CHART



EXHIBIT "D"

SOUTHEAST AJCC								
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole								
		Contributors						
Cost Categories	Total Cost	ETR	EDD	DHS	DOR	Value	Balance to Allocate	
Rent	491,213	326,931	135,594	22,326	6,361	491,213	0	
Operational Costs Including Utilities/Maintenance*	370,809	191,248	84,068	11,231	3,511	370,809	80,752	
Operational Costs not included in Lease/Ops Costs*	80,752	20,188	20,188	20,188	20,188	80,752	0	
Equipment**	53,000	13,250	13,250	13,250	13,250	53,000	0	X
Access Technology***	106,877	26,719	26,719	26,719	26,719	106,877	0	
Common Identifier****	9,373	2,343	2,343	2,343	2,343	9,373	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	1,031,272	580,680	282,163	96,057	72,372	1,031,272	0	
Monthly Costs	85,939	48,390	23,514	8,005	6,031	85,939	0	
Total Infrastructure to Be Allocated to Colocated Partners:						\$ 1,031,272		
AJCC Infrastructure Budget								
Southeast AJCC								
KIM's Network of Comprehensive AJCCs								
Cost Category/Line Item	Line Item Cost Detail from Dec 2016 costs					Cost		
<b>RENT</b>								
Rental of Facilities ETR	Paid to County by Agency					\$	326,931	
Rental of Facilities EDD	Paid to County by Agency					\$	135,594	
Rental of Facilities DHS	Paid to County by Agency					\$	22,326	
Rental of Facilities DOR-updated	Paid to County by Agency					\$	6,361	
<b>Rental Cost Subtotals:</b>						\$	<b>491,213</b>	
<b>Utilities &amp; Maintenance</b>								
Ops for ETR	Paid to County by Agency					\$	191,248	
Ops for EDD	Paid to County by Agency					\$	84,068	
Ops for DHS	Paid to County by Agency					\$	11,231	
Ops for DOR-updated	Paid to County by Agency					\$	3,511	
Brighthouse High-Speed Internet	Based upon Price Agreement for SEAJCC					\$	8,092	
Telephone Infrastructure	Annualized Telecom Charges to SEAJCC					\$	72,000	
Security (Monitoring)	Tel-Tec's current Price Agreement					\$	660	
<b>Utilities &amp; Maintenance Cost Subtotals:</b>						\$	<b>370,809</b>	
<b>Equipment</b>								
Reception Equipment	PCs, Scanners, & other					\$	10,000	**Value
Assistive technology for individuals with disabilities	Navigator System					\$	5,500	**Value
Copiers	Annual Rental as needed for AJCC Shared Ops					\$	40,000	
Fax Machines	As needed for AJCC Shared Ops					\$	1,000	
AJCC Computers	Estimated Replacement Costs					\$	60,000	**Value
Licensing for AJCC Computers	Office, A/V, SQL, etc					\$	13,000	90
Printers	As needed for AJCC Shared Ops					\$	4,000	**Value
(with "x" value of equipment is deleted in cost spread)						<b>Value with New Equipment:</b>	\$ <b>133,500</b>	
						<b>Value without New Equipment</b>	\$ <b>53,000</b>	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>								
Common Costs for ALL AJCCs	Based on Location From All AJCC Costs					\$	106,877	
<b>Technology to Facilitate Access to the AJCC</b>						\$	<b>106,877</b>	
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)</b>								
Common Identifier Costs for SEAJCC	Based on Location From All AJCC Costs					\$	9,373	
<b>Common Identifier Subtotal:</b>						\$	<b>9,373</b>	
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>								
<b>SEAJCC</b>								
<b>COST CATEGORY</b>						<b>TOTAL COST</b>		
<b>Subtotal: Rental Costs</b>						\$	491,213	
<b>Subtotal: Utilities &amp; Maintenance Costs</b>						\$	370,809	
<b>Subtotal: Equipment Costs</b>						\$	53,000	
<b>Subtotal: Technology to Facilitate Access Costs</b>						\$	106,877	
<b>Subtotal: Common Identifier Costs</b>						\$	9,373	
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>						\$	<b>1,031,272</b>	
** AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.								
* Utilities & Ops to include electric, gas, water, sewer, trash, custodial, telephones, high-speed internet, contracted maintenance, contracted security, & any other similar item for necessary for operations								
** Computers, including Assessment-related products, assistive technology for individuals with disabilities, copiers, fax, & other tangible equipment used to serve all center customers								
*** Technology used to facilitate access to the One-Stop Center, including technology used for the center's planning and outreach activities, cost of creation and maintenance of center website (not specific to an individual partner).								
**** Creating Signage, updating templates & materials, updating electronic resources								

EXHIBIT "E"



<b>DELANO</b>								
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole								
Cost Categories	Total Cost	Contributors				39 Capacity (14 Vacancies)		
		ETR (Proteus)	EDD	DHS*	DOR	Value	Balance to Allocate	
Rent	146,765	61,948	46,002	-	10,359	28,456	28,456	
Utilities/Maintenance Other Ops *	33,792	8,448	8,448	8,448	8,448	33,792	0	
Equipment**	15,500	3,875	3,875	3,875	3,875	15,500	0 X	
Access Technology***	27,598	6,900	6,900	6,900	6,900	27,598	0	
Common Identifier****	7,983	1,996	1,996	1,996	1,996	7,983	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	231,638	83,166	67,220	21,218	31,577	113,329	28,456	
Monthly	19,303	6,931	5,602	1,768	2,631	9,444		
Over/(Under) Paying of Current Costs		111,510	(21,218)		(40,617)			
Total Infrastructure to Be Allocated to Colocated Partners:							<b>\$ 231,638</b>	
AJCC Infrastructure Budget Delano AJCC KIM's Network of Comprehensive AJCCs								
Cost Category/Line Item	Line Item Cost Detail					Cost		
<b>RENT</b>								
Rental of Facilities	Estimated New Monthly--Annualized					\$	146,765	
Rental Cost Subtotals:						<b>\$</b>	<b>146,765</b>	
<b>Utilities &amp; Maintenance</b>								
Electric	Estimated based upon Delano's ETR FY2015-16 costs					\$	26,000	
Gas	Delano's Cost paid by DHS					\$	183	
Water/Sewer	Delano's Cost paid by DHS					\$	5,030	
Brighthouse High-Speed Internet	Based upon Price Agreement for Delano @ \$124.34/mo--Annualized					\$	1,492	
Telephone (Landlines)	Estimated 40 lines @ \$12/month/year					\$	5,760	
Fax Lines	Estimate Based on \$15/month/analog line for 3 lines--Annualized					\$	540	
Facility Maint. Contract (Janitorial)	Included in Rent					\$	-	
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement at \$55/month					\$	660	
Security Contract	Estimate Based upon DHS provided cost					\$	58,000	
<b>Utilities &amp; Maintenance Cost Subtotals</b> (Excludes DHS Paid Costs which are in Green) :						<b>\$</b>	<b>33,792</b>	
<b>DHS paid Costs</b> (green highlights = paid by DHS)						<b>\$</b>	<b>63,873</b>	
Reception Equipment	PCs, Scanners, & other					\$	2,000 **Value	
Assistive technology for individuals	Navigator System					\$	5,500 **Value	
Copiers	Annual Rental Estimates for AJCC Shared Ops					\$	7,000	
Fax Machines	As needed for AJCC Shared Ops					\$	500	
AJCC Computers	Estimated Replacement Costs					\$	36,000 **Value	
Licensing for AJCC Computers	Office, A/V, SQL Etc					\$	4,000 26	
Printers	As needed for AJCC Shared Ops					\$	4,000	
Other:						\$	4,100 **Value	
(with "x" value of equipment is deleted in cost spread) <b>Value with New Equipment:</b>						<b>\$</b>	<b>56,100</b>	
<b>Value without New Equipment</b>						<b>\$</b>	<b>15,500</b>	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>								
Common Costs for <u>ALL</u> AJCCs	Based on Location From All AJCC Costs					\$	27,598	
Marketing/Outreach Subtotal:						<b>\$</b>	<b>27,598</b>	
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)</b>								
Common Identifier Costs for Delano	Based on Location From All AJCC Costs					\$	7,983	
Updating Templates & Materials	Estimated Costs using in-house						In-house	
Updating Electronic Resources	Estimated						In-house	
Common Identifier Subtotal:						<b>\$</b>	<b>7,983</b>	
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>								
<b>DELANO</b>								
<b>COST CATEGORY</b>						<b>TOTAL COST</b>		
<b>Subtotal: Rental Costs</b>						\$	146,765	
<b>Subtotal: Utilities &amp; Maintenance Costs</b>						\$	33,792	
<b>Subtotal: Equipment Costs</b>						\$	15,500	
<b>Subtotal: Marketing/Outreach Technology to Facilitate Access Costs</b>						\$	27,598	
<b>Subtotal: Common Identifier Costs</b>						\$	7,983	
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>						<b>\$</b>	<b>231,638</b>	

\* Based upon DHS not having any staff in AJCC

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure

\* Utilities & Ops to include electric, gas, water, sewer, trash, custodial, telephones, high-speed internet, contracted maintenance, contracted security, & any other similar item for necessary for operations

\*\* Computers, including Assessment-related products, assistive technology for individuals with disabilities, copiers, fax, & other tangible equipment used to serve all center customers

\*\*\* Technology used to facilitate access to the One-Stop Center, including technology used for the center's planning and outreach activities, cost of creation and maintenance of center website (not specific to an individual partner).

EXHIBIT "F"

<b>RIDGECREST--540 Perduw</b>							
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole							
Contributors							
Cost Categories	Total Cost	ETR (Note: Net Cost after Partner reimbursement)	DHS	DOR	Value	Balance to Allocate	
Rent	43,402	5,838	23,341	14,222	43,402	(37,564)	
Utilities/Maintenance Other Ops *	80,854	80,854	-	-	80,854	0	
Equipment**	7,200	2,400	2,400	2,400	7,200	0	x
Access Technology***	11,651	3,884	3,884	3,884	11,651	0	
Common Identifier****	2,589	863	863	863	2,589	0	
<b>Totals with Total Partner Allocations &amp; Remaining Allocation Amt</b>	<b>145,696</b>	<b>93,839</b>	<b>30,488</b>	<b>21,369</b>	<b>145,696</b>	<b>0</b>	
Estimated Monthly Costs*****	12,141	7,820	2,541	1,781	12,141		
Total Infrastructure to Be Allocated to Colocated Partners: \$						<b>145,696.26</b>	

<b>AJCC Infrastructure Budget Ridgecrest AJCC KIM's Network of Comprehensive AJCCs</b>			
Cost Category/Line Item	Line Item Cost Detail		Cost
<b>RENT</b>			
Rental of Facilities ETR	\$3,617 Monthly--Annualized		\$ 43,402
Reimbursement to ETR from DHS	\$1945.12 Monthly Annualized		\$ 23,341
Reimbursement to ETR from DOR	\$1185.18 Monthly Annualized		\$ 14,222
<b>Rental Cost Subtotals:</b>			<b>\$ 80,966</b>
<b>Utilities &amp; Maintenance</b>			
Gas & Electric	Estimated		\$ 4,500
Water/Trash	Estimated		\$ 2,500
Media Com High-Speed Internet	Estimated		\$ 2,500
Telephone (Landlines)	Estimated costs		\$ 4,500
Facility Maint. Contract (Janitorial)	Based on current charges		\$ 13,954
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement		\$ 900
Security Contract	Trans West Estimated		\$ 52,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			<b>\$ 80,854</b>
<b>Equipment</b>			
Reception Equipment	PCs, Scanners, & other		\$ 2,000 **Value
Assistive technology for individuals with disabilities	Navigator System		\$ 5,500 **Value
Copiers	Annual Rental Estimates for AJCC Shared Ops		\$ 4,000
Fax Machines	As needed for AJCC Shared Ops		\$ 500
AJCC Computers	Estimated Replacement Costs		\$ 10,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$ 2,700
Printers	As needed for AJCC Shared Ops		\$ 2,250 **Value
<b>Value with New Equipment:</b>			<b>\$ 27,750</b>
<b>(with "x" value of equipment is deleted in cost spread)Value without New Equipment:</b>			<b>\$ 7,200</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>			
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$ 11,651
<b>Marketing/Outreach Subtotal:</b>			<b>\$ 11,651</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>			
Common Identifier Costs for	Based on Location From All AJCC Costs		\$ 2,589
Updating Electronic Resources	Estimated		In-house
<b>Common Identifier Subtotal:</b>			<b>\$ 2,589</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>			
<b>RIDGECREST</b>			
<b>COST CATEGORY</b>	<b>TOTAL COST</b>		
Subtotal: Rental Costs	\$ 80,966		
Subtotal: Utilities & Maintenance Costs	\$ 80,854		
Subtotal: Equipment Costs	\$ 7,200		
Subtotal: Technology to Facilitate Access Costs	\$ 11,651		
Subtotal: Common Identifier Costs	\$ 2,589		
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			<b>\$ 183,260</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

\* Utilities & Ops to include electric, gas, water, sewer, trash, custodial, telephones, high-speed internet, contracted maintenance, contracted security, & any other similar item for necessary for operations

\*\* Computers, including Assessment-related products, assistive technology for individuals with disabilities, copiers, fax, & other tangible equipment used to serve all center customers

\*\*\* Technology used to facilitate access to the One-Stop Center, including technology used for the center's planning and outreach activities, cost of creation and maintenance of center website (not specific to an individual partner.

\*\*\*\* Creating Signage, updating templates & materials, updating electronic resources

\*\*\*\*\* EDD is virtually located at the Ridgecrest AJCC as authorized by 34 CFR 361.305, subsection (d)(3) and is responsible for its fair share of the infrastructure costs related to such virtual service delivery at the comprehensive AJCC One-Stop Center, including, but not limited to, (i) video conferencing equipment; (ii) information technology related expenses, and (iii) data connection fees.,

EXHIBIT "G"

<b>SOUTHEAST AJCC</b>					Total Item Cost	
<b>EQUIPMENT COSTS</b>			\$ 56,345.59	\$ 161,017.53		Y if Leased
<b>1st Floor Reception/Lobby</b>						
2	PC for FOB	ETR	\$ 1,035.83	\$ 2,071.66		
2	Monitor for FOB	ETR	\$ 289.99	\$ 579.98		
1	FOB	ETR	\$ 246.93	\$ 246.93		
2	PCs for AJCC Reception	ETR	\$ 1,035.83	\$ 2,071.66		
2	Monitors for AJCC Reception	ETR	\$ 289.99	\$ 579.98		
2	Reception Phones	ETR		\$ -		
1	TTY Phone	ETR	\$ 336.88	\$ 336.88		
1	Fax/Copier	ETR	\$ 2,687.50	\$ 2,687.50		
1	HP Printer	ETR	\$ 949.99	\$ 949.99		
<b>Resource Room</b>						
25	PCs	ETR	\$ 1,035.83	\$ 25,895.75		
1	Navigator PC	ETR	\$ 289.99	\$ 289.99		
1	Panasonic Copier (Estimated Annual Cost)	ETR	\$ 1,096.56	\$ 1,096.56		N
1	Bizhub Copier (Annual Lease--Not counting Click Charges)	ETR	\$ 3,289.56	\$ 3,289.56		Y
1	Printer	ETR	\$ 949.99	\$ 949.99		
1	FOB	ETR	\$ 246.93	\$ 246.93		
1	Scanner	ETR	\$ 2,687.50	\$ 2,687.50		
1	Navigator Workstation Accessories	ETR	\$ 6,000.00	\$ 6,000.00		
1	Navigator PC	ETR	\$ 1,035.83	\$ 1,035.83		
4	Client Job-Search Phones	ETR		\$ -		
1	Client Direct-Connect UI Phone	ETR		\$ -		
<b>Classroom #1</b>						
1	Panasonic Copier	ETR	\$ 1,096.56	\$ 1,096.56		N
1	Large Wall-Mounted Monitor	ETR	\$ 615.60	\$ 615.60		
1	PC for Wall-Mounted Monitor	ETR	\$ 1,035.83	\$ 1,035.83		
7	Client PCs	ETR	\$ 1,035.83	\$ 7,250.81		
7	Client Monitors	ETR	\$ 289.99	\$ 2,029.93		
2	HP Printers	ETR	\$ 949.99	\$ 1,899.98		
1	Large Wall-Mounted Vizio Monitor	ETR	\$ 615.60	\$ 615.60		
1	PC for Wall-Mounted Monitor	ETR	\$ 1,035.83	\$ 1,035.83		
<b>Classroom #2</b>						
4	Testing PCs	ETR	\$ 1,035.83	\$ 4,143.32		
4	Testing Monitors	ETR	\$ 289.99	\$ 1,159.96		
1	Small Printer	ETR	\$ 549.99	\$ 549.99		
1	EDD Large monitor	EDD		\$ -		
1	EDD DVD	EDD		\$ -		
1	EDD Speakers	EDD		\$ -		
1	EDD PC	EDD		\$ -		
1	Overhead Projector	EDD		\$ -		

<b>Classroom #3</b>					
20	Customer PCs Typing Tests/WK/WinSolutions	ETR	\$ 1,035.83	\$ 20,716.60	
20	Monitors	ETR	\$ 289.99	\$ 5,799.80	
1	Staff PC	ETR	\$ 1,035.83	\$ 1,035.83	
1	Staff Monitor	ETR	\$ 289.99	\$ 289.99	
1	FOB	ETR	\$ 246.93	\$ 246.93	
1	FOB PC	ETR	\$ 1,035.83	\$ 1,035.83	
1	FOB Monitor	ETR	\$ 289.99	\$ 289.99	
1	Sony DVD/VHS	ETR	\$ 79.47	\$ 79.47	
1	Panasonic Copier (Estimated Annual Cost)	ETR	\$ 1,096.56	\$ 1,096.56	N
1	Magnavox TV	ETR		\$ -	
1	HP Printer	ETR	949.99	\$ 949.99	
1	Canon Copier/Fax/Scanner	ETR	\$ 2,687.50	\$ 2,687.50	
<b>Classroom #4</b>					
20	Customer PCs	ETR	\$ 1,035.83	\$ 20,716.60	
20	Customer Monitors	ETR	289.99	\$ 5,799.80	
1	HPLaserJet 5475	ETR	949.99	\$ 949.99	
1	Sony DVD/VHS	ETR	79.46	\$ 79.46	
2	Phones	ETR		\$ -	
<b>Upstairs West Wing Lobby Area</b>					
1	Wall-Mounted SMART TV	ETR	598.49	\$ 598.49	
<b>Upstairs West Wing Office Area</b>					
1	Wall-Mounted SMART TV	ETR	598.49	\$ 598.49	
<b>Room #227</b>					
1	Conference Phone	ETR		\$ -	
1	PC	ETR	1035.83	\$ 1,035.83	
1	Web-Cam for Video Conferencing	ETR	61.99	\$ 61.99	
1	Large-Wall Mounted Samsung Monitor	ETR	1513.72	\$ 1,513.72	
1	Speakers	ETR	22.99	\$ 22.99	
<b>Large Conference Room</b>					
1	PC	ETR	\$ 1,035.83	\$ 1,035.83	
1	Large Wall-Mounted Monitor	ETR	\$ 1,513.72	\$ 1,513.72	
1	VHS/DVD	ETR	79.46	\$ 79.46	
1	Speakerss	ETR	22.99	\$ 22.99	
1	Web-Cam for Video Conferencing	ETR	61.99	\$ 61.99	
<b>2nd Floor East</b>					
1	PC for Room Reservations				
1	Monitor for Room Reservations				

<b>2nd Floor West Wing Lobby</b>					
1	PC	ETR	\$ 1,035.83	\$ 1,035.83	
1	Monitor	ETR	289.99	\$ 289.99	
1	HP Printer	ETR	949.99	\$ 949.99	
1	Panasonic Copier (Estimated Annual Cost)	ETR	\$ 1,096.56	\$ 1,096.56	
1	Digital Sender	DHS			
1	HP Printer	DHS			
1	Digital Sender	ETR			
1	Refrigerator	ETR			
<b>2nd Floor Copy Room West</b>					
1	Copier/Scanner/Fax	EDD			
1	HP Printer	EDD			
1	Fax	EDD			
1	EDD Copier Scanner	EDD			
<b>Phone Infrastructure for 1600 E. Belle Terrace</b>					
	BroadBand Equipment (included w/Brighthouse Costs)	Brighthouse	\$ -	\$ -	
6	Phone Switches	ETR	\$ 2,779.37	\$ 16,676.22	
1	DHCP Firewall		\$ 199.00	\$ 199.00	

EXHIBIT "H"



<b>DELANO</b>				Total Item Cost	
<b>EQUIPMENT COSTS</b>			\$ 36,621.09	\$ 79,512.41	Y if Leased
<b>Reception/Lobby</b>					
1	PC for FOB	ETR	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	ETR	\$ 289.99	\$ 289.99	
1	FOB	ETR	\$ 246.93	\$ 246.93	
2	PCs for AJCC Reception	ETR	\$ 1,305.83	\$ 2,611.66	
2	Monitors for AJCC Reception	ETR	\$ 289.99	\$ 579.98	
1	EDD Copier (Per Staff Breaks down & doesn't work)	EDD		\$ -	
1	DHS Copier (Per Staff Busy & used only by DHS)	DHS		\$ -	
3	DHS PCs (Used by DHS for DHS)	DHS		\$ -	
3	DHS Monitors (Used by DHS for DHS)	DHS		\$ -	
1	Large Wall Mounted Monitor (Used by DHS for DHS)	DHS		\$ -	
1	PC for Wall Mounted Monitor (Used by DHS for DHS)	DHS		\$ -	
<b>Resource Room</b>					
15	PCs	ETR	\$ 1,305.83	\$ 19,587.45	
15	Monitors	ETR	\$ 289.99	\$ 4,349.85	
1	PC For FOB	ETR	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	ETR	\$ 289.99	\$ 289.99	
1	FOB	ETR	\$ 246.93	\$ 246.93	
1	Navigator PC	ETR	\$ 1,305.83	\$ 1,305.83	
1	Navigator Monitor	ETR	\$ 289.99	\$ 289.99	
1	Navigator Workstation Accessories	ETR	\$ 6,000.00	\$ 6,000.00	
1	Canon Copier/Fax/Scanner	ETR	\$ 2,687.50	\$ 2,687.50	
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
5	Phones	ETR	\$ 350.00	\$ 1,750.00	
1	TTY	ETR	\$ 336.88	\$ 336.88	
1	Desktop Scanner	ETR	\$ 2,133.60	\$ 2,133.60	
<b>Classroom</b>					
12	PCs	ETR	\$ 1,305.83	\$ 15,669.96	
12	Monitors	ETR	\$ 289.99	\$ 3,479.88	
1	Staff PC	ETR	\$ 1,305.83	\$ 1,305.83	
1	Staff Monitor	ETR	\$ 289.99	\$ 289.99	
1	HP LaserPrint	ETR	\$ 949.99	\$ 949.99	
				\$ -	
<b>Behind Reception</b>					
1	Canon FAX (Per Staff used for Clients)	ETR	\$ 2,687.50	\$ 2,687.50	
1	HP Printer used by Reception Staff	ETR	\$ 949.99	\$ 949.99	
				\$ -	
<b>Copy Room</b>					
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
1	Shredder	ETR		\$ -	
1	Panasonic Copier (Estimated Annual Cost)	ETR	\$ 1,096.56	\$ 1,096.56	N
1	Bizhub Copier (Annual Lease--Not counting Click Charges)	ETR	\$ 3,289.56	\$ 3,289.56	Y
	Plus Click Charges (.012 BW & .068 Color)	ETR		\$ -	

<b>Conference Room #1</b>				
1	Large Wall Mounted Monitor	ETR		\$ -
1	PC	ETR		\$ -
<b>Conference Romm #2</b>				
1	Large Wall Mounted Monitor	ETR		
1	PC	ETR		
<b>Hallway</b>				
1	Fax Machine	EDD		\$ -
1	HP Printer	ETR	949.99	\$ 949.99
1	Industrial Shredder	ETR	1624.94	\$ 1,624.94
<b>East Side Wall Area</b>				
2	Printers (To be disposed of)	EDD		

EXHIBIT "I"

<b>RIDGECREST--540 Perdew Avenue</b>				Total Item Cost	
			\$ 3,730.56	\$ 12,877.62	Y if Leased
<b>Reception/Lobby/Resource Room</b>					
1	PC for FOB	ETR	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	ETR	\$ 289.99	\$ 289.99	
1	FOB	ETR	\$ 246.93	\$ 246.93	
6	PCs Computer Lab	ETR	\$ 1,305.83	\$ 7,834.98	
6	Monitors for Computer Lab	ETR	\$ 289.99	\$ 1,739.94	
5	PCs Resource Room	ETR	\$ 2.00	\$ 10.00	
5	Monitors for Resource Room	ETR	\$ 289.99	\$ 1,449.95	
1	Copier	DHS	\$ -	\$ -	

EXHIBIT "J"

			SE AJC	Delano AJC	Ridgecrest AJC	Taft AJC	Lake Isabella AJC	Oildale AJC	BTWC	EPIC	
			52%	13%	6%	6%	3%	13%	0.881%	2%	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC</b>											
<b>see attached itemized cost of equipment (note: these costs are maintenance &amp; operational costs)</b>											
Xerox Copier & Outreach Equipment Maintenance Costs	Large Color Production Copier (Average re: 25k/month)	\$ 35,000	18,053.85	4,661.96	1,968.17	1,997.06	1,220.07	4,681.22	308.23	857.26	
Marketing Equipment (Folder, Cutter, Laminator, etc)	Folder, Laminator & Cutter @\$5k (Annual Maintenance)	\$ 5,000	2,579.12	665.99	281.17	285.29	174.30	668.75	44.03	122.47	
Large Color Sign Printer	Approximately \$1k (Annual Maintenance)	\$ 1,500	773.74	199.80	84.35	85.59	52.29	200.62	13.21	36.74	
B&W High Capacity Production Copier	Approximate 100k-150k copies annually	\$ 2,000	1,031.65	266.40	112.47	114.12	69.72	267.50	17.61	48.99	
Cost of creation and maintenance of a center Website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services (Does not include data systems or case management systems specific to individual	ITS Website Maintenance Charges at \$10,821.60/FY 2015-16 shared amongst 6 AJCC locations based on AJCC Traffic & then to be shared amongst partners	\$ 15,000	7,737.36	1,997.98	843.50	855.88	522.89	2,006.24	132.10	367.40	
IT Contracted WAN Support & Equipment Maintenance	ITS Charges for Phone Equipment and WAN Support Based on FY 2015-16	\$ 144,718	74,649.05	19,276.26	8,137.98	8,257.46	5,044.75	19,355.92	1,274.46	3,544.60	
Cost of maintenance of a center's IT-Infrastructure and operations that provides outreach to customers by providing IT support to AJCC services and/or provides direct service access to AJCC services (Does not include data systems or case management systems specific to individual program partners.)	ITS Infrastructure Maintenance Charges which support ETR IT staff 6 AJCC locations (SEAJCC, Delano, Ridgecrest, Lake Isabella, BTW Center, & Oildale) 10 PCs & Other Routers, Switches, Etc. & 1 license of WinServer for DHCP (\$131.30)Phones (Does not include Equipment Costs, only estimates as to connectivity and operations)	\$ 2,398	1,236.93	319.41	135	136.83	83.59	320.73	21.12	58.73	
Braille PC- & Monitor	100% for AJCC-Office Suite &AV Software included (Braille Software ??)	\$ 1,580	815.13	210.49	89	90.17	55.09	211.36	13.92	38.71	
<b>Technology to Facilitate Access to the AJCC</b>			<b>\$ 207,196</b>	<b>106,877</b>	<b>27,598</b>	<b>11,651</b>	<b>11,822</b>	<b>7,223</b>	<b>27,712</b>	<b>1,825</b>	<b>5,075</b>
<b>Common Identifier Costs (Local Option, if Agreed To By All Colocated Partners)</b>											
Creating New AJCC Signage--SEAJCC	Estimated Cost \$2500-\$3000 (AJCC Window Graphic & Pylon sign change)	\$ 1,674	1,674	-	-	-	-	-	-	-	
Creating New AJCC Signage--Ridgecrest	Estimated Cost \$1500-\$2000 (AJCC Window Graphic & Pylon sign change)	\$ 1,750	-	-	1,750	-	-	-	-	-	
Creating New AJCC Signage--Delano	Estimated Cost \$2000-\$2500 (AJCC Window Graphic & Pylon sign change)	\$ 5,994	-	5,994	-	-	-	-	-	-	
Olive Drive Signage	Only ETR Costs due to no colocated partners	\$ 11,835						11,835			
Updating Templates & Materials	Estimated Currently In-House	\$ -	-	-	-	0.00	0.00	0.00	0.00	0.00	
Outreach PC- & Monitor	90% of --4 PCs & Monitors (\$1287.61+219.05)	\$ 5,424	2,798	722	305	309.49	189.08	725.45	47.77	132.85	
Outreach Software	90% of Activity is used for AJCC Annual Cost Corel (4x\$198), Adobe (4x\$959.88), Graphics (\$4387), Constant Contact (\$969) PLUS Annual Cost of PC WindowsOS/MS Suite/Office365/AV for 4(132.64+10.05)	\$ 9,502	4,902	1,266	534	542.19	331.24	1,270.92	83.68	232.74	
Updating Electronic Resources	Estimated Currently In-House	\$ -	-	-	-	0.00	0.00	0.00	0.00	0.00	
<b>Common Identifier Subtotal:</b>			<b>\$ 24,344</b>	<b>9,373</b>	<b>7,983</b>	<b>2,589</b>	<b>852</b>	<b>520</b>	<b>13,832</b>	<b>131</b>	<b>366</b>
			SE AJC	Delano AJC	Ridgecrest AJC	Taft AJC	Lake Isabella AJC	Oildale AJC	BTWC	EPIC	

EXHIBIT "K"

<b>OILDALE--Olive Drive</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	127,119	127,119	127,119	0
Utilities/Maintenance Other Ops *	118,293	118,293	118,293	0
Equipment**	11,600	11,600	11,600	0 X
Access Technology***	27,712	27,712	27,712	0
Common Identifier****	13,832	13,832	13,832	0
Totals with Total Partner Allocations & Remaining Allocation Amt	298,556	298,556	298,556	0
Estimated Monthly Costs	24,880	24,880	24,880	
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 298,555.85</b>				
<b>AJCC Infrastructure Budget</b>				
<b>Oildale AJCC</b>				
<b>KIM's Network of Affiliate AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	\$10,593.26 Monthly--Annualized		\$	127,119
Other:			\$	-
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>127,119</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Estimated		\$	38,000
High-Speed Internet	Based upon Brighthouse		\$	-
Telephone (Landlines)	Based upon Communication Charges for FY2016-17		\$	10,821
Facility Maint. Contract (Janitorial)	Based on current charges		\$	16,272
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement		\$	1,200
Security Contract	Based upon Estimated Actual		\$	50,000
Other:	Based upon Property Management Fees		\$	2,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>118,293</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Annual Rental Estimates for AJCC Ops		\$	8,000
Fax Machines	As needed for AJCC Shared Ops		\$	500
AJCC Computers	As needed for AJCC Shared Ops		\$	10,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	3,600
Printers	As needed for AJCC Shared Ops		\$	2,250 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>32,650</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>11,600</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	27,712
<b>Marketing/Outreach Subtotal:</b>			\$	<b>27,712</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	13,832
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	<b>13,832</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>OILDALE</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	127,119
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	118,293
<b>Subtotal: Equipment Costs</b>			\$	11,600
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	27,712
<b>Subtotal: Common Identifier Costs</b>			\$	13,832
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>298,556</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.



EXHIBIT "L"

<b>Taft--119 North 10th Street</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		Contributors		
Cost Categories	Total Cost	ETR	Value	Balance to Allocate
Rent	332	332	332	0
Utilities/Maintenance Other Ops *	987	987	987	0
Equipment**	4,288	4,288	4,288	0 X
Access Technology***	11,822	11,822	11,822	0
Common Identifier****	852	852	852	0
Totals with Total Partner Allocations & Remaining Allocation Amt	18,281	18,281	18,281	0
Estimated Monthly Costs	1,523	1,523	1,523	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>18,281.08</b>				
<b>AJCC Infrastructure Budget</b>				
<b>Taft AJCC</b>				
<b>KIM's Network of Affiliate AJCCs</b>				
Cost Category/Line Item	Line Item Cost Detail		Cost	
<b>RENT</b>				
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650 rent expense allocation)		\$	332
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>332</b>
<b>Utilities &amp; Maintenance</b>				
Utilities are all included in Rent	Included above		\$	-
Telephone (Landlines)	Based on FY 2016-17-Communication Charges		\$	710
Facility Maint. Contract (Janitorial)	Included above with misc charges to ETR		\$	277
Other:			\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>987</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	1,050 **Value
Copiers	Annual Rental Estimates for AJCC Ops		\$	2,000
Fax Machines	As needed for AJCC Shared Ops		\$	500
AJCC Computers	As needed for AJCC Shared Ops		\$	1,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	288
Printers	As needed for AJCC Shared Ops		\$	500 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>6,138</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>4,288</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	11,822
<b>Marketing/Outreach Subtotal:</b>			\$	<b>11,822</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	852
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	<b>852</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>Taft</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	332
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	987
<b>Subtotal: Equipment Costs</b>			\$	4,288
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	11,822
<b>Subtotal: Common Identifier Costs</b>			\$	852
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>18,281</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "M"

<b>SHAFTER--115 Central Valley Highway</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		Contributors		
Cost Categories	Total Cost	ETR	Value	Balance to Allocate
Rent	748		748	748
Utilities/Maintenance Other Ops *	875		875	875
Equipment**	5,214		5,214	5,214 X
Access Technology***	7,413		7,413	7,413
Common Identifier****	534		534	534
Totals with Total Partner Allocations & Remaining Allocation Amt	14,784		14,784	14,784
Estimated Monthly Costs	1,232		1,232	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>14,783.82</b>				
AJCC Infrastructure Budget Shafter AJCC KIM's Network of Affiliate AJCCs				
Cost Category/Line Item	Line Item Cost Detail		Cost	
<b>RENT</b>				
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650 rent expense allocation)		\$	748
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>748</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Included above		\$	-
Media Com High-Speed Internet	Included above		\$	-
Telephone (Landlines)	Based upon Communication Charges for FY2016-17		\$	875
Facility Maint. Contract (Janitorial)	Included in Rent		\$	-
Other:			\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>875</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Estimated Rental as needed for AJCC Shared Ops		\$	2,000
Fax Machines	As needed for AJCC Shared Ops		\$	350
AJCC Computers	As needed for AJCC Shared Ops (6)		\$	5,400 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	864
Printers	As needed for AJCC Shared Ops		\$	1,000 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>17,114</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>5,214</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	7,413
<b>Marketing/Outreach Subtotal:</b>			\$	<b>7,413</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	534
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	<b>534</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>SHAFTER</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	748
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	875
<b>Subtotal: Equipment Costs</b>			\$	5,214
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	7,413
<b>Subtotal: Common Identifier Costs</b>			\$	534
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>14,784</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "N"

<b>LAKE ISABELLA--6401 Lake Isabella Blvd</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		Contributors			Balance to Allocate
Cost Categories	Total Cost	ETR		Value	
Rent	7,135	7,135	7,135	7,135	0
Utilities/Maintenance Other Ops *	16,644	16,644	16,644	16,644	0
Equipment**	3,240	3,240	3,240	3,240	0 X
Access Technology***	7,223	7,223	7,223	7,223	0
Common Identifier****	520	520	520	520	0
Totals with Total Partner Allocations & Remaining Allocation Amt	34,762	34,762	34,762	34,762	0
Estimated Monthly Costs	2,897	2,897	2,897	2,897	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>34,761.81</b>					
AJCC Infrastructure Budget Lake Isabella AJCC KIM's Network of Affiliate AJCCs					
Cost Category/Line Item	Line Item Cost Detail			Cost	
<b>RENT</b>					
Rental of Facilities	Based on FY 2016-17 (7650 & 7630 Charges)			\$	7,135
Other:				\$	-
<b>Rental Cost Subtotals:</b>				\$	<b>7,135</b>
<b>Utilities &amp; Maintenance</b>					
Utilities	Based on FY 2016-17-Utility Charges			\$	4,846
Media Com High-Speed Internet	Based on FY 2016-17-Communication Charges			\$	3,100
Telephone (Landlines)	Based on FY 2016-17-Communication Charges			\$	2,474
Facility Maint. Contract (Janitorial)	Based on current charges			\$	4,224
Other:	Property Management Fees estimated			\$	2,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>				\$	<b>16,644</b>
<b>Equipment</b>					
Reception Equipment	PCs, Scanners, & other			\$	1,050 **Value
Copiers	Annual Rental Estimates for AJCC Ops			\$	2,520
Fax Machines	As needed for AJCC Shared Ops			\$	500
AJCC Computers	As needed for AJCC Shared Ops			\$	3,600 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc			\$	720
Printers	As needed for AJCC Shared Ops			\$	500 **Value
Other:					
<b>Value with New Equipment:</b>				\$	<b>8,890</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>				\$	<b>3,240</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>					
Common Costs for ALL AJCC	Based on Location From All AJCC Costs			\$	7,223
<b>Marketing/Outreach Subtotal:</b>				\$	<b>7,223</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>					
Common Identifier Costs for	Based on Location From All AJCC Costs			\$	520
Updating Electronic Resources	Estimated				In-house
<b>Common Identifier Subtotal:</b>				\$	<b>520</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>					
<b>LAKE ISABELLA</b>					
<b>COST CATEGORY</b>				<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>				\$	7,135
<b>Subtotal: Utilities &amp; Maintenance Costs</b>				\$	16,644
<b>Subtotal: Equipment Costs</b>				\$	3,240
<b>Subtotal: Technology to Facilitate Access Costs</b>				\$	7,223
<b>Subtotal: Common Identifier Costs</b>				\$	520
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>				\$	<b>34,762</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "O"

<b>LAMONT--8300 Segrue</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	1,902	1,902	1,902	0
Utilities/Maintenance Other Ops *	782	782	782	0
Equipment**	4,932	4,932	4,932	0 X
Access Technology***	-	-	-	0
Common Identifier****	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	7,616	7,616	7,616	0
Estimated Monthly Costs	635	635	635	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>7,616.00</b>				
<b>AJCC Infrastructure Budget Lamont AJCC KIM's Network of Affiliate AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650, 6970 & 6973 rent expense allocation)		\$	1,902
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>1,902</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Included above		\$	-
Media Com High-Speed Internet	Included above		\$	-
Telephone (Landlines)	Based on FY 2016-17-Communication Charges		\$	782
Facility Maint. Contract (Janitorial)	Included above		\$	-
Security	Included above		\$	-
Other:			\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>782</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	2,000 **Value
Copiers	Annual Rental Estimates for AJCC Ops		\$	2,000
Fax Machines	As needed for AJCC Shared Ops		\$	500
AJCC Computers	As needed for AJCC Shared Ops		\$	2,700 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	432
Printers	As needed for AJCC Shared Ops		\$	950 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>8,582</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>4,932</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs			
<b>Marketing/Outreach Subtotal:</b>			\$	-
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs			
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	-
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>LAMONT</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	1,902
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	782
<b>Subtotal: Equipment Costs</b>			\$	4,932
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	-
<b>Subtotal: Common Identifier Costs</b>			\$	-
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>7,616</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.



EXHIBIT "P"

<b>MOJAVE--2300 Highway 58</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		Contributors		Balance to Allocate	
Cost Categories	Total Cost	ETR		Value	
Rent	1,389		1,389	1,389	0
Utilities/Maintenance Other Ops *	1,551		1,551	1,551	0
Equipment**	5,872		5,872	5,872	0 X
Access Technology***	-		-	-	0
Common Identifier****	-		-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	8,812		8,812	8,812	0
Estimated Monthly Costs	734		734	734	
Total Infrastructure to Be Allocated to Colocated Partners: \$ <b>8,812.00</b>					
AJCC Infrastructure Budget Mojave AJCC KIM's Network of Affiliate AJCCs					
Cost Category/Line Item	Line Item Cost Detail			Cost	
<b>RENT</b>					
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650,6970,6973,7001 expense allocation)			\$	1,389
Other:				\$	-
<b>Rental Cost Subtotals:</b>				\$	<b>1,389</b>
<b>Utilities &amp; Maintenance</b>					
Utilities	Included above			\$	-
Media Com High-Speed Internet	Included above			\$	-
Telephone (Landlines)	Based on FY 2016-17-Communication Charges			\$	1,551
Facility Maint. Contract (Janitorial)	Included above			\$	-
Security	Included above			\$	-
Other:				\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>				\$	<b>1,551</b>
<b>Equipment</b>					
Reception Equipment	PCs, Scanners, & other			\$	2,000 **Value
Assistive technology for individuals	Navigator System			\$	5,500 **Value
Copiers	As needed for AJCC Shared Ops			\$	2,000
Fax Machines	As needed for AJCC Shared Ops			\$	500
AJCC Computers	As needed for AJCC Shared Ops			\$	11,700 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc			\$	1,872
Printers	As needed for AJCC Shared Ops			\$	2,250 **Value
Other:					
<b>Value with New Equipment:</b>				\$	<b>25,822</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>				\$	<b>5,872</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>					
Common Costs for ALL AJCC	Based on Location From All AJCC Costs				
<b>Marketing/Outreach Subtotal:</b>				\$	-
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>					
Common Identifier Costs for	Based on Location From All AJCC Costs				
Updating Electronic Resources	Estimated				In-house
<b>Common Identifier Subtotal:</b>				\$	-
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>					
<b>MOJAVE</b>					
<b>COST CATEGORY</b>				<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>				\$	1,389
<b>Subtotal: Utilities &amp; Maintenance Costs</b>				\$	1,551
<b>Subtotal: Equipment Costs</b>				\$	5,872
<b>Subtotal: Technology to Facilitate Access Costs</b>				\$	-
<b>Subtotal: Common Identifier Costs</b>				\$	-
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>				\$	<b>8,812</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "Q"

MONO COUNTY						
WALKER						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	Value	Balance to Allocate	
Rent	9,380	4,690	4,690	9,380	0	
Utilities/Maintenance Other Ops	5,124	2,562	2,562	5,124	0	
Equipment	3,173	3,173	-	3,173	0	X
Access Technology	-	-	-	-	0	
Common Identifier	3,000	3,000	-	3,000	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	20,677	13,425	7,252	20,677	0	
Estimated Monthly Costs	1,723	1,119	604	1,723		
Total Infrastructure to Be Allocated to Colocated Partners: \$ 20,677.00						
AJCC Infrastructure Budget Walker AJCC KIM's Network of Affiliate AJCCs						
Cost Category/Line Item	Line Item Cost Detail			Cost		
<b>RENT</b>						
Rental of Facilities	Annual Rent			\$	8,340	
Storage Facility	Annual Rental Cost			\$	1,040	
Other:						
Rental Cost Subtotals:				\$	9,380	\$ 9,380
<b>Utilities &amp; Maintenance</b>						
Liberty Utilities	50% Split with DHS			\$	1,820	
Amerigas	50% Split with DHS			\$	638	
Telephone (Landlines)	50% Split with DHS			\$	2,110	
PO Box	50% Split with DHS			\$	116	
Alarm System	50% Split with DHS--Tyco Alarm Service			\$	440	
Other:						
Utilities & Maintenance Cost Subtotals:				\$	5,124	
<b>Equipment</b>						
Technology Equipment	PCs, Monitors, UPS			\$	1,040	**Value
A/C Units	For Center Cooling			\$	592	**Value
Copier Charges	For AJCC			\$	3,173	
Fax Machines	For AJCC			\$	743	
Other:	Resource Room Office Furnishings & Supplies			\$	1,612	
Value with New Equipment:				\$	7,160	
(with "x" value of equipment is deleted in cost spread) Value without New Equipment				\$	3,173	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>						
No identifiable costs				\$	-	
				\$	-	
<b>Common Identifier Costs (Local Option, if Agreed To By All Colocated Partners)</b>						
Signage	Walker Signage			\$	3,000	
Common Identifier Subtotal:				\$	3,000	
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>						
<b>Walker</b>						
<b>COST CATEGORY</b>				<b>TOTAL COST</b>		
Subtotal: Rental Costs				\$	9,380	
Subtotal: Utilities & Maintenance Costs				\$	5,124	
Subtotal: Equipment Costs				\$	3,173	
Subtotal: Technology to Facilitate Access Costs				\$	-	
Subtotal: Common Identifier Costs				\$	3,000	
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>				\$	20,677	

^^^ AJCC Equipment is valued at Cost provided by Mono County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "R"

MONO COUNTY MAMMOTH LAKES					
		Contributors			
Cost Categories	Total Cost	ETR	DHS	Value	Balance to Allocate
Rent	248,880	12,444	236,436	248,880	0
Utilities/Maintenance Other Ops	-	-	-	-	0
Equipment	1,416	1,416	-	1,416	0 X
Access Technology	-	-	-	-	0
Common Identifier	-	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	250,296	13,860	236,436	250,296	0
Estimated Monthly Costs	20,858	1,155	19,703	20,858	
Total Infrastructure to Be Allocated to Colocated Partners: \$ 250,296.00					
AJCC Infrastructure Budget Mammoth AJCC KIM's Network of Affiliate AJCCs					
Cost Category/Line Item	Line Item Cost Detail			Cost	
<b>RENT</b>					
Rental of Facilities	5% of Annual Rent paid by DHS			\$	12,444
Other:					
Rental Cost Subtotals:				\$	12,444
<b>Utilities &amp; Maintenance</b>					
Included in Rent Costs				\$	-
Other:					
Utilities & Maintenance Cost Subtotals:				\$	-
<b>Equipment</b>					
AJCC Furnishings	Resource Room Office Furnishings & Supplies			\$	1,416
AJCC Computers & Printers	Computers, Printers, UPS			\$	2,007 **Value
Other:					
Value with New Equipment:				\$	3,423
(with "x" value of equipment is deleted in cost spread)Value without New Equipment				\$	1,416
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>					
No identifiable costs				\$	-
				\$	-
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>					
No identifiable costs				\$	-
Common Identifier Subtotal:				\$	-
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>					
<b>Mammoth Lakes</b>					
<b>COST CATEGORY</b>				<b>TOTAL COST</b>	
Subtotal: Rental Costs				\$	12,444
Subtotal: Utilities & Maintenance Costs				\$	-
Subtotal: Equipment Costs				\$	1,416
Subtotal: Technology to Facilitate Access Costs				\$	-
Subtotal: Common Identifier Costs				\$	-
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>				\$	<b>13,860</b>

^^^ AJCC Equipment is valued at Cost provided by Mono County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "S"

<b>INYO COUNTY INDEPENDENCE</b>						
		<b>Contributors</b>				
<b>Cost Categories</b>	<b>Total Cost</b>	<b>WIOA</b>	<b>County Mental Health</b>	<b>Social Services</b>	<b>Value</b>	<b>Balance to Allocate</b>
	<b>Equal Share</b>	<b>1%</b>	<b>4%</b>	<b>95%</b>	<b>1</b>	
Rent	65,020	650	2,601	61,769	65,020	0
Utilities/Maintenance Other Ops *	22,874	2,281	22	20,571	22,874	0
Equipment**	525	525	-	-	525	0 X
Access Technology***	-	-	-	-	-	0
Common Identifier****	-	-	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	88,419	3,456	2,623	82,340	88,419	0
Estimated Monthly Costs	7,368	288	219	6,862	7,368	
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 88,419.00</b>						
<b>AJCC Infrastructure Budget Inyo County/Independence AJCC KIM's Network of Affiliate AJCCs</b>						
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>			<b>Cost</b>		
<b>RENT</b>						
Rental of Facilities	Annual			\$ 65,020		
Other:				\$ -		
<b>Rental Cost Subtotals:</b>				<b>\$ 65,020</b>		
<b>Utilities &amp; Maintenance</b>						
Utilities for Inyo	Costs supplied by Inyo County			\$ 20,239		
General Operating & A87 Costs	Costs supplied by Inyo County			\$ 2,075		
Alarm System	Costs supplied by Inyo County			\$ 560		
<b>Utilities &amp; Maintenance Cost Subtotals:</b>				<b>\$ 22,874</b>		
<b>Equipment</b>						
Printer	Costs supplied by Inyo County			\$ 1,000 **Value		
Furnishings	Costs supplied by Inyo County			\$ 325		
AJCC Computers	Costs supplied by Inyo County			\$ 4,000 **Value		
Card Scanner	Purchased by ETR			\$ 200		
A-87 Other Costs for WIOA	Costs supplied by Inyo County					
<b>Value with New Equipment:</b>				<b>\$ 5,525</b>		
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>				<b>\$ 525</b>		
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>						
No identifiable costs				\$ -		
				2659.5 \$ -		
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>						
No identifiable costs				\$ -		
<b>Common Identifier Subtotal:</b>				<b>\$ -</b>		
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>						
<b>Bishop</b>						
<b>COST CATEGORY</b>					<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>					<b>\$ 65,020</b>	
<b>Subtotal: Utilities &amp; Maintenance Costs</b>					<b>\$ 22,874</b>	
<b>Subtotal: Equipment Costs</b>					<b>\$ 525</b>	
<b>Subtotal: Technology to Facilitate Access Costs</b>					<b>\$ -</b>	
<b>Subtotal: Common Identifier Costs</b>					<b>\$ -</b>	
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>					<b>\$ 88,419</b>	

^^^ AJCC Equipment is valued at Cost provided by Inyo County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.



EXHIBIT "T"

<b>BACK TO WORK CENTER--1405 &amp; 1401 Commercial Way, Suite 120</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	58,056	58,056	58,056	0
Utilities/Maintenance Other Ops *	105,440	105,440	105,440	0
Equipment**	6,700	6,700	6,700	0 X
Access Technology***	1,825	1,825	1,825	0
Common Identifier****	131	131	131	0
Totals with Total Partner Allocations & Remaining Allocation Amt	172,152	172,152	172,152	0
Estimated Monthly Costs	14,346	14,346	14,346	0
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 172,152.17</b>				
<b>AJCC Infrastructure Budget Back-to-Work Center AJCC KIM's Network of Affiliate (Specialized) AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	\$3,663+\$1,175 Monthly--Annualized		\$	58,056
Other:			\$	-
<b>Rental Cost Subtotals:</b>			<b>\$</b>	<b>58,056</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Billed Monthly by Landlord		\$	22,000
Brighthouse	Communication Link		\$	11,000
Telephone (Landlines)	Based upon Communication Charges for FY2016-17		\$	8,957
Facility Maint. Contract (Janitorial)	Based on current charges		\$	10,043
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement		\$	1,440
Security Contract	As needed for AJCC Ops		\$	50,000
Other:	Property Management Fees		\$	2,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			<b>\$</b>	<b>105,440</b>
<b>Equipment</b>				
Reception Equipment	PCs & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Annual Rental Estimates for AJCC Shared Ops		\$	4,000
Fax Machines	As needed for AJCC Ops		\$	500 **Value
AJCC Computers	As needed for AJCC Ops		\$	10,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	2,700
Printers	As needed for AJCC Ops		\$	1,500
Other:				
<b>Value with New Equipment:</b>			<b>\$</b>	<b>27,000</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			<b>\$</b>	<b>6,700</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	1,825
<b>Marketing/Outreach Subtotal:</b>			<b>\$</b>	<b>1,825</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	131
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			<b>\$</b>	<b>131</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>BTWC</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	58,056
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	105,440
<b>Subtotal: Equipment Costs</b>			\$	6,700
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	1,825
<b>Subtotal: Common Identifier Costs</b>			\$	131
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			<b>\$</b>	<b>172,152</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "U"

<b>EPIC @ THE BEALE Memorial Library</b>				
<b>701 Truxtun Ave</b>				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	10,200	10,200	10,200	0
Utilities/Maintenance Other Ops *	55,920	55,920	55,920	0
Equipment**	16,100	16,100	16,100	0 X
Access Technology***	5,075	5,075	5,075	0
Common Identifier****	366	366	366	0
Totals with Total Partner Allocations & Remaining Allocation Amt	87,660	87,660	87,660	0
Estimated Monthly Costs	7,305	7,305	7,305	0
<b>Total Infrastructure to Be Allocated to AJCC Ops: \$ 87,660.48</b>				
<b>AJCC Infrastructure Budget</b>				
<b>EPIC @ THE BEALE</b>				
<b>KIM's Network of Affiliate (Specialized) AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	MOU with Library		\$	10,200
Other:			\$	-
<b>Rental Cost Subtotals:</b>			<b>\$</b>	<b>10,200</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Included in Rent		\$	-
Brighthouse	Communication Link		\$	10,200
Telephone (Landlines)	Estimated		\$	8,000
Facility Maint. (Janitorial)	Included in Rent		\$	-
Security (Monitoring)	Estimated		\$	720
Security Contract	As needed for Center Ops		\$	35,000
Other:	Property Management Fees		\$	2,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			<b>\$</b>	<b>55,920</b>
<b>Equipment</b>				
Reception Equipment	PCs & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Estimated Rental		\$	5,800
Fax Machines	As needed for Ops		\$	500 **Value
AJCC Computers	As needed for Ops		\$	11,700 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	4,500
Printers	As needed for AJCC Ops		\$	1,500
Other:				
<b>Value with New Equipment:</b>			<b>\$</b>	<b>31,500</b>
<small>(with "x" value of equipment is deleted in cost spread)</small> <b>Value without New Equipment</b>			<b>\$</b>	<b>16,100</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	5,075
<b>Marketing/Outreach Subtotal:</b>			<b>\$</b>	<b>5,075</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	366
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			<b>\$</b>	<b>366</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>BTWC</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	10,200
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	55,920
<b>Subtotal: Equipment Costs</b>			\$	16,100
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	5,075
<b>Subtotal: Common Identifier Costs</b>			\$	366
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			<b>\$</b>	<b>87,660</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "V"

<b>OILDALE</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 15,808.20	\$ 127,515.60	Y if Leased
<b>Reception/Lobby</b>					
2	PC for FOB	ETR	\$ 1,305.83	\$ 2,611.66	
2	Monitor for FOB	ETR	\$ 289.99	\$ 579.98	
1	FOB	ETR	\$ 246.93	\$ 246.93	
1	Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y
<b>Resource Room</b>					
27	PCs	ETR	\$ 1,305.83	\$ 35,257.41	
27	Monitors	ETR	\$ 289.99	\$ 7,829.73	
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
1	Fax	ETR	\$ 500.00	\$ 500.00	
1	Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y
<b>Classroom #1</b>					
20	PCs	ETR	\$ 1,305.83	\$ 26,116.60	
20	Monitors	ETR	\$ 289.99	\$ 5,799.80	
<b>Classroom #2</b>					
25	PCs	ETR	\$ 1,305.83	\$ 32,645.75	
25	Monitors	ETR	\$ 289.99	\$ 7,249.75	

EXHIBIT "X"

<b>TAFT</b>				Total Item Cost	
<b>EQUIPMENT COSTS</b>			\$ 8,752.56	\$ 10,348.38	Y if Leased
<b>Reception/Lobby</b>					
1 PC for FOB	DHS	\$ 1,305.83	\$ 1,305.83		
1 Monitor for FOB	DHS	\$ 289.99	\$ 289.99		
1 FOB	DHS	\$ 246.93	\$ 246.93		
<b>Resource Room</b>					
2 PCs	ETR	\$ 1,305.83	\$ 2,611.66		
2 Monitors	ETR	\$ 289.99	\$ 579.98		
1 HP Printer	ETR	\$ 949.99	\$ 949.99		
1 Fax	DHS	\$ 500.00	\$ 500.00		
1 Copier	DHS	\$ 3,864.00	\$ 3,864.00		Y



EXHIBIT "Y"

<b>SHAFTER</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 8,752.56	\$ 16,731.66	Y if Leased
<b>Reception/Lobby</b>					
1	PC for FOB	DHS	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	DHS	\$ 289.99	\$ 289.99	
1	FOB	DHS	\$ 246.93	\$ 246.93	
<b>Resource Room</b>					
6	PCs	ETR	\$ 1,305.83	\$ 7,834.98	
6	Monitors	ETR	\$ 289.99	\$ 1,739.94	
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
1	Fax	DHS	\$ 500.00	\$ 500.00	
1	Copier	DHS	\$ 3,864.00	\$ 3,864.00	Y

EXHIBIT "Z"

<b>LAKE ISABELLA</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 8,752.56	\$ 13,540.02	Y if Leased
<b>Reception/Lobby</b>					
1	PC for FOB	ETR	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	ETR	\$ 289.99	\$ 289.99	
1	FOB	ETR	\$ 246.93	\$ 246.93	
<b>Resource Room</b>					
4	PCs	ETR	\$ 1,305.83	\$ 5,223.32	
4	Monitors	ETR	\$ 289.99	\$ 1,159.96	
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
1	Fax	ETR	\$ 500.00	\$ 500.00	
1	Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y

EXHIBIT "AA"

<b>LAMONT</b>				Total Item Cost	
<b>EQUIPMENT COSTS</b>			\$ 10,058.39	\$ 14,555.86	Y if Leased
<b>Reception/Lobby</b>					
1	PC for FOB	DHS	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	DHS	\$ 289.99	\$ 289.99	
1	FOB	DHS	\$ 246.93	\$ 246.93	
2	PCs for AJCC Reception	DHS	\$ 1,305.83	\$ 2,611.66	
<b>Resource Room</b>					
3	PCs	DHS	\$ 1,305.83	\$ 3,917.49	
3	Monitors	DHS	\$ 289.99	\$ 869.97	
1	Cannon Printer	DHS	\$ 949.99	\$ 949.99	
1	Fax	DHS	\$ 500.00	\$ 500.00	
1	Copier	DHS	\$ 3,864.00	\$ 3,864.00	Y

EXHIBIT "BB"

<b>MOJAVE</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 10,348.38	\$ 29,498.22	Y if Leased
<b>Reception/Lobby</b>					
2	PC for FOB	DHS	\$ 1,305.83	\$ 2,611.66	
2	Monitor for FOB	DHS	\$ 289.99	\$ 579.98	
1	FOB	DHS	\$ 246.93	\$ 246.93	
<b>Resource Room</b>					
2	PCs	ETR	\$ 1,305.83	\$ 2,611.66	
11	PCs	DHS	\$ 1,305.83	\$ 14,364.13	
2	Monitors	ETR	\$ 289.99	\$ 579.98	
11	Monitors	DHS	\$ 289.99	\$ 3,189.89	
1	HP Printer	DHS	\$ 949.99	\$ 949.99	
1	Fax	DHS	\$ 500.00	\$ 500.00	
1	Copier	DHS	\$ 3,864.00	\$ 3,864.00	Y



EXHIBIT "CC"

<b>BACK-TO-WORK CENTER</b>			Total Item Cost	
<b>EQUIPMENT COSTS</b>		\$ 9,702.55	\$ 24,064.93	Y if Leased
<b>Reception/Lobby</b>				
2 PC	ETR	\$ 1,305.83	\$ 2,611.66	
2 Monitor	ETR	\$ 289.99	\$ 579.98	
1 FOB	ETR	\$ 246.93	\$ 246.93	
1 HP Printer	ETR	\$ 949.99	\$ 949.99	
<b>Resource Room</b>				
9 PCs	ETR	\$ 1,305.83	\$ 11,752.47	
9 Monitors	ETR	\$ 289.99	\$ 2,609.91	
1 HP Printer	ETR	\$ 949.99	\$ 949.99	
1 Fax	ETR	\$ 500.00	\$ 500.00	
1 Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y

Exhibit "DD"

<b>EPIC</b>				Total Item Cost	
<b>EQUIPMENT COSTS</b>			\$ 11,958.99	\$ 32,339.95	Y if Leased
<b>Reception/Lobby</b>					
5 PC for FOB	ETR	\$ 950.00	\$ 4,750.00		
5 Monitor for FOB	ETR	\$ 289.99	\$ 1,449.95		
1 Copier Rental	ETR	\$ 5,800.00	\$ 5,800.00		Y
<b>Resource Room</b>					
10 PCs	ETR	\$ 900.00	\$ 9,000.00		
10 Monitors	ETR	\$ 219.00	\$ 2,190.00		
2 Disability Table Monitors	ETR	\$ 300.00	\$ 600.00		
2 Disability Table CPUs	ETR	\$ 1,100.00	\$ 2,200.00		
3 Laptops	ETR	\$ 1,300.00	\$ 3,900.00		
2 HP Printer	ETR	\$ 650.00	\$ 1,300.00		
3 Mobile Printers	ETR	\$ 350.00	\$ 1,050.00		
1 Fax--Data Card	ETR	\$ 100.00	\$ 100.00		